

## MLA Works Cited Documentation

### Rules Checklist for the Works Cited Page

- \_\_\_\_ 1. The list of works cited is the last page of the paper. It is a numbered page like all the others with your last name in the upper right corner followed by the page number.
- \_\_\_\_ 2. Center the title Works Cited an inch from the top of the page. Do not put in quotation marks, underline, bold, or italicize the title.
- \_\_\_\_ 3. Double space the entire page. Do not use extra spaces between the title at the top of the page (Works Cited) and the first entry or between entries.
- \_\_\_\_ 4. Set the left and right margins at 1 inch and begin each entry at the left margin. If an entry runs onto a second or third line, indent the second and third lines five spaces.
- \_\_\_\_ 5. Underline the titles of books, magazines, and films. Put quotations around poems and articles.
- \_\_\_\_ 6. Alphabetize the entries by the author's last name. Do not number the entries. If the author's name is unknown, alphabetize by the title, ignoring *A*, *An*, and *The*.

### Examples

#### **Book or pamphlet by one author**

Bader, Robert. Prohibition. Lawrenceville: Oriole, Press, 1986.

#### **Book or pamphlet with two authors**

Caper, Charles and Laurie T. Teamos. How to Camp. Philadelphia: Doubleday, 1987.

#### **Book or pamphlet with three or more authors**

Ellis, Doris, et al. History of Japan. New York: Harcourt, Brace and World, Inc., 1989.

#### **Book with an author and editor**

Dreiser, Theodore. Sister Carrie. Ed. Kenneth S. Lynn. New York: Rinehart, 1959.

#### **Book with only an editor**

Hoffman, Mark S., ed. World Almanac and Book of Facts 1992. New York: Pharos, 1991.

#### **Article from an anthology**

Frost, Robert. "Mending Wall." Magic Casements. Ed. George S. Carhart. New York:

MacMillan Co., 1984.

#### **Multivolume work when only one volume is used**

Deming, Robert H., ed. James Joyce: The Critical Heritage. Vol 2. London: Routledge, 1970.

#### **Encyclopedia – In print**

Barnridge, Thomas H. "Baseball." World Book Encyclopedia. 1991.

**Encyclopedia – CD-ROM**

Barnridge, Thomas H. "Baseball." 1998 ed. The World Book Multimedia Encyclopedia.

CD-ROM version of The World Book Encyclopedia.

**Encyclopedia – Internet**

Barnridge, Thomas H. "Baseball." The World Book Encyclopedia. Online. Internet. 30 Mar.

1999.

*(\*\*\*NOTE: the date is the date you access the article\*\*\*)*

**Magazine – In print**

Cannon, Angie. "Just Saying No to Tests." U.S. News & World Report 18 Oct. 1999: 34.

**Magazine – Internet**

Cannon, Angie. "Just Saying No to Tests." U.S. News & World Report 18 Oct. 1999: 3.

29 Feb. 2000. *(\*\*\*NOTE: the first date is the date the article was written; the second date is the date that you accessed the article)*

**Newspaper Article – In print**

Barrow, Matthew. "Skipping School? Plan on Walking." Sacramento Bee. 13 Oct. 1999, CA,

A1.

**Newspaper Article – Internet**

Barrow, Matthew. "Skipping School? Plan on Walking." Sacramento Bee. 13 Oct. 1999:

29 Feb. 2000 <<http://www.sfgate.com/cgi-bin/article.cgi?file=/archive/1999/CA57119>>

*(\*\*\*NOTE: the first date is the date the article was written; the second date is the date that you accessed the article\*\*\*)*

**Web Page**

Hughes, Jerry. Portuguese Language Page. University of Chicago. 1 June 1995. 23 Feb. 2000.

<<http://humanities.uchicago.edu/romance/port/>>

*(\*\*\*NOTE: the first date is the date the article was written; the second date is the date that you accessed the article\*\*\*)*

**Film or Video Recording**

Civil War Diary. Videotape. New World Entertainment, 1990.

**Interview**

Whitehurst, Daniel, former mayor of Fresno. Personal interview. 5 Mar. 1999.

Citation Machine available at <http://landmark-project.com/index.php>