Boca Raton Christian School

REOPENING PLAN FOR FALL 2020

Reunited
Dear BRCS Parents:

God's Word says, "Many are the plans in a man's heart, but it is the Lord's purpose that prevails." Proverbs 19:21. It has been through much prayer, counsel, and planning that our administrative team presents this reopening plan for fall 2020 to our beloved Boca Christian community. We must remind our entire community that this remains a very fluid situation. Though the ground we stand upon seems to be shifting sand, our foundation remains the Rock of our salvation, Jesus Christ. We firmly believe that the Lord will prevail!

Each aspect of our reopening plan is based upon two priorities:

To teach children to know, love, and serve Jesus Christ and to provide for academic excellence.

To mitigate the risk to the health and safety of our students, faculty, staff, and community. We understand that we cannot claim to eliminate all risk, but we have been diligent in providing health and safety protocols to reduce that risk.

Our commitment to the social, emotional, spiritual, physical, and academic growth of our students is at the heart of every decision we make. Using CDC guidelines, our administrators and teachers have been working to prepare policies and have protocols in place to allow our students to succeed in a safe and healthy learning environment. The learning plans described in this document will affect every family. Be sure you understand your options by carefully reading the attachment. We encourage you to keep this document handy for reference as we go through this school year. It will answer many of your questions. You can also find it on our website at www.bocachristian.org/resources.

As we prepare to reopen our campus on August 10th, there will be additional information made available to our community. Please watch for our Back-to-School Letter, important updates via weekly eNews, and of course, refer to our website, www.bocachristian.org, for the latest news, contact information, calendar, and much more.

In Hebrews 10:24-25 we read, “And let us consider how to stir up one another to love and good works, not neglecting to meet together, as is the habit of some, but encouraging one another, and all the more as you see the Day drawing near.” We were created for community! We need each other. Oh, how we miss all of our students and families and look forward to being REUNITED again August 10th!

Serving Him,

Wendy Stapleton, M.Ed.
Head of School

Reunited
The leadership team of Boca Raton Christian School is closely following the most current recommendations from federal, state, and local governance in preparation for reopening school on August 10, 2020. We have prepared robust plans that will provide for a return to On Campus Learning in all grades with Distance Learning, if needed. An option is also available to accommodate students who may need to attend remotely due to an extended illness or COVID-19 related situation.

In consult with BRCS Leadership Team and national, state, and local governance, Boca Christian is able to open the physical campus per the required protocols to support the safe return to campus of faculty, staff and students in the fall of 2020.

Your family has determined that your student(s) will be returning to the physical campus.

1. **ON CAMPUS LEARNING**
   Students will begin the 2020–2021 academic year on campus with the expectation that specific health and safety procedures will be required.

2. **OFF CAMPUS LEARNING**
   Students who need to remain at home temporarily will livestream into the classroom throughout the day to engage with their teacher and classmates who are on campus. Participation in Off Campus Learning will enable students to seamlessly return to on campus learning when they are able. This will ensure that students will receive an academically fulfilling Christian worldview education.

3. **DISTANCE LEARNING**
   Distance Learning will be used when it is not safe to open all or part of the BRCS campus. During a mandated Distance Learning period, teachers are devoted to providing synchronous (live) and asynchronous (teacher directed) instruction virtually.
BRCS Reopening Plan

IN PERSON, ON CAMPUS

BRCS will be REUNITED on campus to provide teaching and learning for the 2020-2021 school year! Off campus live streamed learning will allow students unable to attend to remain UNITED with our Blazer community.

CAMPUS OPERATIONS:

ARRIVAL TIMES
MS/HS: 7:30 am
PK3-Gr. 5: 7:45 am
K4PM: 12:10 pm

DISMISSAL TIMES
MS/HS: 2:46 pm
K4AM: 11:05 am
PK3AM & K5 Half Day: 11:50 am
PK3 Full, K4 Full, K5 Full: 2:40 pm
K4PM: 3:10 pm
Gr. 1-5: 3:00 pm

ATHLETICS
FOLLOW FHSAA GUIDELINES

Regular PE classes following increased health and safety protocol

FINE ARTS
Regular classes, programs, and private lessons with increased health and safety protocols.

Event and performance size determined by CDC guidelines.

LUNCH
Students may bring their lunch to school or Grades 1-12 may purchase lunch from Daidone Dining Services. Students who are buying lunch must pre-order for the week directly with Daidone’s online service plan.

PreK3-Gr. 12: Lunch in Classrooms

FIELD TRIPS
Local field trips, considered on a case-by-case basis upon location, with increased health and safety protocols.

International and out of town travel is cancelled until further notice.

EXTENDED SCHOOL
Extended school programs will be offered for students in PreK3-Grade 8.

Students will be placed in small cohorts to limit contact with others.

EXTERNAL ASSESSMENTS
ACT and the College Board will provide guidance for administering the ACT, AP®, PSAT, and SAT

The safety and health of our faculty, staff, students, and families is always our top priority. We understand that we are in unprecedented times with the potential spread of the COVID-19 virus and, to that end, BRCS has reviewed and will continue to review our health-related plans and procedures and adapt them to mitigate the risk to all our constituents.

Reunited
OFF CAMPUS LEARNING

Off Campus Learning is designed to provide support for students and families who must be out temporarily due to COVID-19 related concerns. It will align as closely as possible with on campus teaching and learning.

Off Campus Learning will help to maintain connection and community between classmates on campus and those at home. Through Off Campus Learning, teachers are able to offer two separate modes of education simultaneously - one in-person teaching in the classroom, while at the same time live streaming synchronous instruction to the learner at home.

DISTANCE LEARNING

Distance Learning is designed to provide an educational alternative to in-person instruction when it is not safe to open all or part of the BRCS campus. When Distance Learning is utilized, an entire class, building, or the school as a whole is involved. During a mandated Distance Learning period, teachers are devoted to providing instruction virtually.

A determination will be made at a later date on whether VPK4 and younger classes will remain open during mandated Distance Learning.
BRCS Reopening Plan

SHORT-TERM ABSENCES VS. COVID-RELATED ABSENCES

SHORT-TERM ABSENCE

Examples
Student remains home from school for a day or more due to mild, common illnesses.
Student is away due to travel, extracurricular activities, etc.

Timeline
Case by Case

How to Notify the School
Call appropriate school office
ECC-MS: 561-391-2727 (Ext. 325)
HS: 561-391-2727 (Ext. 334)

Content Delivery
Students will receive class content and assignments from teachers.
Any missed assessments may be made up upon the student's return to school.

COVID-RELATED ABSENCE

Examples
Student is observing a 14-day quarantine per CDC guidelines due to a household member's travel to a COVID-19 hotspot.
Student is observing strict social distancing due to their or a household member being immunocompromised.

Timeline
14 days or more

How to Notify the School
Call appropriate school office AND Email appropriate Division Principal.
Once the school is notified, the student will be enrolled in the Off Campus Learning Plan. Delivery Methods will vary by grade.

Content Delivery
If materials are not with the student, the family may arrange for a contact-free pick up at the school.

Reunited
**Boca Raton Christian School**

**OFF CAMPUS LEARNING PLAN**

Available to Kindergarten–Grade 12

**SELECTING A LEARNING PLAN**

If a family intends to begin the 2020-2021 school year utilizing the Off Campus Learning Plan, they must alert their respective Division Principal(s) in writing by **July 31**. Likewise, if families wish to return to On Campus Learning at a later date, they must communicate with the Division Principal(s).

**KINDERGARTEN–GRADE 8:**

Mr. Clint Erickson, Lower School Principal
ericksonc@bocachristian.org

**HIGH SCHOOL:**

Mr. Stephen Smith, High School Principal
smiths@bocachristian.org

Off Campus Learning will not change our mission to encourage students to know, love, and serve Jesus Christ and to provide for academic excellence. This plan also incorporates one of our deeply held core values: Partnership with Parents. We will continue to provide a high-quality education taught through the lens of a biblical worldview even through these unique circumstances.

While Off Campus Learning cannot replicate every experience to the same extent as in-person learning, our dedicated faculty and staff will provide high-quality instruction, as well as strive to develop relationships with each learner and attend to their social and emotional well-being until they are able to return to school.

Families may switch from in-person to Off Campus Learning at any time throughout the school year, given their need is COVID-related, as defined by the School.

BRCS will offer an Off Campus Learning Plan for Kindergarten - Grade 12 families with COVID-related concerns.
Kindergarten Off Campus Learning Plan
Available to Kindergarten Students

LEARNING AT HOME WHILE SCHOOL IS IN SESSION ON CAMPUS

- Each child will receive written work and ideas for possible playful learning and exploration.
- Includes daily contact from BRCS faculty member.
- Includes both asynchronous and synchronous (live) content.
- Daily content will follow an organized schedule.
- Families who opt in will receive access to the grade level learning resources on SeeSaw.
- Grade level content will be updated weekly via ZOOM, Google Classroom, or Class Tag.

EXAMPLE OF KINDERGARTEN STUDENT DAY

<table>
<thead>
<tr>
<th>Activity</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Circle Time/Morning Routine</td>
<td>8:10 - 8:30 am</td>
</tr>
<tr>
<td>Phonics, Writing, and Individual Reading</td>
<td>8:30 - 9:10 am</td>
</tr>
<tr>
<td>Movement Activity</td>
<td>9:10 - 9:15 am</td>
</tr>
<tr>
<td>Math</td>
<td>9:15 - 10:00 am</td>
</tr>
<tr>
<td>Snack and Bible</td>
<td>10:00 - 10:30 am</td>
</tr>
<tr>
<td>Recess and Bathroom</td>
<td>10:30 - 11:00 am</td>
</tr>
<tr>
<td>Science or Social Studies</td>
<td>11:00 - 11:45 am</td>
</tr>
<tr>
<td>Prepare for Lunch</td>
<td>11:45 - 11:50 am</td>
</tr>
<tr>
<td>Lunch</td>
<td>11:50 - 12:20 pm</td>
</tr>
<tr>
<td>Center Time</td>
<td>12:20 - 1:00 pm</td>
</tr>
<tr>
<td>Review Game or Activity</td>
<td>1:00 - 1:30 pm</td>
</tr>
<tr>
<td>Recess and Bathroom</td>
<td>1:30 - 2:00 pm</td>
</tr>
<tr>
<td>Story Time</td>
<td>2:00 - 2:20 pm</td>
</tr>
</tbody>
</table>

Students will join their classmates daily for their morning routine at 8:05 am.

Students will be live streamed into the on-campus classroom for various lessons throughout the school day.

BRCS will use a combination of distance learning platforms. (Teacher will provide.)

Students will be provided feedback via SeeSaw.

Available to Kindergarten Students

Kindergarten Coordination & Communication Plan

Communication tools to support synchronous and asynchronous learning for students participating in Off Campus Learning Plan.

Students participating in the Off Campus Learning Plan must log in to live streamed instruction throughout the day. Individual teachers will contact families with more detailed information about daily school schedules.

Reunited
LOWER SCHOOL OFF CAMPUS LEARNING PLAN
Available to Students in Grades 1–5

LEARNING AT HOME WHILE SCHOOL IS IN SESSION ON CAMPUS

- Off Campus Learning content will mirror on-campus content.
- The BRCS teacher will provide weekly one-on-one and/or small group instruction.
- Students will virtually attend class through live streamed teaching throughout the day.
- Daily content will follow an organized schedule provided by each teacher.
- Students are required to complete Math, Language Arts, Science, Social Studies, and Bible via live streamed instruction.
- Content from Specials (PE, Art, Music, Spanish, Media Center) will be provided weekly in an asynchronous format.

EXAMPLE OF LOWER SCHOOL STUDENT DAY

<table>
<thead>
<tr>
<th>Activity</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Morning Routine/Devotions</td>
<td>8:00 - 8:30 am</td>
</tr>
<tr>
<td>Bible</td>
<td>8:30 - 9:00 am</td>
</tr>
<tr>
<td>Math</td>
<td>9:00 - 10:00 am</td>
</tr>
<tr>
<td>Snack Recess</td>
<td>10:00 - 10:20 am</td>
</tr>
<tr>
<td>Special</td>
<td>10:20 - 10:55 am</td>
</tr>
<tr>
<td>Reading</td>
<td>11:00 - 11:45 am</td>
</tr>
<tr>
<td>Spelling</td>
<td>11:45 - 12:15 pm</td>
</tr>
<tr>
<td>Lunch</td>
<td>12:15 - 12:40 pm</td>
</tr>
<tr>
<td>Recess</td>
<td>12:40 - 1:00 pm</td>
</tr>
<tr>
<td>Silent Reading</td>
<td>1:00 - 1:30 pm</td>
</tr>
<tr>
<td>Language</td>
<td>1:30 - 2:00 pm</td>
</tr>
<tr>
<td>Science or Social Studies</td>
<td>2:00 - 2:50 pm</td>
</tr>
</tbody>
</table>

LOWER SCHOOL COORDINATION & COMMUNICATION PLAN

Communication tools to support synchronous and asynchronous learning for students participating in Off Campus Learning Plan.

Students will join their classmates daily for their morning routine at 8:05 am.

Students will be live streamed into the on-campus classroom for various lessons throughout the school day.

Students will be provided with feedback and instruction from the teacher during weekly help sessions.

Students participating in the Off Campus Learning Plan must log in to live streamed instruction throughout the day. Individual teachers will contact families with more detailed information about daily school schedules.

Reunited
Boca Raton Christian School

MIDDLE SCHOOL OFF CAMPUS LEARNING PLAN
Available to Students in Grades 6–8

LEARNING AT HOME WHILE SCHOOL IS IN SESSION ON CAMPUS

- Off Campus Learning student schedules remain the same as on-campus schedules.
- Content is posted daily to Google Classroom and FACTS.
- Students will log into virtual classrooms with each classroom teacher.
- Assignments for all subjects/classes will be turned in digitally; method will be consistent across grade level.

EXAMPLE OF MIDDLE SCHOOL STUDENT DAY

MONDAY–THURSDAY

| Period 1 | 7:50 - 8:39 am |
| Period 2 | 8:39 - 9:23 am |
| Period 3 | 9:28 - 10:12 am |
| Chapel   | 10:17 - 10:52 am |
| Period 4 | 10:57 - 11:30 am |
| Lunch    | 11:31 - 12:19 pm |
| Period 7 | 12:24 - 1:08 pm |
| Period 8 | 1:13 - 1:57 pm |
| Period 9 | 2:02 - 2:46 pm |

FRIDAY

| Period 1 | 7:50 - 8:34 am |
| Period 2 | 8:39 - 9:23 am |
| Period 3 | 9:28 - 10:12 am |
| Chapel   | 10:17 - 10:52 am |
| Period 4 | 10:57 - 11:30 am |
| Lunch    | 11:31 - 12:19 pm |
| Period 7 | 12:24 - 1:08 pm |
| Period 8 | 1:13 - 1:57 pm |
| Period 9 | 2:02 - 2:46 pm |

MIDDLE SCHOOL COORDINATION & COMMUNICATION PLAN

Communication tools to support synchronous and asynchronous learning for students participating in Off Campus Learning Plan.

| Period 1 | 7:50 - 8:39 am |
| Period 2 | 8:44 - 9:31 am |
| Period 3 | 9:36 - 10:23 am |
| Period 4 | 10:28 - 11:15 am |
| SSR      | 11:16 - 11:40 am |
| Lunch    | 11:40 - 12:10 pm |
| Period 7 | 12:15 - 1:02 pm |
| Period 8 | 1:07 - 1:54 pm |
| Period 9 | 1:59 - 2:46 pm |

Students will follow their daily course schedule.

Students will be live streamed into the on-campus classroom for various lessons throughout the school day.

The student must follow approved BRCS Digital Citizenship guidelines provided by the teacher.

Reunited

Students participating in the Off Campus Learning Plan must log in to live streamed instruction for each class period. Individual teachers will contact families with more detailed course information.
LEARNING AT HOME WHILE SCHOOL IS IN SESSION ON CAMPUS

- Off Campus Learning student schedules remain the same as on campus schedules.
- Content is posted daily to Google Classroom and FACTS.
- Students will log into virtual classrooms with each classroom teacher.
- Assignments for all subjects/classes will be turned in digitally; method will be consistent across grade level.

EXAMPLE OF HIGH SCHOOL STUDENT DAY

MONDAY–THURSDAY

| Period 1 | 7:50 - 8:39 am |
| Period 2 | 8:44 - 9:31 am |
| Period 3 | 9:36 - 10:23 am |
| Period 4 | 10:28 - 11:15 am |
| Lunch    | 11:16 - 11:40 am |
| Period 6 | 11:40 - 12:10 pm |
| Period 7 | 12:15 - 1:02 pm |
| Period 8 | 1:07 - 1:54 pm  |
| Period 9 | 1:59 - 2:46 pm  |

FRIDAY

| Period 1 | 7:50 - 8:34 am |
| Period 2 | 8:39 - 9:23 am |
| Period 3 | 9:28 - 10:12 am |
| Period 4 | 10:17 - 11:01 am |
| Chapel   | 11:06 - 11:51 am |
| Lunch    | 11:52 - 12:19 pm |
| Period 7 | 12:24 - 1:08 pm |
| Period 8 | 1:13 - 1:57 pm  |
| Period 9 | 2:02 - 2:46 pm  |

HIGH SCHOOL COORDINATION & COMMUNICATION PLAN

Communication tools to support synchronous and asynchronous learning for students participating in Off Campus Learning Plan.

Students will follow their daily course schedule.

Students will be live streamed into the on-campus classroom for various lessons throughout the school day.

The student must follow approved BRCS Digital Citizenship guidelines provided by the teacher.

Students participating in the Off Campus Learning Plan must log in to live streamed instruction for each class period. Individual teachers will contact families with more detailed course information.

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COMMITMENT TO ALL FAMILIES

BRCS Reopening Plan

CONNECTION TO THE CLASSROOM AND TEACHERS

• Live streamed lessons (K5-Gr5 core subjects and MS/HS classrooms)
• Asynchronous lessons weekly for elementary specials
• Synchronous and asynchronous learning and assignments via familiar digital platforms

VIRTUAL SUPPORT

• Access to school counselors (social-emotional and college)
• Parent-Teacher conferences (See school calendar online)
ARRIVAL

• Staff, students, and parents are on alert for any symptoms of COVID-19 and required to stay home if not feeling well.
• Anyone with a temperature of 100.4 should remain at home and follow published protocols.
• Staggered arrival/dismissal times to limit contact and exposure.
• Non-contact temperature screenings will be conducted daily on campus of all staff, students and visitors.
• Parents are encouraged to check temperatures each morning as well.
• **The campus will not be open until 7:30 AM. Please do not drop off your students early.**
• Students will go directly to their classrooms. No playing/loitering in common areas.
• Students who develop COVID-19 symptoms during the day will wait in a supervised isolation room until a parent arrives.

CLEANING

• Enhanced sanitation procedures implemented following CDC guidelines for schools.
• An electrostatic, deep clean of the campus will take place prior to student arrival on campus and continue with electrostatic cleaning of classrooms and lockers on weekends.
• Disinfection protocols for high use areas scheduled throughout the school day and each evening.
• Minimize use of shared supplies.
• Purchased lunch items will be provided with single-use containers and utensils.

PERSONAL ACCOUNTABILITY

• We rely on our BRCS community to follow CDC guidelines at home and on campus.
• Community education on correct personal hygiene (handwashing, coughing and sneezing properly).
• CDC approved signage throughout campus on handwashing.
• Adults are required to wear face coverings when working directly with students.
• Students are asked to wear face coverings or shields when entering/exiting campus and when moving among the common population. Face coverings or shields may be removed when in the classroom.

DISTANCE

• Staff use of face coverings or shields when feasible and social distancing is difficult.
• Visitors required to wear face coverings.
• Students will be requested to wear face coverings or shields while moving throughout campus when social distancing will be difficult.
• Sneeze guards will be installed at each front office and the Media Center.
• Student desks will be placed to minimize face-to-face contact.
• At this time, BRCS will allow NO VISITORS to campus except those conducting official business in the office.
MANDATED DISTANCE LEARNING

Boca Raton Christian School would move to all-school Distance Learning IF mandated by the Governor or Health Department.

BRCS will transition between On Campus and Distance Learning as needed while continuing to provide a rich academic program.

There may be scenarios that call for one class or building to move to Distance Learning temporarily, while allowing the rest of campus to remain open.

ENHANCEMENTS FOR DISTANCE LEARNING

- Students, parents and teachers will receive additional information and training on technology, tools, and systems used during Distance Learning.
- These tools will enhance both our On Campus AND Off Campus Learning experiences.
This document is for use when a member of the BRCS community presents with signs/symptoms of COVID-19 and has been developed based on CDC guidelines. Please contact your division principal for further instructions.

Send home or deny entry to any student, staff, or visitor with any symptoms of illness.

For symptoms consistent with COVID-19, reference exclusion criteria below when the individuals may return, but rely on a health care professional for clear directives.

**For a person that has been clinically evaluated:**

- Received laboratory test for COVID-19

  **IF POSITIVE:**
  FLDOH/CDC will have provided to the persons and the households information about when it is safe to return to school/work.

  **IF NEGATIVE:**
  Stay home until fever has resolved, other symptoms have improved.
  *Siblings and household members also stay home for 14 days while awaiting laboratory test results.

- Alternate diagnosis: Flu, alternate viral infection, stomach bug

  Follow your providers directions, treatments, and return guidance.
  Refer to the BRCS student handbook guidelines.
  Cold and Flu Conjunctivitis (pink eye)

**For a person not clinically evaluated who is monitoring symptoms at home:**

- Other symptoms not consistent with COVID-19 (diarrhea, vomiting rash only)

  Refer to the BRCS student handbook guidelines.
Symptoms of Coronavirus (COVID-19)

Know the symptoms of COVID-19, which can include the following:

- Cough
- Chills
- Muscle pain
- Shortness of breath or difficulty breathing*
- New loss of taste or smell
- Sore throat
- Fever

Symptoms can range from mild to severe illness, and appear 2-14 days after you are exposed to the virus that causes COVID-19.

*Seek medical care immediately if someone has emergency warning signs of COVID-19.

- Trouble breathing
- Persistent pain or pressure in the chest
- New confusion
- Inability to wake or stay awake
- Bluish lips or face

This list is not all possible symptoms. Please call your medical provider for any other symptoms that are severe or concerning to you.

cdc.gov/coronavirus
Has the calendar for the 2020-2021 school year changed?

The calendar for the school year remains the same. The first day of school will be Monday, August 10, 2020. We will also have the same vacation days listed on the calendar. We reserve the right to change the date/format of some events.

Will school-issued supplies and equipment be shared among students?

Where possible, we will limit the use of shared equipment such as math manipulatives, pencils, crayons, etc. We will use enhanced cleaning protocols to mitigate risk when using school-issued supplies and equipment such as books, science equipment, art supplies, PE equipment, etc.

How will the school ensure the safety guidelines are followed by students, faculty, staff, and guests?

We all have a shared responsibility to one another. BRCS will continue to educate all members of our community about our increased health and safety protocols. Lessons will be embedded in the classroom. As we partner with parents, we look to one another to help enforce these rules for the health and safety of all.

Where can I find the most current information about COVID-19 updates and our school?

First, make sure you are receiving the weekly eNews! All families will receive the eNews via email on Sunday evenings. Do NOT “opt out” if you want to remain current with important news. Secondly, check the website. “Red alerts” are posted at the top of the main page of our website. This will keep you current to the most recent critical updates at Boca Christian.
Boca Raton Christian School

ADMINISTRATION

Wendy Stapleton, M.Ed.
Head of School

Stephen Smith, M.Ed.
High School Principal

Clint Erickson, M.Ed.
Lower School Principal

Len Visser, M.Ed.
Dean of Curriculum, Instruction & Technology

Elizabeth Petrocelli, B.A.
Director of Admissions & Marketing

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