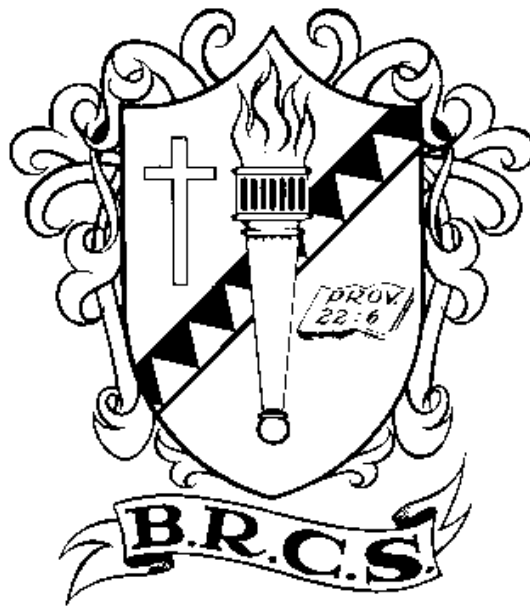


# Boca Raton Christian High School Handbook & Curriculum Guide



## **Boca Raton Christian High School**

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Accredited by ACSI, FKC, FCIS, SACS

**Headmaster: Dr. Robert Tennes**

**High School Principal: Mr. Stephen Smith**

**Dean of Students: Mrs. Wendy Stapleton**

**Academic Dean: Mrs. Carolyn Johnson**

**Chaplain: Mr. Greg Calder**

**High School Guidance Director: Mrs. Lori Riter**

*Boca Raton Christian School reserves the right to changes the policies, procedures, rules, regulations, and information in this handbook at any time.*

August 2011



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## **INTRODUCTION**

Welcome to Boca Raton Christian High School! In order to encourage unity and to promote a community that works well together, this handbook has been created to provide students, parents, and staff with a clear and concise statement of the basic policies, procedures, and philosophy of Boca Raton Christian High School. Although this handbook is not intended to provide an exhaustive statement of rules, it should provide students and parents with answers to the main questions they may have about life at Boca Raton Christian High School. The guidelines in this handbook have been put in place to enable the school to run on a smooth and effective basis and to meet the school's goals of Christian education. These guidelines should be viewed as one way the school encourages and trains students to recognize authority and to assume responsibility for their actions. The school realizes that parents and students may not agree at all times with every policy but expects them to respect and respond properly to the school authority that has been placed over them. Each policy has been prayerful considered and implemented so as to maintain the desired climate of the school. By becoming familiar with the contents of this handbook, each member of the school community will understand his/her responsibilities and thus better enjoy the privileges extended to him/her.

## **EDUCATIONAL PHILOSOPHY OF BOCA RATON CHRISTIAN SCHOOL**

The Boca Raton Christian School exists because its general purpose, its educational philosophy, and its educational objectives are Bible oriented. The school provides a PreK3 through twelfth grade program. It is our belief that all truth must be viewed in the light of God's truth, the Word of God. The Boca Raton Christian School takes a theistic approach to education as opposed to a humanistic approach commonly used in secular education. This means that all subjects must be integrated with Biblical truth.

The Boca Raton Christian School is an integral ministry of Boca Raton Community Church. The philosophical distinctives of our church are mirrored in the educational philosophy of our school. The church and school work hand in hand for the mutual benefit of the total family. We believe that Boca Raton Christian School is an extension of the Christian home, and it seeks to facilitate the home as much as possible.

Boca Raton Christian School exists to fulfill the need of providing a Christian education for children of average and above aptitude and achievement. It is our goal that students entering Boca Raton Christian School experience success. Academic achievement standards for admission have therefore been established to help insure the student's success. Boca Raton Christian School embraces a traditional approach to the elementary and secondary curriculum. Strong emphasis is placed on phonics, computational skills, good study habits, and encouraging a disciplined approach to the pursuit of knowledge.

It is our belief that the needs of the whole child must be met. In order for these needs to be met, growth in the following areas is necessary: spiritual, moral, personal, social, academic, and physical.

The curricular experiences are intended to achieve three purposes. The first purpose is to enable the child to learn the basic skills of reading, writing, speech, and mathematics in accordance with his capabilities and needs. The second purpose is to aid the child in learning to make functional use of these skills in those areas of the curriculum which promote critical thinking, social growth, environmental awareness, and a balanced personality. The third purpose is to offer challenging and stimulating enrichment opportunities to encourage academically superior students to work to their full potential.

It is our objective that students have a Christ-centered view of the world, mankind, and life. We believe that true reality is bound up in God and in His purpose for man.

**“And Jesus grew in wisdom and stature, and in favor with God and men.” Luke 2:52**

**VISION: THE BOCA RATON CHRISTIAN HIGH SCHOOL STUDENT**

God’s Word states, “Where there is no vision, the people perish.” - Proverbs 29:18. As you enter Boca Raton Christian High School, keep this verse in mind and develop a personal vision. Consciously set before yourself the goal of becoming what God wants you to be during your high school years and young adulthood. The patterns of behavior you adopt now will shape the rest of your adult years. With proper, godly goals and ambitions in mind, you CAN become all that God desires for you to be and accomplish all that He has intended for you. Your wise and responsible choices, based on a Christian worldview, will enable you to accomplish God’s best for your life. “For we are God’s workmanship, created in Christ Jesus to do good works, which God prepared in advance for us to do.” - Ephesians 2:10.

Therefore, based on Luke 2:52, BRCHS challenges you with this vision of what a Boca Raton Christian High School student strives to be and the virtues he/she strives to attain:

<p><b><u>WISDOM – Intellectual Development</u></b>          A hunger to learn – <i>Proverbs 4:13</i>          An independent, self-motivated learner – <i>Matthew 7:8</i>          A desire to integrate faith and learning – <i>Colossians 2:2-3</i>          A good researcher and problem solver – <i>Nehemiah 2-3</i>          Proficient in computer and technology skills          A literate and competent communicator (includes reading, writing, speaking, and thinking ability) – <i>Daniel 1:4, 17</i>          Striving to reach maximum academic potential – <i>Proverbs 4:7</i>          College and/or career-bound          Prepared for college entrance tests          Looking forward to and preparing for a life of excellent Christian service – <i>II Timothy 2:15; II Peter 1:5-8</i>          One who discerns Truth from error – <i>II Timothy 2:15</i>          Appreciation of the environment and responsible stewardship of God’s creation – <i>Genesis 1:28-31</i></p>	<p><b><u>STATURE – Physical Development</u></b>          A good steward of one’s body (i.e. avoiding harmful substances and activities) – <i>Romans 6:13</i>          Developing one’s body to be fit, and honoring it as a temple, a living sacrifice – <i>1 Corinthians 6:19, Romans 12:1</i>          Seeking sexual purity – <i>1 Corinthians 6:13</i>          Demonstrating modesty – <i>1 Peter 3:3-4; 1 Corinthians 6:20</i>          Trusting God for physical needs – <i>Matthew 6:11</i></p>
<p><b><u>FAVOR WITH GOD – Spiritual Development</u></b>          Placing a high value on worship, prayer, Bible study, and active involvement in a church community – <i>Acts 2:42, 47</i>          Pure in heart and deed; a heart for God – <i>Matthew 5:8</i>          High in integrity and honesty – <i>Daniel 3:28</i>          Respectful of our Heavenly Father – <i>Exodus 20:3</i>          Relevant to the secular community while influencing that community with a solid Christian worldview (being in the world, but not of it) – <i>Romans 12:2; 1 Peter 2:11-12</i>          Striving to internalize Biblical values – <i>Psalms 51:6</i>          Desiring to invest one’s life in sharing truths that last forever -- <i>Romans 10:1; II Timothy 1:6-12</i>          Making Biblically sound ethical decisions on a daily basis – <i>Genesis 4:7</i>          Guarding your heart above all else – <i>Proverbs 4:23</i></p>	<p><b><u>FAVOR WITH MEN – Social Development</u></b>          Having wholesome relationships – <i>1 Timothy 5:1-2</i>          Punctual – <i>Proverbs 6:9-11</i>          Diligent – <i>Proverbs 10:4</i>          Polite, friendly, and kind – <i>Galatians 5:22; Proverbs 18:24</i>          Slow to speak, slow to anger, quick to listen – <i>James 1:19</i>          Respectful of oneself and others – <i>1 Peter 2:17</i>          Demonstrating good sportsmanship – <i>Proverbs 29:11</i>          Community service and missions-oriented – <i>Matthew 9:37-38; Hebrews 10:24</i>          Servant-leadership minded – <i>Matthew 20:28</i>          Taking responsibility for one’s own actions – <i>Matthew 12:37</i>          Encouraging others – <i>Ephesians 4:29</i>          Willing to use Biblical principles of conflict resolution – <i>Matthew 18:15-20</i>          Provoking one another to love and good works through mutual accountability – <i>Proverbs 27:17; Hebrews 10:24-25</i>          Avoiding gossip and a complaining spirit – <i>Proverbs 11:12-13; Philippians 2:14-15</i>          Honoring and obeying one’s father and mother – <i>Exodus 20:12; Ephesians 6:1-3; Colossians 3:20</i>          Respecting God-given authority – <i>Romans 13:1-2; Hebrews 13:17</i>          Forgiving one another – <i>Ephesians 4:32, Colossians 3:13</i></p>

<b>BOCA RATON CHRISTIAN HIGH SCHOOL MINIMUM GRADUATION REQUIREMENTS CHART</b>			
	<b>Standard Diploma #</b>	<b>College Prep Diploma ##</b>	<b>Advanced Diploma ###</b>
<b>SUBJECT</b>	<b>CREDITS</b>	<b>CREDITS</b>	<b>CREDITS</b>
Bible*	4	4	4
English	4	4	4
Math	4	4	4
Science**	3	4	4
Social Studies***	3	3	4
HOPE (Health Opportunities through Physical Ed.)	1	1	1
Foreign Language	0	2	2
Performing/Fine Arts	1	1	1
Computer Application	1	1	1
Electives	5	2	2
<b>TOTAL</b>	<b>26</b>	<b>26</b>	<b>27</b>
<b>Community Service</b>	<b>100 hours/25 per year</b>	<b>100 hours/25 per year</b>	<b>100 hours/25 per year</b>

***Note:** Selection of diploma type should be based on the requirements of the college and/or program a student plans to attend, i.e. business, nursing, pre-med, pre-law, etc.*

# *The Standard Diploma must include Algebra I and Geometry. This diploma meets the state of Florida minimum graduation requirements.*

## *The College Prep Diploma must include Geometry and Algebra II. Students earning this diploma must have retaken no more than two credits, which have been failed, during summer school and/or through Florida Virtual School to improve their GPA over their entire high school career.*

### *An Advanced Diploma must include Physics or an AP Science, Pre-calculus, a minimum of 6 honors courses, and a minimum cumulative GPA of 3.0. This diploma is designed for students considering a more rigorous college program. Students earning this diploma must have retaken no more than two credits, which have been failed, during summer school and/or through Florida Virtual School to improve their GPA over their entire high school career.*

\* *Students are required to take one Bible credit each year at BRCHS.*

\*\* *For the class of 2015 and beyond, science requirements for graduation must include Biology as per state requirements.*

\*\*\* *Social Studies requirements for graduation must include World History, American History, American Government, and Economics as per state requirements.*

*These course offerings are subject to change at the discretion of the Boca Raton Christian School Board of Directors.*

## **I. School History, Accreditation, & Profile**

Boca Raton Christian School opened its doors in 1973. The current high school program was established in 1999. BRCHS is accredited by the Florida Council of Independent Schools, the Association of Christian Schools International, and the Southern Association of Colleges and Schools.

Boca Raton Christian High School exists because its general purpose, educational philosophy, and educational objectives are Bible oriented. BRCHS believes that all truth must be viewed in the light of God's truth, the Word of God. Boca Raton Christian High School takes a theistic approach to education as opposed to the humanistic approach commonly used in secular education. This means that all subjects are integrated with Biblical truth.

Boca Raton Christian High School exists to fulfill the need for a college preparatory Christian high school in the community. The school's goal is for students entering Boca Raton Christian High School to experience success. Academic achievement standards have therefore been established to help students reach their maximum potential.

## **II. School Day Schedule**

The school day begins at 7:50 A.M. and ends at 2:46 P.M.

## **III. Academic Information**

BRCHS is a college preparatory high school. Students are required to do their best in areas such as respectfulness, punctuality, attendance, diligence, and attention in order to receive the full benefit of their high school education.

**A. School to Home Reports:** High school teachers provide regular updates of student achievement through RenWeb's ParentsWeb. It is the responsibility of parents and students to check ParentsWeb. Refer to the annual academic calendar for scheduled parent/teacher conferences.

**B. Grading Scale:** The academic grading scale is as follows:

### **Academic Grading Scale**

100-90	A
89-80	B
79-70	C
69-60	D
59 and below	F

### **When Calculating GPA's According to the Four Point System**

4.0	A
3.0	B
2.0	C
1.0	D
0.0	F

**C. Weighted Courses – Honors, Dual Enrollment, Advanced Placement:** Beginning with the 2009-2010 school year, all honors courses are weighted at 1.125; and all dual enrollment and advanced placement (AP) courses are weighted at 1.25. Honors courses cover the regular course objectives in a more in-depth manner and require greater critical thinking and application. In many honors courses, teachers assign additional projects.

The Guidance Department will assist students in determining where they should be placed. The information that will be considered for this determination will be based on having a cumulative GPA of 2.5 for honors courses, a cumulative GPA of 3.0 for AP and dual enrollment courses, standardized test scores of 85<sup>th</sup> percentile in appropriate subject areas, and former teacher recommendation. Incoming ninth graders must have eighth grade teacher recommendation and a minimum of a B in a subject area to take the honors class. The Director of Guidance must approve any exception.

If a student receives a semester grade of C or lower in an honors course in which an honors/regular option exists, the student will then be reassigned to the regular course. Exceptions to this policy will only be made by the Guidance Committee.

**D. Cumulative Grade Point Averages (GPA):** A student’s cumulative grade point average is calculated on the basis of semester grades only, not quarter grades. As stated in the Exam Policy, a student’s semester grade is determined by weighting the numeric grade from the first quarter of the class as 40%, the numeric grade from the second quarter of the class as 40%, and the class semester exam score as 20%.

**E. Exam Policy – Midterm and Finals**

Exams constitute a significant portion of the semester grades, and therefore are required. The numeric grade for both quarters, as well as the semester exam score, will be used to determine the final grade. The weight of the scores in determining the semester grade is as follows:

<u>1<sup>st</sup> Semester Grades</u>	<u>2<sup>nd</sup> Semester Grades</u>
1 <sup>st</sup> Quarter Grades – 40%	3 <sup>rd</sup> Quarter Grades – 40%
2 <sup>nd</sup> Quarter Grades – 40%	4 <sup>th</sup> Quarter Grades – 40%
Semester Exam – 20%	Semester Exam – 20%

In computing the final grade, the lowest numerical value used for each weighted portion of the computation will be 45%. For example, if a student’s average was a 44% or lower on a final quarter grade or semester exam, a 45% will be used in place of the lower score to compute the final grade for the semester.

It is important that students get plenty of rest and eat well before taking exams. Teachers will provide review for all exams; however, students will need to study for them as well. **If a student chooses not to take an exam, he/she will receive a letter grade lower on his/her semester grade for the class in which the exam was missed.** It should be noted that a student who is more than ten minutes late or misses a semester exam and would like to make up the exam will have to take the exam at another time at the student’s expense.

#### Exam Procedures:

- Students will be dismissed from the exam rooms when the exams are over. Students should use the restroom before going into exams, as bathroom breaks will not be allowed except for emergencies.
- Students who drive, finish the exam early, and do not have another exam that day may go home as long as they abide by the following procedure. The student **MUST** have a note from home, signed by the parent with the time noted that the student is allowed to leave. The student will give this note to the teacher before the exam starts and then **QUIETLY** pick up the note when leaving the classroom and carry it to the front office when signing out where it will remain on file. Upon signing out, the student must immediately leave campus.
- Students may **NOT** wait or return to the campus to pick up another student. The only exception to this rule is a student who is carpooling with a **SIBLING**. Siblings must wait quietly in the high school office.
- If a student finishes the exam early, he/she should use that time to study for the next exam. (This means that students should have study materials with them when they come in for exams, as they will not be allowed to go to lockers during the exam time.)
- Students who are exempt from morning exams should not come to school until 10 minutes before the afternoon exams begin.

**UNDER NO CIRCUMSTANCES (EXCEPT EMERGENCY) WILL A STUDENT BE ALLOWED TO LEAVE THE EXAM ROOM TO CALL A PARENT TO PICK HIM/HER UP.**

**F. Honor Roll:** Students must be fully enrolled at BRCHS in order to be eligible for honor roll.

1. **Gold Honor Roll:** Students must have a GPA of at least 3.5 with no grades below “B” and receive no conduct grades below a 2 (Satisfactory) (no 2-).
2. **Green Honor Roll:** Students must have a GPA of at least a 3.0 with no grades below “C” and receive no more than two 3’s (Needs Improvement) nor any 4’s (Unsatisfactory) for conduct grades.

**G. Guidance Program** The guidance program is designed to assist parents and students in the social, academic, and spiritual development of the student. As adjustment and learning problems surface, the Director of Guidance is involved in counseling and assisting students in self-understanding, problem solving, decision-making, career awareness, PSAT/SAT, PLAN/ACT, and AP testing, college placement, and financial aid and scholarship opportunities. Information about college requirements and developing a complete four-year high school plan can be secured through the Guidance Department.

New students will have an opportunity to meet with the Director of Guidance and plan their academic programs, discuss special needs, and receive information on school procedures.

During one week each spring a standardized academic achievement and aptitude test is administered to all students in grades 9-11. A summary report, which will indicate the student’s

grade level and anticipated progress in reading, mathematics, and language, will be sent to each home. This will assist parents in determining if a student is on grade level and/or measuring up to his/her potential. A make-up test will be administered on a Saturday at the expense of the student who missed taking the standardized test (or a portion of the test) during the week.

In grades 10 and 11, students will take the PLAN (Preliminary ACT) and the PSAT (Preliminary Scholastic Aptitude Test). Students taking the PSAT are automatically entered into the National Merit Scholarship competition.

All College Prep and Advanced Diploma candidates are required to take the SAT and/or ACT and are strongly encouraged to do so for the first time by the spring of their junior year. Standard Diploma students are required to take the ACT by March of their senior year; completion of the SAT will waive this requirement. Some students will take the SAT and/or ACT a second or third time to improve their scores. It is important that all seniors read the individual catalogs for the colleges to which they plan to apply and register for the proper entrance exams (SAT, ACT, Achievement Tests, etc.) in the early fall. Test application packets may be secured in the guidance office or students can apply on-line at [www.collegeboard.com](http://www.collegeboard.com) or [www.act.org](http://www.act.org). BRCHS requires that all seniors apply to college by Christmas break. Standard Diploma candidates must apply to one college, whereas Advanced and College Prep Diploma candidates are encouraged to make a minimum of three applications or show evidence of acceptance to the college of their choice by March 1. Students are responsible to contact their colleges of interest to determine the specific requirements for application. Students must request official transcripts by submitting an Official Transcript Request Form to the Guidance Office.

All students are encouraged to participate in a PSAT/SAT/ACT preparation course offered either online with Peterson's or elsewhere in the community.

**Annual Required Guidance Meetings:** The meetings listed below are **required** and are designed to promote the success of the student. The Guidance Department will not meet with parents or students concerning issues discussed at a designated meeting until they have either attended the meeting or reviewed the materials provided at the meeting. These meetings are not only beneficial but also necessary in planning a student's high school and college career.

Ninth Grade High School Objectives Meeting – Required for both parents and students, this meeting will be held at the beginning of the 2<sup>nd</sup> quarter. The purpose of this meeting is to start the student on the right track. As a college preparatory school, all students should be geared from the start to do the best that they can to excel, not only academically, but in every area of high school life. Needed tools and information will be given to help students make the most of their high school career.

Tenth Grade ACT/PLAN Meeting- Required for both parents and students, this meeting will be held in February. The purpose of this meeting is to discuss PLAN and PSAT test results. All 10<sup>th</sup> graders will take both the PLAN (Preliminary ACT) and the PSAT (Preliminary SAT) in the fall of their 10<sup>th</sup> grade year. A unique feature of the PLAN is that it gives students an overall picture of their interests in order to help them plan high school coursework and to better prepare for college and career goals. At this meeting, we will help parents and students understand and

utilize the PLAN test results. PSAT scores will also be discussed as an indicator of the student's potential on the SAT. Also, it should be noted that by simply taking the PSAT, students automatically enter the National Merit Scholarship competition. SAT and ACT prep opportunities will be explored as well.

Eleventh Grade Financial Aid/Scholarship Meeting – Required for parents and suggested for students, this meeting will be held in January. The purpose of this meeting is to cover financial aid and scholarship information for college, including Bright Futures. Information crucial for understanding college finances will be presented. There will also be a question and answer time at the end of this meeting, which has proven at past meetings to be invaluable.

Eleventh Grade College Entrance Workshop – Required for parents and students, this workshop is usually held in April or early May. The purpose of this workshop is to roll up shirt sleeves and begin the college application process and to help take the stress out of applying for college. Items such as the senior brag sheet, senior essay, senior community service project, etc. will be worked on to give students a jump start. College tours and what to say and not say in college interviews will also be discussed.

**H. Guidelines for Selecting High School Subjects:** Students should follow the general credit allocation for promotion:

- to become a sophomore - 6 credits
- to become a junior - 13 credits
- to become a senior - 20 credits

Juniors going into senior year must have an absolute minimum of 17.5 credits to be classified as seniors and to enjoy senior privileges during the first semester of senior year.

If a senior student has not successfully earned a total of 26 credits by June of his/her senior year, he/she may complete the necessary course requirements in summer school courses approved by the administration and will have a summer graduation date. A diploma and final transcript will only be issued upon completion of all necessary requirements.

All students must schedule at least 6 major subjects, except seniors who must schedule at least 4 full credit subjects. A major subject is one that meets a minimum of five times per week and has a value of one credit. One credit is equivalent to 135 hours per state standard.

Any exceptions to the above regulations must be approved by the administration.

**I. Schedule Changes:** The Director of Guidance must approve all schedule changes. In order to receive approval, a request to add a course must be made within the first three weeks of the semester, and a request to drop a course must be made within the first five weeks of the semester. If a request is made after these deadlines, sometimes with a teacher or parent recommendation AND administrative approval, an exception is made.

In order for the change to occur, the student must complete a Schedule Change Form, have it signed by all the teachers involved in the change, and return it to the guidance office within 24

hours. The student will then receive a copy of his/her new schedule.

If a student receives a semester grade of C or lower in an honors course in which an honors/regular option exists, the student will automatically be reassigned to the regular course at the beginning of the second semester. Exceptions to this policy will only be made by the Guidance Committee.

**J. Adding or Dropping a Course:** A course may be added within the first three weeks of a semester.

A student may drop a course prior to the end of the first five weeks of a course without it appearing on the student's high school record. If a student voluntarily drops a course after the fifth week, an F will be recorded on his/her transcript. However, if the drop was recommended by the administration or guidance, a W (withdrawal) will be recorded on the student's transcript, and the student's GPA will not be affected. Students wishing to drop a course must do so through the guidance office.

**K. Grade Replacement:** Starting with the 2008/2009 school year and in accordance with FHSAA rules, students wishing to replace a grade will abide by the following rules.

If a student wishes to replace a D or F, the student may retake the course during the school year, in summer school, or through Florida Virtual School. The new grade that the student receives and the old grade will both appear on the student's transcript. However, the original D or F will not be calculated into the student's GPA.

If a student wishes to replace a C or higher, the student may retake the course during the school year or in summer school. The new grade that the student receives and the old grade will both appear on the student's transcript and both grades will be factored into the student's GPA.

#### **L. Courses Failed & Summer School**

1. When a student receives a failing grade in a required course or wants to improve a grade, he/she must choose one of the following options:
  - a. Repeat the course another year and earn a passing grade. Be sure that the student's schedule allows for this option.
  - b. Attend summer school at BRCHS or another pre-approved summer school (approval from summer school supervisor) for a minimum of 67.5 hours per half credit and earn a passing grade in the course previously failed. (A summer school course that is taken to replace a grade is noted as such on the student's transcript.)
  - c. Retake the course through Florida Virtual School (FLVS) and earn a passing grade. Please see the FLVS guidelines for further information. Please note that it may take an extended amount of time to become enrolled in the desired FLVS course.
2. If a student fails one semester of a two-semester course, the student is required to make up only the semester failed.
3. In order to be eligible for the college preparatory diploma or the advanced diploma, no

more than two credits, which have been failed, may be retaken during summer school or through Florida Virtual School over a student's entire high school career. A student may submit a written petition to the Academic and Disciplinary Probation Committee to have this policy waived. Permission may or may not be granted.

4. The exception to the Grade Replacement Policy is when the student fails or receives a low grade due to plagiarism or cheating. Students who wish to improve their GPA due to a plagiarism or cheating issue may take summer school courses which will be **averaged** with the previously earned grade. Low grades due to plagiarism or other types of cheating **may not be replaced**.
5. A student who wishes to improve his/her GPA may take summer school courses to replace/improve previously taken courses in which the student did not receive the desired grade. Please see the Grade Replacement Policy for more information on how the new grade will be calculated into the student's GPA. The maximum credits that can be taken in summer school for the purpose of regaining eligibility are 1.5 credits per summer.
6. Unless pre-approved by the guidance department and/or administration, summer school courses are only accepted for make-up credit and NOT for original credit as alternatives to the regular required BRCHS courses.
7. Failing a course may prevent a student from enrolling in future courses as prerequisites must be met before moving on to the next level.

**M. Florida Virtual School (FLVS):** The Florida Virtual School website is [www.flvs.net](http://www.flvs.net). It is the student's responsibility to initiate registration and enrollment with FLVS. To enroll in a regular FLVS course, a student must have a minimum cumulative GPA of 2.5 or special approval from the Director of Guidance. To enroll in an Advanced Placement FLVS course, a student must have a cumulative GPA of 3.0. All students taking FLVS courses **must** have approval from the Director of Guidance. Upon receiving a list of BRCHS approved FLVS courses, a student must independently complete the following procedures to register.

Note: The purpose of BRCHS students taking FLVS classes is to meet senior requirements for graduation, to take elective courses to enrich one's education, or to replace a failing or low grade to improve one's GPA. Students may not take courses that are offered at BRCHS with FLVS unless they are replacing a course that they failed or received a D, or there is a scheduling conflict for a course that is required for graduation.

#### Registration Guidelines & Procedures:

Students must complete four parts in order to enroll in a course at FLVS.

1. Application for Admissions. This is done online and has five sections to it.
  - a. Student Profile
  - b. Guardian Profile
  - c. Agreement with the FLVS Academic Integrity Statement
  - d. Academic Profile
  - e. Agreement with the Student Code of Conduct

2. Student requests course(s).
3. Parent approves course(s).
4. Guidance Counselor approves course(s).

After a student has registered for a course, he/she will either be assigned to a teacher and specific section, or put on a waitlist until room becomes available in a course. **Please note that it may take an extended amount of time to be removed from the waitlist and placed in the desired course.** FLVS now has open enrollment, so students are placed in a course when there is an opening. Before a student's course is activated, a conference call between the student, parent, and teacher is required.

Courses typically take 18 weeks for ½ credit and 36 weeks for 1 credit. When the student has completed the course, a transcript from FLVS will be sent to the Guidance Counselor at BRCHS to be included on that student's official transcript from BRCHS.

**FLVS Drop Policy:** To drop a course for which a student has registered, the student must log into his/her account and click on the drop box next to it, then SUBMIT.

If the student's Course Request Form has been logged in or if the student has already been placed with an instructor, the student must phone 407.317.3326, ext 2580 OR email info@flvs.net. The student must be sure to include his/her first and last name and the name of the course that he/she wants to drop.

If the student is already active in the course, the student must notify his/her teacher by phone or email. The student may drop the course with no penalty within 28 days of starting the course. FLVS appreciates being notified as soon as the student has decided to drop a course so that they can open the space to another student on the waiting list.

**N. Dual Enrollment:** Students wishing to be dually enrolled must meet the following requirements:

1. Dual enrollment is only available to juniors and seniors and only with approval from the Director of Guidance. Approval for dual enrollment is dependent upon a student's maturity and GPA (minimum of 3.0) as college courses may affect a student's ability to attend help sessions and serve detentions. All dual enrollment courses are weighted at 1.25 at BRCHS.
2. Students interested in dual enrollment must be enrolled in a minimum of 6 courses (periods) in order to be considered a full-time student at BRCHS. A student may exchange up to 2 periods at BRCHS with college courses but must be enrolled in a minimum of 4 credits at BRCHS.
3. A student may take up to one credit of a dual enrollment course to replace a requirement at BRCHS. In general, a 3-hour college course will be equivalent to 0.5 credit at BRCHS, and a 5-hour course or greater will be equivalent to one credit at BRCHS. Exceptions will be made in accordance with state standards.

4. Dual enrollment courses should not conflict with a required BRCHS course needed for graduation or with chapel. Students must allow ample time to travel to and from BRCHS and the college.
5. Priority is given to BRCHS courses because of desire for Biblical integration of subject matter.
6. The Director of Guidance and the administration must approve any exceptions.

Students dually enrolling must abide by the following procedure:

1. The student must visit the dual enrollment office at Florida Atlantic University ([www.fau.edu/registrar/non\\_degree/hsdgeninfo.php](http://www.fau.edu/registrar/non_degree/hsdgeninfo.php)) or Palm Beach State College ([www.palmbeachstate.edu/dualenroll.xml](http://www.palmbeachstate.edu/dualenroll.xml)) to pick up the necessary forms.
2. The student then brings the appropriate forms to the guidance office for verification of the student's GPA and enrollment at BRCHS. The student then returns these forms to the college to register for classes. A copy of the student's college class schedule must be turned in to the guidance office.
3. The student must always report to the high school office to sign out when leaving for dual enrollment classes and sign in at the high school office when returning to BRCHS. If the student has a dual enrollment class at the end of the school day, he/she does not need to return to BRCHS to sign back in, and he/she is still eligible to return to campus to participate in extracurricular activities.
4. Upon receipt of the official transcript from the college, the grade will be reflected on the student's BRCHS report card and transcript.

Beginning with the 2010-2011 school year, Boca Christian will partner with Palm Beach Atlantic University (PBAU) to offer select dual enrollment courses to eligible juniors and seniors. Students will need to apply to the dual enrollment program (DEP) at PBAU. There are no fees for taking a course through the PBAU DEP. By taking these select courses, students will be able to earn college credit from PBAU without having to leave the campus of Boca Christian. Students taking advantage of this dual enrollment opportunity will graduate with a BRCHS transcript and a PBAU transcript which can then be submitted for credit at the university of their choice.

**O. Independent Study Courses:** Independent study courses may only be taken if there is no other way to meet the requirements for graduation and only with administrative approval. The independent study coordinator will order the curriculum for the student, and a supervising BRCHS teacher will be assigned to keep track of the student's progress, grades, and time. Students must complete 67.5 hours per half credit as per state guidelines. Unless exempted by the administration, the student will be charged \$200 for materials and teacher supervision time.

**P. Transfer Credits:** Upon admission, new students are interviewed and their previous course work is evaluated to determine the high school credits earned and graduation requirements.

Transfer credits are accepted upon administrative approval. When applying to colleges, transcripts from other schools will be denoted on the BRCHS transcript. When calculating the student's cumulative grade point average, courses taken at BRCHS and other schools will be factored together, and transfer grades will be interpreted based on Boca Christian's grading scale. International students are required to submit a translated transcript to the guidance office which includes an interpretation of grades and credits earned.

**Q. Graduation Credits & Requirements:** A student must earn a minimum of 26 credits to graduate from BRCHS. Please refer to the BRCHS Graduation Requirements Chart (see Appendix IV) for more details. Students must be enrolled in a minimum of 4 full credit subjects during their senior year in order to graduate from BRCHS.

Criteria for high school valedictorian and salutatorian are as follows:

1. Candidates must have been full time students at BRCHS all four years of high school.
2. The senior with the highest cumulative GPA at the end of the second semester of his/her senior year will be the valedictorian. The senior with the next highest cumulative GPA will be the salutatorian.
3. If a transfer student has a higher GPA than the valedictorian or salutatorian, that student will be recognized as an honor graduate at commencement.

Any graduate with an unweighted cumulative GPA of 4.0 will be recognized as a Distinguished Scholar.

**R. Commencement Participation Requirements:** A senior may not take part in commencement if he/she lacks more than 2 credits at the end of the fourth quarter of his/her senior year. Any lacking credits must be completed at BRCHS by December of the same year.

**S. Community Service:** In order to graduate, 25 hours of community service per year of attendance at BRCHS must be completed, meaning that students who attend BRCHS all four years of high school are required to complete 100 total hours for graduation. Community service hours must be done for non-profit organizations; service done for other types of organizations must be approved by the administration **prior** to the service being performed.

Students are encouraged to "get out of their comfort zones" and serve in a variety of venues. However, if a student chooses to serve more than 15 hours with any one organization over the course of a year, he/she must complete the BRCS Community Service Log in addition to the BRCS Community Service Form (see Appendix V).

The following due dates must be observed when submitting community service hours: Hours served over the summer and during the first quarter of school must be submitted no later than one week prior to the end of the first quarter. Hours served during the second quarter of school must be submitted no later than one week prior to the end of the second quarter. Hours served during the third quarter must be submitted no later than one week prior to the end of the third quarter. Hours served during the fourth quarter must be submitted no later than one week prior to the end of the fourth quarter. Community service hours turned in late will **NOT** be counted. Transcripts and report cards will be held if the 25 hours per year requirement is not met. Failure to complete

community service hours in a given year may also affect eligibility for Homecoming Court and Student Government. *A year is not completed until the 25 service hours have been fulfilled and turned in.*

Earning more than the minimum of 25 hours per year is encouraged. Some BRCHS students have earned more than 800 community service hours during their high school careers. Students who achieve a high number of community service hours are looked upon favorably by scholarship committees and universities and will be honored at graduation.

**T. Senior Community Service Project:** This project is intended to establish a working relationship with a local organization in order to impact the local community for Jesus Christ. The project's focus is twofold in satisfying both the community service hour requirement of 25 hours per year and serving the local mission field in a meaningful and comprehensive way. All students are encouraged to complete a Senior Community Service Project and may complete the project during their junior or senior year. Participation as a junior allows students to put the project on their college applications. Students who successfully complete the Senior Community Service Project will be honored at graduation.

Students will choose specific assignments from a school-approved organization and may receive supervised on-the-job training for the purpose of implementing and overseeing a project approved by both the organization and BRCHS. This project should include, in part, an opportunity to work with those the organization is striving to help.

Studies show that the benefits to students who establish a long-term working relationship with a service organization are many. Self-esteem and confidence are increased as students learn to work with others and problem-solve in order to provide for those in need. Developing and overseeing a project from beginning to end teaches organizational and administrative skills, not to mention provides the satisfaction of making a real and positive difference to the organization and community at large through their effort. In the ever-increasing competition to be accepted into competitive universities, this type of comprehensive service can help give BRCHS students an important edge. The most important benefit, however, is that with a prayerful heart to serve the Lord, students have an opportunity to change lives for His glory.

**U. Resource Room and Media Center:** The media center is available for book checkout, research projects, and approved independent studies. A student's account will be charged for materials checked out under his/her name that are lost, damaged, or returned late. Quiet voices, respectful behavior, and diligent study are expected at all times.

1. Media Center / Resource Room Rules:
  - a. All students who are not under the supervision of a teacher must show their initialed planners to the media specialist.
  - b. There should be no talking unless related to schoolwork and approved by the media specialist. Library voices (whispers) are to be used at all times.
  - c. Students leaving to go back to class must have their planners initialed by the media specialist.
  - d. There is absolutely no eating or drinking in the media center / resource room with the

- exception of a capped water bottle.
- e. No materials may leave the media center / resource room until they have been checked out.
  - f. Students may help other students or work in groups if they work quietly and with prior approval from the media specialist.
  - g. All laptops must be used at tables only, and only school-related work is to be done. (See Computer/Internet Use Policy)
  - h. No games of any kind, including cards and games on computers, calculators, cell phones, etc., are allowed.
  - i. Cell phones are not to be used in the media center / resource room.
  - j. When DIS meets in the resource room, students must be engaged in an academic pursuit since this is not a social time. All of the above rules also apply.
2. Computer Use in the Media Center / Resource Room: Computers in the media center / resource room are additional resources to laptop computers and may be used by students and faculty for educational purposes such as research, paper writing, etc. Students who use these computers must be aware of the following guidelines in addition to the BRCHS Computer Use Policy:
- a. The student's planner must indicate that the student has permission to be in the media center / resource room for the purpose of using the computer.
  - b. Internet access is to be used for educational purposes only, not for shopping, games, e-mail, etc.
  - c. Computers in the media center / resource room are not to be used for personal notes, flyers, etc. Likewise, the printer is not to be used for such purposes.
  - d. A student must properly sign on and log off each time he/she uses the computer.
  - e. If no computers are available, the student will be sent back to class with his/her planner signed indicating such.
  - f. It is expected that a student using the computer and/or printer will be respectful of the equipment. Any student seen mistreating either the computer or printer or improperly using it will be disciplined and may lose the use of both.
  - g. The computers at the checkout desk are to be used by the media specialist and staff only.
3. DIS Classes Meeting in the Resource Room: All of the above media center / resource room and computer rules apply to students in DIS. Please see DIS Rules for more information.

**V. Homework:** Research has shown that homework for high school students can be a very effective tool in the learning process; therefore teachers will regularly assign homework. In special situations, the homework load may be reduced.

**W. Academic Probation:** Students who receive a GPA below a 1.67 (C- average) or fail two or more subjects during a quarter or semester will be placed on academic probation for the succeeding nine week period. The Academic and Disciplinary Probation Committee will also place students who receive report cards that are generally below average in the core subject areas on probation. Students may be asked to leave BRCHS if they do not make significant

improvement as observed by the Academic and Disciplinary Probation Committee. A period of probation is granted in order for the students to improve their academic standings.

The accountability guidelines for a student placed on Academic Probation for the **first** time during the school year will include one or more of the following:

1. Have homework written in his/her planner and initialed by teachers of core subjects.
2. Show DIS teacher his/her planner to be held accountable for assigned work in DIS.
3. Attend National Honor Society Tutoring. Failure to comply without administrative approval is grounds for a Saturday detention.
4. Meet with someone for a study skills session (at the expense of the student).
5. Hire an individual tutor (at the expense of the student) for those subjects in which the student is performing poorly.
6. Print a biweekly progress report for all subjects and return to an assigned faculty member after having been signed by a parent.

The accountability guidelines for a student placed on Academic Probation for the **second** time during the school year will include one or more of the following:

1. Meet the above guidelines, plus:
2. Have a DIS class.
3. Receive Peer Mentoring.
4. Receive a phone call from the student's homeroom teacher to the parent on a weekly basis in order to be updated on student progress.

The accountability guideline for a student placed on Academic Probation for the **third** time during the school year is as follows:

1. Student and parent will go before the Academic Probation Committee to consider if BRCHS is a good fit.

Other guidelines may be required as well, as decided by the Academic and Disciplinary Probation Committee.

#### **IV. Student Conduct & Discipline**

Discipline is God's method of maturing each of us (Hebrews 12:6). A proper response to discipline results in blessing. To ignore discipline is foolishness. It is the school's task to provide the proper learning environment for students. It is the student's responsibility to make a commitment to live within the rules and regulations that are necessary to function together each school day.

**Parents as Partners:** Boca Raton Christian School believes that the Bible teaches that education is primarily the responsibility of the parents; therefore, the school seeks to work in partnership with parents (Ephesians 6:4). This partnership, however, will be ineffective if support and agreement do not exist between the home and the school. God commands each child to obey his/her parents and those in authority (Ephesians 6:1-2; Romans 13:1-2; Hebrews 13:17). By enrolling their child in school, parents delegate aspects of their God-given authority over the child to the faculty and administration. The school asks that parents become familiar with the guidelines in this handbook and encourage their student to follow them with respect so as to support and encourage unity on campus.

Discipline situations that arise at school can be very emotional for all involved parties; however, these situations can also be opportunities for personal growth. When an incident occurs, the faculty and staff at BRCHS will make every effort to lovingly and prayerfully discipline the student in a fair and consistent way that is in alignment with the Word of God and handbook policy. This discipline will work best when parents partner with the school. The school asks that parents do the following:

- If there are questions regarding an incident, the parent should first prayerfully and calmly discuss the situation with the involved teacher and student following the Biblical principles for conflict resolution (Matthew 18:15-20), remaining objective and avoiding premature judgment. If a problem should persist, the parent should make an appointment to discuss the matter with the principal and the involved teacher.
- The incident should remain private between the parent, student, teacher, and administration. The parent should please refrain from relaying the incident to other parents through gossip and sidewalk chatter.
- The parent should remember that students will relate incidents from their own perspective which will almost certainly be favorable to them. The parent should remain open to the other side of the story. The parent should ask the student to consider the incident from the other party's perspective and to contemplate how God may be at work in the situation.
- The parent should recognize that the behavior he/she models sends a very powerful message to the student. The attitudes and actions of the parent should always convey support and respect for the teacher, administration, and school. A powerful message will be sent to the student when the teacher, administration, and parent are on the same page.

Parents can also partner with the school in discipline situations that do not involve their child by treating these situations with discretion and confidentiality. Parents can promote unity and a healthy community by refusing to gossip about discipline situations. When questions arise regarding any discipline situation, parents should direct these questions to the appropriate faculty member.

**A. Personal Virtues:** Because respect for God, fellow man, and self is vital for a fulfilling and healthy life, conduct standards regarding respect are to be obeyed, along with the following:

1. The Bible encourages us to be filled with the Spirit, rather than wine (Ephesians 5:18). Likewise, BRCHS students are to **abstain from the use or possession of alcoholic beverages, tobacco products, drugs, and other illegal/undesirable practices generally recognized as harmful to physical, spiritual, and emotional health.** This rule applies both on and off campus. A student violating this rule on or off campus, while on school sponsored trips, while attending a school sponsored function, or at any other time will be suspended and may be required to complete a special intervention program that includes a community service component at his/her expense, and may be dismissed.
2. Students are to **abstain from profanity as well as vulgar or abusive speech, media (i.e. sexting), or actions both on and off campus.** Considered a serious offense, it may be grounds for suspension or dismissal. Sexually explicit material is not permitted on campus. Morally or ethically questionable content on social networking websites (i.e. MySpace, Facebook, You Tube, etc.) is prohibited. Parents are encouraged to monitor

these websites carefully to provide guidance and protection from cyber predators. Questionable content that comes to the attention of school administration will be evaluated according to Biblical standards and may result in stern discipline.

3. **Chewing gum is not permitted on campus nor on the school bus at any time.** Abuse of this rule is grounds for a detention.
4. Students are asked to limit food consumption to designated areas (i.e. lunchroom, canopy) and designated times (i.e. lunch).
5. **All distracting items** such as playing cards, beepers, CD players, squirt guns, radios, MP3 players, ipods, and video games **are discouraged from being brought to school.** Bringing distracting items into the classroom will result in the device being taken and held. Additional offenses will result in possible confiscation of the item until the end of the year. Personal listening devices (i.e. MP3 players, ipods, portable CD players, etc.) may be used on campus before and after school. However, as these are expensive items and the school is not responsible for loss, theft, and/or damage, students are strongly discouraged from bringing these types of devices to school. High school students should be mindful and respectful of the middle school personal listening device ban. E-readers (i.e. Kindle, Nook) are permitted for the sole purpose of reading books. If this privilege is abused (i.e. using the e-reader to browse the Internet, play games, etc.), the device may be confiscated.
6. **Cell phones will not be used during school hours, except during lunch or with a teacher's permission. Cell phones should not be visible and should be turned off during the school day.** If a cell phone is visible and/or heard, it will be confiscated by the administration. Cell phones may be confiscated for other reasons as well. A confiscated cell phone will only be returned to a parent/guardian at the end of the school day. Repeated cell phone infractions will lead to the termination of that student's cell phone privileges. **Absolutely no cell phone may be used in the case of a lockdown situation.**
7. **Physical or verbal threats** to anyone will result in swift and serious consequences. Possession of weapons on school grounds or during any school function, on or off campus, will be grounds for expulsion.
8. 1 Timothy 5:2 encourages us to "treat younger men as brothers...and younger women as sisters, with absolute purity." **Refrain from displays of affection** such as holding hands, embracing, and kissing. Students at BRCHS also make a commitment to remain sexually pure, both in word and deed. Sexual immorality may be grounds for expulsion. Sexual harassment of any kind will not be tolerated. See Sexual Harassment Policy.
9. Exodus 20:15 says, "**You shall not steal.**" Stealing will be dealt with seriously and may be grounds for dismissal.

**B. Plagiarism and Cheating:** Proverbs 21:3 says, "To do what is right and just is more

acceptable to the Lord than sacrifice.” Honesty and integrity in all matters are important to our Lord. **Therefore, make every effort to do your own work. Do not plagiarize or cheat.** BRCHS expects from its students a Biblical standard of conduct. Each student’s record is to reflect his/her own individual effort. Academic misconduct includes all acts of dishonesty in any academically-related matter and any intentional help or intent to help or assist another student to commit an act of academic dishonesty.

According to the Standard Encyclopedic Dictionary, to **plagiarize** is “to appropriate or pass off as one’s own the writings, ideas, etc. of another.” When using a source for a paper, that source must be cited and not passed off as one’s own idea.

**Cheating** is using or attempting to use unauthorized information and is a serious offense. Students may not give or receive assistance on tests or assignments in any course or through FLVS unless the teacher has specifically granted permission. Whether you give or receive information, the offense is the same. In this age of technology, cheating is not limited to academic information being dishonestly used or shared on paper or verbally. Cheating also includes, but is not limited to, dishonestly storing information on calculators, computers, and cell phones, as well as text messaging, emailing, or instant messaging information to others.

During a **test, quiz, or exam**, it is the student’s responsibility to avoid every appearance of academic misconduct. All books and papers must be placed at a sufficient distance in an appropriate location away from the student’s seat. No communication between students is allowed.

Regarding **homework assignments**, students should accept the responsibility to honestly pursue academic growth and not merely get “right” answers or “credit points.” Except in cases where joint effort or group work is clearly intended and/or allowed by the teacher, copying another student’s homework and representing it as one’s own is academic dishonesty and will result in an “F” on the assignment for all parties involved. The teacher will confer with the student(s) and contact the parents. Administration will be informed via a referral. If copying homework is detected as a repetitive behavior, a student will be placed on probation.

**Consequences for plagiarizing in a paper and/or cheating on a test, quiz, or exam** are as follows:

- i. The **first occurrence** of plagiarism in a paper or cheating on a test, quiz, or exam will result in a grade no higher than 59% for that particular piece of work and a conference with the student and his/her parent(s). The administration will be made aware of the incident via a referral. The student will be subject to National Honor Society entry and dismissal rules.
- ii. The **second occurrence** of plagiarism in a paper or cheating on a test, quiz, or exam in high school will result in a referral to the office for suspension and a percentage grade of no higher than 60% for the nine weeks in that particular course. (See Courses Failed & Summer School for summer school information as it relates to cheating.)

- iii. The **third occurrence** of plagiarism in a paper or cheating on a test, quiz, or exam during a student's high school career will be grounds for dismissal.

**Plagiarism and cheating infractions are considered the same in regard to consequences, and therefore, can be combined.**

**C. Directed Independent Study (DIS) Rules**

1. Students must report to DIS on time, just as in any other class. A late mark will be given if a student is not in the room and seated by the bell. Three tardies in a marking period will result in a detention.
2. Students must come to DIS prepared with all the necessary books and work. Coming to DIS unprepared will be considered a conduct issue.
3. Students must stay in DIS until the bell rings, just as in other classes.
4. A student needing to leave the room to go to the restroom, locker, office, etc. must present his/her planner to the teacher for authorization and signature. The student must fill in the information, including the time, before presenting it to the teacher.
5. Students may help other students or work in groups if they work quietly and with prior approval from the DIS teacher.
6. No games of any kind, including cards and games on computers, calculators, or cell phones, are allowed.
7. There is to be no talking unless related to schoolwork and approved by the teacher.
8. The DIS teacher reserves the right to assign seats to students who disobey the above rules. Continued disregard for the rules will result in a referral to the office.

**D. Referrals:** A referral to the administration or guidance may be issued to those students who violate classroom or school rules and policies. These referrals will state the misconduct involved, the method that was used to correct the behavior, and any further comments regarding the discipline procedure.

**E. Dismissal from Class, Resource Room, Media Center, Chapel, and Assemblies:** If a teacher finds it necessary to send a student from the classroom because of flagrant or disruptive behavior, the student must report immediately to the high school office with a referral from the teacher.

**F. Detentions:** Students may be assigned a detention from 3:00 P.M. to 4:00 P.M. Mondays through Fridays for infractions of school regulations. The white copy of the detention slip, signed by the parent, is due the day of the detention. The detention will not count as "served" if the student fails to turn in the signed slip on the day of the detention, or at the very latest, the day after the detention. Failure to serve an after-school detention will result in a double detention. If

the double detention is not served, a Saturday detention will be issued. Please be mindful that only detentions for tardies can be rescheduled and may only be rescheduled once. Detentions for behavior must be served when assigned. If a detention is to occur when the student already has an extra-curricular activity commitment, it is the student's responsibility to inform the faculty member in charge of the activity of his/her absence. If a student accumulates a total of five detentions, he/she will be referred to the office for a Saturday detention.

**G. Saturday Detentions:** Students may be assigned a Saturday detention at the discretion of the administration. Saturday detentions are served from 9:00 A.M. to 11:45 A.M. and are accompanied by a supervision fee of \$15. If the \$15 is not brought to the detention, the matter of collection will be handed over to the Business Office and an additional \$5 fee will be incurred. If a student does not show up at an assigned detention, he/she is still responsible to pay the \$15 fee, the collection of which will be handed over to the Business Office with the addition of a \$5 fee. Furthermore, the student is still required to serve the detention on a day appointed by the administration for which the normal fee will be required. Rescheduling of Saturday detentions must be done prior to the detention date and may be done only with the approval of the administration. Tardiness to the Saturday detention will result in consequences such as extended time, writing homework assignments, an additional Saturday detention, etc. Failure to bring the Saturday detention slip signed by a parent will also result in an additional \$5 per day fine until the slip is turned in signed.

**H. Suspension:** A student may be suspended from classes for inappropriate actions or attitudes or repeated infractions of school regulations. Parents will be notified of the reasons for the suspension. A suspended student will be reinstated to class after consultation with both the student and parent or guardian with assurance from them that such behavior and/or attitudes will be discontinued and that the student will assume his place in the school community with a cooperative spirit.

All assignments, quizzes, tests or exams missed during suspension must be made up. Teachers may give assigned work for students to complete during the time they are suspended from school. It is the student's responsibility to obtain needed or missed work from the teacher.

**I. Disciplinary Probation:** The administration or the Academic and Disciplinary Probation Committee invokes probation when it becomes apparent that a student has a serious behavior problem. Probation gives the student an opportunity to correct his/her behavior and to assume the responsibilities involved in a more mature and appropriate manner. During the probationary period, students may not participate in athletics or extracurricular activities as defined by the administration unless the activity is part of a required course. Students are not eligible for Student Council if they are on probation at the beginning of the year. A student who is repeatedly on probation must come before the Academic and Disciplinary Committee to determine the future of the student's enrollment. The problems for which a student can be placed on disciplinary probation are:

- 1. Attitude:** A rebellious spirit that is unchanged after much effort by teachers, or a continued negative/uncooperative attitude that is a bad influence on other students.

2. **Misconduct:** Continued deliberate disobedience to a teacher or to school rules; committing a serious breach of conduct inside or outside school which has an adverse effect upon the school's Christian testimony.
3. **Conduct Grades:** Earning conduct grades of 3 (Needs Improvement) or 4 (Unsatisfactory) in four or more classes per quarter will automatically place a student on conduct probation. A student on conduct probation is ineligible to participate in extracurricular activities. That student will be notified immediately after the academic probation committee meeting that he/she is ineligible to participate. Conduct probation can be reassessed at the 4½ week point of the next quarter. A student on conduct probation at the end of the 4<sup>th</sup> quarter may eliminate up to 1½ weeks of probation status in the summer through equivalent time of satisfactory conduct in summer school or summer service to the school.

**J. Corporal Discipline:** Corporal punishment is not used at the high school.

#### **V. Seventeen Things High School Students Need to Know**

1. When absent, bring a note from your parents the following day. If your absence meets the criteria for an excused absence, you will receive an "Excused Absence" slip when you submit the parental note.
2. Only seven tardies to first period will be permitted per semester. The eighth tardy to first period per semester will result in a Saturday detention. The ninth and each subsequent tardy to first period per semester will result in a \$5 fee.
3. Be in your seat when class begins.
4. For every five (5) conduct detentions received, you will receive a Saturday detention.
5. Do not deface books, lockers, desks, picnic tables, etc.
6. Keep your locker locked at all times with a school-provided lock, especially at the end of the day and on weekends.
7. Leave campus by 3:15 P.M. unless you are staying for athletic practices, games, tutoring, extracurricular activities, or are under supervision.
8. Do not show inappropriate attention to a member of the opposite or same sex.
9. Off-limit areas:
  - Any unsupervised area
  - Parking lot, except when arriving or leaving
10. Never leave campus without permission.
11. Clean up after yourself at lunch, in halls, in class, etc.
12. Do not eat snacks, food, or sodas/drinks between or during class unless given permission.
13. Students are not allowed to order lunch delivered from an outside restaurant to the high school. No exceptions.
14. You will be placed on academic probation if your quarter or semester grades fall below a 1.67 GPA (which is a C- average) or if two (2) or more subjects are failed.
15. Use the restroom between classes and at lunch only.
16. Wear the uniform appropriately at all times.
17. Cell phones should not be on or visible at any time during the school day except during lunch or with a teacher's permission.

***"You represent Jesus Christ and BRCHS wherever you go and in whatever you do!"***

## **VI. Attendance**

The Florida Compulsory School Attendance Law requires that every school age child attend school for 180 days per year or the hourly equivalent. Parents are required to enforce this law (F.S.232.09). Schools are obligated to provide a program that allows parents to meet this law. BRCHS requires that a student may not be absent more than fifteen (15) days each semester. A student who has more than fifteen (15) excused or unexcused absences from a class in a semester must make up the missed days or hourly equivalent, or the student will fail that class. Hours will be made up in summer school at an hourly cost, plus the cost of materials. Work must be completed at a satisfactory level based on the summer school teacher's evaluation. With administrative approval, this policy may be waived for an extended illness validated by a physician's signature. Extraordinary circumstances, if approved by the administration, may also result in the policy being waived.

### **A. Excused and Unexcused Absences**

#### **1. Excused absences include:**

- a. Illness
- b. Serious illness or death in the immediate family
- c. Emergency or medical attention
- d. Advanced Excuse (includes family trips). Absences for any reasons other than those listed above must be arranged in advance. A parent or guardian's request for a pupil's absence must be presented to the secretary for an Advanced Excuse Slip to be issued. The Advanced Excuse Slip must be completed and approved by the office prior to the day of absence for the absence to be excused. For an advanced excuse absence, missed schoolwork is due on the date of return. This includes tests, projects, and reports. Please try to avoid absences at the end of the quarter, which may result in incompletes on the student's report card and often cause the student to fall behind.

#### **2. Unexcused absences** will be given in accordance with state attendance laws for the following:

- a. Truancy
- b. Missing the school bus
- c. Shopping
- d. Hunting, fishing, skiing, attending games
- e. Birthday
- f. Gainful employment
- g. Family trips with no advanced excuse

Students with an unexcused absence are required to make up missed class work. Please note that up to 20% of the points from the student's missed work will be deducted at the discretion of the teacher.

#### **3. Unless the absence has been excused in advance, parents must phone or otherwise notify the high school secretary with the reason for absence no later than 10:00 A.M.**

Upon his/her return, the student must present a note written and signed by a parent to the secondary office stating the reason for the absence. If the absence meets the criteria for an excused absence, the office will issue an Excused Absence Slip to the returning student, which he/she must present to each teacher in order to be readmitted to class. Parents and

students will have a two day grace period to submit the parental note. If no note is received within two days of the absence, the student will receive an unexcused absence for the absence.

**B. Skipping Classes:** Skipping classes will not be tolerated. The student is truant when class is missed, even if he/she is on campus in a location other than the assigned classroom. Skipping classes may result in a detention, and/or reduction in grade, and/or suspension from school. If a student arrives more than 10 minutes late to a class without a pass, the student is considered truant and is subject to administrative discipline.

**C. Tardies:** Students arriving late to school are to report directly to the high school office to sign in and obtain a tardy slip (since the classroom teacher may have already reported the student as “absent”). BRCHS understands that there are times when a student will be late; therefore, grace will be extended to the student for the first seven tardies to first period per semester. ***Travel distance from home to school and carpools are not excuses for consistent tardiness.*** A student who is more than ten minutes tardy to first period is considered truant and must have a note from his/her parent. An advanced excuse for a medical appointment will not be considered a tardy. Excessive tardies will be considered a conduct issue, may affect eligibility for Homecoming Court and Student Government, and will be dealt with as follows:

1. **The eighth tardy** to first period per semester will result in a Saturday detention. A \$15 fee is required to cover Saturday detention costs.
2. **The ninth and each subsequent tardy** to first period per semester will result in a \$5 fee.
3. **Unexcused tardies in any class other than first period will result in a detention being issued after three tardies.** In the instance of a deliberate and flagrant violation of this policy, more serious consequences will occur.

**D. Early Dismissal from School:** Early dismissal will be granted for the same reasons that are allowed for excused absences. Students are not encouraged to schedule appointments with doctors or dentists during school hours. However, when there is an urgent situation, the appointment should be made as early or late in the day as possible. The procedure is as follows: (1) Parent must send a note with the student **and** call the high school office as early as possible to give verbal permission for the student to leave. (2) Student must check in with the high school office to verify note before going to 1<sup>st</sup> period. The high school office will call parent if parent has not yet called. (3) At the **beginning** of the period in which the student has to leave, he/she must show the teacher the written note that has been initialed by the high school office. Student should leave class as quietly and with the least amount of disruption as possible. (4) Student must sign out in the high school office before leaving and must sign back in before returning to class.

All students leaving early, except for authorized school functions, must follow the above procedure. Students who drive may sign themselves out after following the above procedure; a student being picked up must have a parent or other authorized adult come in to sign out the student.

Students are not allowed to leave campus with other students during the school day unless written and verbal parental consent has been given from the parents of the student driver and from the parents of the passenger. Under no circumstances is a student allowed to ride with a student driver to a school-related function when school transportation is provided. (See Vehicles/Student Driving for more information on this policy.)

#### **E. Release of a Student**

- 1. To Persons Other than Custodial Parent or Guardian:** During the school day, a student released to a non-custodial parent must have written permission **and** a phone call of permission from a custodial parent before the student is permitted to leave with the non-custodial parent. In the event that parents are going out of town without their child(ren), custodial parents must notify the school in writing of adult caretakers who will be responsible for their child(ren). The names, phone numbers, and any alternate procedures to be followed should be included in the notification.
- 2. To Another Student:** Students are not allowed to leave the campus during school hours with another student unless both written **and** verbal permission are granted by the parents of both students and the procedures outlined above in the previous section are followed. (See Early Dismissal from School.) If permission is granted, students are to leave the campus and not return. (See Vehicles/Student Driving for more information on this policy.)

**F. Make-up Work:** Students who are absent are required to make up the work missed in each subject. For each class meeting missed, the student receives one class meeting to make up the missed work. Pre-announced assignments, projects, and tests missed during the absence must be submitted/taken by the next class meeting; this includes absences due to field trips, advanced excuses, etc., unless prior arrangements have been made with the teacher. All tests missed during an absence will be made up at the discretion and convenience of the teacher, taking into consideration the welfare of the student. Students who miss a test due to late arrival at school may be required to take the test before departing at the end of the school day, most likely during lunch or after school. **It is the student's responsibility to obtain all make-up work from teachers immediately upon return to school. Failure to obtain make-up work is no excuse for not doing work missed.**

Students who have obtained an **Advanced Excuse Form** for an absence that was arranged in advance must turn in missed work on the date of return. This includes tests, projects, and reports. (See Excused Absences.)

Students with an unexcused absence are required to make up missed class work. Please note that up to 20% of the points from the student's missed work will be deducted at the discretion of the teacher.

**G. Incompletes:** Incompletes will only be issued for legitimate make-up work as defined above, not for tests, projects, or assignments that a student has simply neglected to complete in a timely fashion. When an incomplete is issued on a report card at the end of a marking period, a student will have no more than three weeks to complete whatever work is missing unless extenuating

circumstances are approved by the administration. If the missing work is not completed within the three weeks, the assignment(s), tests, or quizzes that have not been made up will be given a 0%, and the quarter grade will be calculated and issued.

**H. Withdrawal from School:** Students planning to withdraw from BRCHS need to obtain a release form from the Dean of Students' office to be filled out by a parent/guardian and a withdrawal form. After all books have been returned to the Dean's office, the student will receive an estimated grade for the work completed up to the date of withdrawal. Parents must sign the release form for transfer of records. If a student withdraws before the end of the semester, official grades for that semester will not be reflected on the BRCHS transcript. A student must complete semester exams in order for that semester to be considered complete.

**I. Passes:** All student passes will be written in the Student Planner that is issued at the beginning of the year. If a student does not have his/her planner with him/her, he/she should not expect teachers to write passes to leave the classroom. In such cases, passes must be issued by an administrator. If a student loses the Student Planner, he/she must purchase a new one for \$5.

## **VII. Student Activities, Sports, and Organizations**

All clubs, organizations, and other extracurricular activities representing the school or involving its name must have the approval of the administration and abide by the policies found in the School Board Policy Manual. Parents, faculty, and students shall be advised of all such activities well in advance. All activities are to be actively supervised by sponsors, officers, and/or accompanying adults. In order to schedule events, the dates must be approved by the administration. This is to prevent conflicts in scheduling events. Other guidelines governing clubs, organizations, etc. will be distributed each year.

Part of 5<sup>th</sup> period is set aside for activity meetings, such as Shine, Student Government, Mission Trips, etc. If a student is not required to be in a meeting, his/her lunch period is extended and may be used as free time.

**Whenever and wherever students gather, students are to exhibit Christian behavior. The school's expectations in personal conduct apply to all students in all such activities, whether held on or off campus.**

### **A. Eligibility for Extracurricular Activities:**

1. A student on conduct probation is ineligible to participate in extracurricular activities. Conduct probation can be reassessed at the 4½ week point of the next quarter. A student on conduct probation at the end of the 4<sup>th</sup> quarter may eliminate up to 1½ weeks of probation status through equivalent time of satisfactory conduct in summer school or summer service to the school.
2. A student must meet the academic requirements of the FHSAA in order to participate in athletics at BRCHS. A comprehensive outline of these rules is given in Appendix I of this handbook. The basic guideline is that high school students must maintain a cumulative GPA of 2.0 or above on a 4.0 unweighted scale at the end of each semester. Some special

exceptions are made for freshmen and sophomores. See Appendix I for more details.

3. In order to participate in interscholastic sports on a given day, a student must be **on campus for at least four periods**. Exceptions may be made for pre-arranged medical appointments.
4. Students rendered ineligible for extracurricular activities during any semester may take summer school courses to raise their averages. The grade(s) received for summer school course(s) will replace or improve the semester grades used in calculating eligibility. Please see the Grade Replacement Policy for details on grade replacement. If a student desires to exercise this option, the Guidance Department or the administration must approve the summer course(s) in advance.
5. **A student holding a student government office will be suspended from office if placed on academic probation or conduct probation.** If a student is placed on probation for a second quarter during the same school year, the student will be removed from office. (See Academic Probation and Disciplinary Probation.)
6. Students on conduct or academic probation will not be permitted to represent their classes on Homecoming Court during the quarter they are on probation. Students who have been suspended during the current or previous semester will not be eligible for Homecoming Court.
7. Excessive tardies may affect a student's eligibility to participate in extracurricular activities.

**B. Mission Trips:** Students who leave the school in very good standing due to a move that is a minimum of one hour away may be allowed to take part in the high school mission trips; however, the administration has final approval on who may or may not go on mission trips.

BRCHS students who choose to stay home are required to participate in the local mission trip or be on campus to complete appropriate reading and writing assignments which will count as a test grade in Bible.

**C. Senior Privileges:** Juniors going into their senior year must have a minimum of 17.5 credits to be classified as a senior and to enjoy senior privileges during the first semester of their senior year. Seniors must have completed a college application and taken the SAT and/or ACT in order to enjoy senior privileges during the second semester. Senior privileges may be revoked if a student is on conduct or academic probation.

1. Jersey and Jeans Day. On the 3<sup>rd</sup> Friday of every month, seniors may wear jeans and appropriate BRCS shirts or appropriate shirts of the colleges to which they have been accepted. Seniors may wear BRCS jerseys every Friday.
2. Seniors in good academic standing (cumulative GPA of 2.0 or higher and not on probation) who have a DIS during the last period of the day and are not enrolled in an independent study course or a course with Florida Virtual School will be allowed to leave promptly after 7<sup>th</sup> period. Seniors with DIS 7<sup>th</sup> and 8<sup>th</sup> periods may leave after 6<sup>th</sup> period

during the second semester only. When leaving, seniors must sign out in the office. A parent note, which grants the student permission to leave early and indicates after which period (6<sup>th</sup> or 7<sup>th</sup>) the student will be leaving school, must be submitted to the office to be kept on file. Should the senior need to return to school, he/she must wait until after school is out. Once a student has completed the independent course or the Florida Virtual School course, he/she may enjoy this senior privilege and leave early.

3. Seniors with an A average during the third and fourth quarters are exempt from second semester exams. To enjoy this privilege, a senior may not have more than seven excused or unexcused absences in that class.
4. Seniors are permitted to eat lunch off campus on Wednesdays. However, in the case of a special performance or deadline, the teacher reserves the right to require 5<sup>th</sup> period attendance. If this special off-campus privilege is abused through tardiness or misconduct, this privilege may be taken away at the discretion of the administration.

**D. Student Council:** Students meeting the proper criteria in grades 9-12 have the option to run for Student Council. The criteria include such items as demonstrating leadership qualities, being in good academic and conduct standing (cumulative GPA of 2.0 or higher and not on probation), and sharing testimonies. See the Student Council supervisor for more details on criteria. Members of Student Council conduct service projects and take leadership in various student activities. Members are also required to attend the annual Leadership Conference in the fall.

**E. National Honor Society:** BRCHS has an active chapter of the National Honor Society. Begun in the spring of 2002, the object of this chapter is to create an enthusiasm for scholarship, to stimulate a desire to render service, to promote worthy leadership, and to encourage the development of character in all students at BRCHS. To this end, the NHS hosts several service projects each year for the benefit of the school and community.

Students are selected for membership based on their scholarship, service, leadership, and character. Juniors and seniors who have attended BRCHS for at least one semester and have a 3.5 or higher cumulative GPA are eligible to be considered for admission to NHS. (See Appendix II for the selection process guidelines.) At graduation, members of NHS are honored with a gold cord.

**F. Video & Power Point Presentations:** All video/digital productions for use in chapel or class must be reviewed and approved by the teacher in charge of the class or an administrator at least a day before the presentation.

## **VIII. General Information**

**A. Building & Grounds:** All school facilities belong to the Lord and have been purchased with His money. Refrain from any actions that may result in damage to the property or to the appearance of the buildings and grounds. This is your home. Take care of it. Any damage brought to the buildings, furnishings, or grounds will be repaired and/or replaced at the expense of those causing the damage. Students are also subject to disciplinary action for damage caused either by negligence or willful destruction.

Out of respect for Boca Raton Community Church, please avoid loitering in areas designated for

church use.

**B. Bus Transportation:** Riding a BRCHS bus is a privilege that may be lost because of improper conduct. The following rules apply and must be observed by all students whenever they are passengers on the school's buses:

1. Drivers must be treated with respect.
2. Students must remain seated while the bus is in motion. No standing or turning around in seats is permitted.
3. In the interest of safety, only low conversation is permitted. Loud noises, yelling, and inappropriate language are not permissible.
4. Students must keep their hands, heads, and all other items inside the bus at all times. Nothing may be put outside the bus windows.
5. Students are expected to pick up after themselves; the bus must always be kept clean.
6. Damage to the seats, etc. must be paid for by the student(s) who causes the damage. Vandalism will be treated with the seriousness it deserves.
7. Eating, drinking, and chewing gum are prohibited, unless approved by the supervising teacher.

**C. Lunch Time Procedures:** All students will eat in the cafeteria or designated area and are responsible for leaving the lunch area (table, chairs, and floor) neat and clean. All students are expected to participate in clean-up rotation. Students must remain on campus for lunch during their freshman through junior years due to safety concerns and scheduling issues that allow for a brief lunch period.

**D. School Events/Trips Policy:** Students must have a signed parent permission slip in order to attend BRCHS field trips.

**E. Fundraising Credit Policy:** From time to time students participate in fundraising for a specific purpose, such as a mission trip or fine arts event. These students receive credit based on their participation level.

This fundraising participation credit will be applied as follows:

- Toward the specific trip for which the fundraising event was held ONLY
- Against the base cost of the trip/event for the student participant ONLY; if excess credit is earned, it may not be used as "spending money;" it may not be transferred to another event; it may not be used for any other student (including a sibling).
- Any fundraising credit not applied or transferred as a result of an exceptional situation will be used to reduce the overall cost of the trip/event for which the fundraiser was held, or for the general benefit of future trips/events of the same type.

Exceptional situations:

- If the student is unable to participate for valid reasons (such as medical necessity or unforeseen family emergency), the credit may be transferred to another approved trip/event for the benefit of the student participant in the same year.
- Transfer of fundraising credit is not automatic and requires specific approval of the principal.

- Requests will not be approved for students who choose not to participate in an event without a valid reason. Approval is at the discretion of the administration.

**F. Use of Office Telephones:** Office phone use between classes is discouraged and is not an excuse for tardiness to class. If absolutely necessary, calls may be made from the office for \$0.50 each. This cost may be added to the student's fines. Appropriate times to use the telephone are during lunch and before and after school. Conversations should be brief and to the point, for emergencies, and not for casual conversation.

The school discourages students from bringing cell phones to school. If brought, they should be turned off and should not be visible. They may not be used during school hours (except at lunch) without the permission of a teacher. If used without permission, they will be confiscated. (See Personal Virtues for more information on cell phone usage.)

**G. Lost and Found:** All lost items should be delivered to Mrs. Barnhill's room; students seeking to find a lost item should go to the same place. Students will be fined \$0.50 to claim a lost item during the first week (until Friday) that the item is in Lost and Found. After that, students will be fined \$1.00 to retrieve the lost item. Periodic auctions will be held to sell unclaimed items. All proceeds will go to National Honor Society. Items that do not sell at the periodic auctions will be taken to the thrift store, given away, or thrown out.

**H. Balcony/Canopy Guidelines:** The balcony/canopy area has been designed for high school students to enjoy the outdoors in a safe and enjoyable atmosphere. At no time should anyone hang or throw anything on this balcony. Horseplay in this area will be viewed as a serious offense. The vending machines provided on this balcony area are exclusively for high school use. This area should be utilized before school, during lunch, as well as after school. Students not leaving campus immediately after school and not being supervised by a teacher/coach should remain on the balcony until leaving campus.

## **IX. Computer/Internet Acceptable Use Policy**

Internet access is available to students and teachers at Boca Raton Christian School. The goal in providing this service is to encourage research and to facilitate resource sharing, innovation, and communication. Access to the Internet enables students to explore thousands of libraries, databases, and web pages throughout the globe.

With access to computers and people from around the world also comes the availability of material that may not be considered to be of educational value in the context of the school setting. Families should be warned that some material obtained via the Internet might contain items that are illegal, defamatory, inaccurate, or potentially offensive. This content is filtered by Websense, a leader in Web security. However, on a global network it is impossible to control all materials and an industrious user may discover controversial information, either by accident or deliberately. BRCS believes, however, that the benefits to students from online access outweigh the possibility that users may procure material that is inconsistent with the school's goals.

The purpose of this agreement is to ensure that use of Internet resources is consistent with our stated

mission, goals, and objectives. The smooth operation of the network relies upon the proper conduct of the students and faculty who must adhere to strict guidelines. These guidelines are provided here so that you are aware of the responsibilities you are about to acquire. If a user violates any of these provisions, future access will be denied in accord with the rules and regulations discussed with each user during Internet training sessions.

All students must obtain parental permission in order to gain access to the Internet. Signatures on this Computer/Internet Acceptable Use Policy are legally binding and indicate that the parties who signed have read the terms and conditions carefully and understand their significance.

### **Computer Use - Terms and Conditions**

1. Students are responsible for good behavior on the school computer network, just as they are in any school setting. General school rules for behavior and communication apply.
2. Computers are provided for students to use as tools in learning, research, presentation, and communication. They are only to be used for educational purposes. Therefore “surfing the Web” is not permitted. Students must have an educational goal when using the Internet.
3. Users are to abide by generally accepted rules of network etiquette and conduct themselves in a responsible, ethical, and polite manner while online.
4. Users are not permitted to use the computing resources for commercial purposes, product advertising, political lobbying, or political campaigning.
5. Users are not permitted to transmit, receive, submit, or publish any defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, offensive, or illegal material.
6. Physical or electronic tampering with computer resources (i.e. removal of or tampering with any monitoring or filtering software) is not permitted. Damaging computer systems or the BRCS network, or using teachers’ passwords, downloading programs, or otherwise hacking into the computer network with an intent to steal information or otherwise harm, as perceived by the administration, will result in a \$500 fine, cancellation of privileges, and at the discretion of the administration, possible suspension, expulsion, and/or submission to the authorities.
7. Users must respect all copyright laws that protect software owners, artists, and writers. Plagiarism in any form will not be tolerated.
8. Security on any computer system is a high priority, especially when the system involves many users. If you think you can identify a security problem in the school’s computers, network, or Internet connection, you are agreeing to notify the Director of Technology immediately. Do not demonstrate the problem to others. Using someone else’s ID or password or trespassing in another’s folders, work, or files is prohibited. Attempts to log on to the network as anyone but oneself will result in a \$50 fine and cancellation of computer privileges.
9. Boca Raton Christian School makes no warranties of any kind, whether expressed or implied, for the service it is providing. The school assumes no responsibility or liability for any charges, line

costs, or usage fees, nor for any damages a user may suffer. This includes loss of data resulting from delays, non-deliveries, mis-deliveries, or service interruptions. Use of any information obtained via the Internet is at your own risk. BRCS specifically denies any responsibility for the accuracy or quality of information obtained through its services.

10. All communication and information accessible via computer resources shall be regarded as private property. However, people who operate the system may monitor activity and review files and messages to maintain system integrity and insure that users are using the system responsibly. Messages relating to or in support of illegal activities may be reported to the authorities.
11. Students may not download files from the Internet or upload files to the school network unless granted permission by a faculty member.
12. Students may not bring their own laptops to school. Any exception must be authorized by the Director of Technology.

Access to computers is a privilege - not a right. That access entails responsibility. Inappropriate use will result in a suspension or cancellation of computer privileges. The system administrators in conjunction with school personnel will deem what is inappropriate use. Users are considered subject to all local, state, and federal laws.

#### **X. Laptop Policy**

Research indicates that if technology is integrated into the curriculum, it affects achievement in a positive way. In the desire to provide students with cutting edge opportunities that will help equip them for the future, Boca Raton Christian School issues laptops to all incoming sophomores, juniors, and seniors. The following guidelines have been established:

1. Laptops will be issued to students after the BRCS Laptop Policy and Computer Use Policy have been discussed with students and parents.
2. Although the laptops have a three-year warranty, they are not insured for loss, theft, or certain types of damage (i.e. fire). Students will be assessed for deliberate damage to laptops. All laptops are to be fully insured by the user or the user must agree to pay up to \$1000 for loss, theft, or damage.
3. All malfunctions of the laptop must be reported to the computer instructor immediately, using the Laptop Malfunction Report form.
4. No additional software is to be loaded on the laptops without written approval by the Director of Technology. Students may make requests to install educational software by completing a Software/Hardware Approval Form. Games are not permitted. CDs and DVDs are not to be brought to school.
5. No peripherals may be added to the laptops (except a mouse and/or printer) without approval by the Director of Technology. A BRCS printer should be kept as the default printer.

6. Students have Internet access at school through a wireless hook-up to the BRCHS DSL line. The Internet is to be used as an educational research tool; therefore, random “surfing,” chatting, IMing, or accessing non-educational sites is not permitted. Although information received via the Internet is screened at school and at home by Websense, no filtering system is 100% sure.
7. Students may access the Internet at home, using the laptop with their home network, if no additional software is installed on the laptop and no laptop settings are changed. Such home access must not interfere with the use of the school’s network.
8. Students must abide by the BRCS Computer Use Policy. Email must be of an educational nature. It may only be accessed at school under the direction of a teacher. It is not for personal communication.
9. At no time should changes be made to the system configuration, or filtering and monitoring software. This includes screen savers, backgrounds, screen color, and setting of passwords. The taskbar must be visible at the bottom of the screen at all times. (Exception: Shortcuts may be added to the desktop and arranged.)
10. All students must arrive at school each day with their laptops fully charged. It is anticipated that the Li-On battery will last up to five hours, depending on use. While using laptops away from school, they should be hooked up to an electrical outlet and not run by battery. If a battery can no longer hold a charge, families are responsible for replacement.
11. Senior laptops must be carried in the case provided; juniors and sophomores may carry their tablets/netbooks in their bookbags. A tag, with student's picture (unaltered), first and last names, school, class, and laptop serial number must be displayed at all times.
12. While in school, laptops must be kept with the user or locked up.
13. Students should bring laptops to all classes unless specifically advised otherwise by their teachers. A laptop is only to be used by the one responsible for that particular laptop. Do not loan someone else your laptop.
14. Students are required to back-up their own files to the school network and to their own personal flash drives. Loss of data may not be used as an excuse for a late assignment.
15. Laptop software may not be copied and transferred to another computer.
16. Laptops may not be used to make recordings without the consent of all those who are being recorded.
17. Laptops have been set to automatically update and scan for viruses.
18. All laptops are subject to audits and real-time monitoring.
19. Laptops will be collected at the end of each year and reissued at the beginning of the following

year. Students' personal laptops may not be brought on the BRCS campus (this includes senior laptops that have been re-imaged).

- 20. The warranty, along with Complete Care Service, runs for three years. Upon a student's graduation from BRCS, the laptop, along with permanently installed software, will be transferred to the student. This applies only to those who enter as freshmen.
- 21. A student violating any of the BRCS Laptop or Computer Use Policies is subject to disciplinary action and/or a monetary fine.

Current fines: (subject to change)	<u>Violation</u>	<u>Fine</u>
	Tag not displayed	\$2
	Lost Tag	\$5
	Laptop unattended	\$10
	Changes in system configuration	\$10-\$50
	Screen Savers	\$10
	Task bar not displayed	\$5
	Installing an additional program	\$10
	Unauthorized use of the Internet	\$10
	Using another student's laptop	\$25
	Using another student's ID	\$50
	CDs and DVDs in school	confiscated

## **XI. Health and Safety**

**A. Vehicles/Student Driving:** Properly licensed students may drive an automobile or motorcycle to school. Student drivers are required to operate their vehicles in a safe, mature, and responsible manner and to comply with all school and public traffic regulations. The campus speed limit of 5 mph must be observed at all times. All student drivers must obey the school staff members assigned to supervise the parking and student drop-off/pick-up areas. Failure to operate the vehicle safely on or in the vicinity of the school grounds or at school events will result in suspension of driving privileges. Excessively loud vehicles will not be allowed on campus and music must not be heard outside of the car. Students may also lose their driving privileges if a pattern of tardiness to school develops.

Because of limited parking, parking permits will be issued on availability with priority going to upperclassmen. To apply for a BRCHS parking permit, students must complete a Permission and Registration Form (see Appendix V), obtain the necessary parental signatures, and submit a copy of their driver's license. Should a permit be granted, there will be a \$10 fee. **Automobiles are to be parked in designated areas, and students are not to go to their vehicles during school hours unless accompanied by faculty or administration.** All automobiles must be registered with the high school office.

Valuable items should never be left in vehicles. The school is not responsible for items stolen from cars while on campus.

**Important: BRCHS Policy is that students are required to utilize school-provided transportation for school events, such as practices or games, unless they drive with a parent.** Student drivers are not allowed to drive themselves or other students from school to school activities, such as games and practices, even if the students have a parental note giving permission. The school provides bus transportation for this purpose. The reason for this policy is that when a student provides school-to-school or school-to-event transportation, he/she is authorizing himself/herself to assume liability for the school. In other words, the student is designating himself/herself to be a “safe driver” for the purposes of school transportation. In a situation where students are driving from school to home or from home to school, BRCHS does not encourage students to drive others, but leaves this decision to the discretion of the parents. The school assumes no liability in these instances. **Failure to abide by the above guidelines may result in loss of driving privileges.**

**B. Bullying:** Boca Raton Christian School is committed to a safe and civil educational environment for all students, employees, volunteers, and patrons which is free from harassment, intimidation, or bullying. BRCS prohibits any form of bullying, will act to investigate all complaints, and will take appropriate action against anyone found to have violated this policy. Appropriate action may include counseling, corrective discipline, suspension, and/or expulsion. Complaints may be made to an administrator, teacher, or counselor.

“Harassment, intimidation, or bullying” means any intentional written, verbal, physical, or cyber act, when the intentional written, verbal, physical, or cyber act:

- Physically harms a student or damages the student’s property; or
- Has the effect of substantially interfering with a student’s education; or
- Is severe, persistent, or pervasive so that it creates an intimidating or threatening educational environment; or
- Has the effect of substantially disrupting the orderly operation of the school.

Harassment, intimidation, or bullying can take many forms including: slurs, rumors, jokes, innuendos, demeaning comments, drawing cartoons, pranks, gestures, physical attacks, threats, or other written, oral, physical, or cyber actions. “Intentional acts” refers to the individual’s choice to engage in the act rather than the ultimate impact of the action(s).

**C. Clinic:** Should a student become ill or receive an injury at school, he/she is to receive a pass from the teacher in charge to report to the high school office. The high school office will then give the student a pass to report to the clinic.

In compliance with Florida law, physician authorization must be submitted for ALL medications and treatments, BOTH over-the-counter and prescription. The green Physician's Authorization of Medication/Treatment Form for over-the-counter and prescription medications will be sent home annually with the Health Emergency Information Form. ALL medications must be prescribed by the physician, BOTH over-the-counter medications and prescription medications. Parents must also sign the back of the green card to give parent's permission. This form must be completed annually and for EACH MEDICATION. All medication must be sent to school in the ORIGINAL CONTAINER labeled with the student's name. The nurse will not give ANY medication without written consent by the prescribing physician and written consent by the

parent.

**D. Closing of School Due to Emergencies:** In the event of an impending hurricane or tropical storm, please refer to the BRCS website, [www.bocachristian.org](http://www.bocachristian.org), for the latest information and to determine if school will be in session. If Palm Beach County Public Schools are closed, BRCS will be closed. After the storm passes, BRCS will open if Palm Beach County Public Schools remain closed if BRCS is in a position to do so. Communication will be made through updates on the website; the school answering machine, 561-391-2727; and the radio station WRMB 89.3 FM.

**E. Communicable Disease Policy:** BRCHS desires to maintain a healthy school environment by instituting controls designed to prevent the spread of communicable diseases. The term “communicable disease” shall mean an illness which arises as a result of a specific infectious agent which may be transmitted either directly or indirectly by a susceptible host, infected person, or animal to another person. The State of Florida requires students to have the following immunizations: poliomyelitis, diphtheria, rubeola, rubella (preferably MMR 1&2), pertussis, tetanus, and hepatitis B series. A Certificate of Immunization for prevention of these communicable diseases is required from the student’s physician and must be in his/her school file before classes can be entered.

A teacher or administrative official who reasonably suspects that a student or employee has a communicable disease shall notify the school nurse or administration.

**F. Drug Policy:** When a student enrolls at Boca Raton Christian High School, he/she makes a pledge to not be involved with drugs. If that pledge is broken, the student will be separated from the school for a minimum of three weeks up to a year, or face expulsion, depending on the circumstances. During the separation, the student must demonstrate to the school that his/her involvement with drugs has ended through periodic drug tests, professional counseling, community prevention and intervention programs, and/or mentor counseling. The cost for all such services is borne by the parent. Because a place in the school was reserved for the student at the time of his/her enrollment, full tuition is required during the period of separation. When the student returns to school, a \$50 per month fee, in addition to tuition, is required to monitor the follow-up services for the student, including but not limited to random drug testing. The above policy applies to first time offenders only. If a second drug offense occurs, then the student will be expelled from the school.

**G. Drug Testing:** The school administration reserves the right to request a student to submit to a drug test should there be reasonable concern, including but not limited to inappropriate discussion among students, association with known drug users, etc. Drug tests will be performed on campus without warning to the student. Drug tests will then be sent to an independent lab for results, which could take up to two weeks. Refusal to submit to the drug test is grounds for dismissal. In addition, the school may conduct random canine drug inspections. Any property or person is subject to inspection at any time. If the canine unit detects drugs, the student(s) involved will be processed through the police department and will be subject to criminal charges. BRCHS will not have jurisdiction at that point. Also, the student(s) involved will be subject to

dismissal from the school.

**H. Fire Drills:** Fire drills at regular intervals are required by state law and are an important safety precaution. It is essential that when the signal is given, everyone obeys orders promptly and clears the building by the prescribed route as quickly as possible. Since students never know if the alarm is real or a drill, no students are to remain in the building for any reason when the alarm sounds. Students are to exit the building and assemble at the designated area in a quiet, quick, and orderly fashion. Teachers are to exit the building with their grade books and take an attendance count as soon as students are standing at the prescribed location at the appropriate distance from the building.

It is against the law to pull a fire alarm for any reason other than a fire. Persons caught setting off alarms will be punished by the school and are also subject to legal prosecution in accordance with municipal ordinances.

**I. Lockdown Procedure:** In the case of an emergency threat on campus, the administration may call for a lockdown until help arrives. Should this occur, the following rules and procedures must be followed:

1. The call for a lockdown will be made over the intercom.
2. Any students in the hallways at the time of the announcement must immediately report to the nearest classroom where a teacher is present. Classroom doors will then be locked and will not be opened for any reason.
3. If a student has not entered a classroom before the doors are locked, he is to go directly to the school office.
4. In the unusual need for an evacuation, students would evacuate to the RAC.
5. No cell phones are to be used during a lockdown as this could compromise security and safety on campus during the lockdown.

**J. Science Room Policy:** Students are not allowed to open any storage area (drawers, closets, desks, cabinets, etc.) where chemicals or lab equipment may be stored without the specific permission of the teacher. Students may not handle any chemicals out for display or demonstration without the specific permission of the teacher. Any student handling chemicals without specific permission, instruction, and/or supervision of his/her teacher, will be personally liable for any damage caused to property or the health and well being of any students, faculty, or the general public.

Because science room infractions pose safety and environmental issues, charges for environmental clean-up, fines, etc. will be the responsibility of the student and his/her parents. This written statement puts the student and parents on notice that BRCHS will not allow a careless or playful attitude about chemicals to prevail at BRCHS. It is very possible that the student will be suspended or even dismissed if found handling any chemicals unsupervised by a teacher. The suspension or dismissal will be handled in accordance with the severity of the infraction.

**K. Sexual Harassment Policy:** It is the policy of Boca Raton Christian School to maintain a learning environment that is free from sexual harassment. BRCS prohibits any form of sexual

harassment. BRCS will act to investigate all complaints of sexual harassment, and to discipline or take appropriate action against anyone found to have violated this policy. Complaints may be made to an administrator, teacher, or counselor.

Sexual harassment consists of unwelcome sexual advances, request for sexual favors, sexually motivated physical conduct or other verbal or physical conduct or communication of a sexual nature.

Sexual harassment may include but is not limited to:

1. Unwelcome verbal harassment or abuse
2. Unwelcome pressure for sexual activity
3. Unwelcome sexually motivated or inappropriate patting, pinching, or physical contact
4. Unwelcome behavior or words directed at an individual because of gender.

The following list provides examples of types of sexual harassment:

1. Sexual comments, gestures, jokes, or looks
2. Being touched, grabbed, or pinched in a sexual way
3. "Flashing" or "mooning"
4. Spreading sexual rumors
5. Clothing pulled at, off, or down in a sexual way
6. Being shown or given sexual messages, pictures, or notes
7. Forced kissing
8. Being called gay or lesbian
9. Texting of a sexual nature (sexting)

**L. Student Insurance:** Student insurance is mandatory and the cost is covered in the enrollment fee. Additional insurance is required for participation in athletics. When a student is injured on school grounds during the school day, or while participating in a school activity other than those associated with participation in athletics, a claim should be filed with the school office for those costs not paid by the family's regular carrier. A master copy of the policy is available to parents in the Business Office for review. When a student participates in athletics, a fee will be charged for additional coverage for each sport in which a student participates.

**M. Traffic Procedures for Parents:** Please be careful to follow the one-way traffic pattern on campus during school hours in order to avoid accidents. A 5 mph campus speed limit should be maintained at all times. Specific instructions for dropping off and picking up students are distributed prior to the opening of school. For more information, contact the high school office.

**N. Visitors on Campus:** Due to the serious nature of instruction in classes and the legal responsibilities of the school, students are **not** permitted to bring guests with them to school without prior permission from the administration. In the event that a visitor comes to the school on his/her own initiative, it is required that he/she **REPORT TO THE HIGH SCHOOL OFFICE UPON ARRIVAL AND WEAR THE PROVIDED NAMETAG.** No unauthorized person is allowed on the school grounds at any time.

Those desiring to observe BRCHS with regard to applying for admission must receive prior

permission, visit the proper grade level, come in appropriate and modest dress, observe all the rules of BRCHS, and may attend a maximum of a half day only.

## **XII. Appearance and Dress Code**

BRCHS students wear uniforms to ensure modesty, to promote neatness, and to allow students from all economic backgrounds the freedom to be themselves apart from the stress of competitive dress. Students are to be neat, modest, well groomed, and in uniform while on the school campus during the school day, including lunchtime. Students attending any school event or function must also be appropriately dressed. Parents and students should not only consider the dress code as necessary for creating the proper school environment but also as a starting point for a discussion on lifelong personal dress standards with the understanding that one's dress is ultimately a matter of the heart. When purchasing uniforms and other clothing items, students should take special care to consider their individual height, weight, and structure. What may be modest on one individual may not be modest on another. Clothing should not be "too" anything: low, high, tight, loose, or transparent. Additionally, while many types of clothing are acceptable to wear, some are more appropriate for certain activities than others. Because the school is an extension of the home, modesty and appropriateness of dress should first be taught at home. Parents should help the student understand the purpose of the dress code and the importance of learning to live within guidelines without trying to push the envelope. Parents are expected to partner with the school by enforcing the dress code prior to the student leaving home to attend school or a school event. The administration will make the final decision as to the appropriateness of a student's dress, in accordance with the following guidelines:

**A. Uniforms:** Students in all grades are to wear the school uniform at all times except on announced special occasions such as dress-up days, dress-down days, homecoming theme days, etc. The uniform shirt/blouse should be buttoned up to the top two buttons at all times. Some shirts are styled to be tucked in so the belt or waistline is visible. Any shirt worn under the uniform blouse or shirt is to be a T-shirt or turtleneck style in solid school colors or white with no inappropriate letters or designs. Oxford shirts are not to be worn as jackets over other shirts, such as T-shirts, tank tops, etc. There is to be no oversized uniform clothing. Skort length for girls should be no more than three inches above the knees and shorts length for girls should be no more than four inches above the knees; skorts and shorts should not be shortened by rolling up the waistband. Depending on the height of the student, this guideline may be adjusted as long as the inseam is a minimum of seven inches. Should compliance with length guidelines prove to be a problem, students are required to purchase capris or pants. All uniform clothing must be supplied by Dennis Uniform and embroidered with the school monogram. Students out of uniform will be issued a uniform violation notice. Administration receives a copy of every uniform violation notice issued. (See Dress Code Violations.)

**B. Outerwear:** Outerwear may be the Blazer sweatshirt, the green zip hooded sweatshirt, or the green zip fleece jacket. Approved BRCHS school or team jackets or sweatshirts may be worn. As implied by the term "outerwear," BRCHS uniform clothing is to be worn underneath the outerwear. Other than the above, no other outerwear, including flannel outer shirts, is permitted. This policy is in effect at all times when the student is anywhere on campus, not just in the classroom.

**C. Footwear:** Footwear should be regular dress, slip-on leather, or athletic shoes of appropriate design, color, and condition to be worn with the uniform. Socks or knee socks are to be white or the colors of the uniform. Sandals are not permitted.

**D. Other Items:** Items such as hats, sunglasses, etc. are not to be worn on campus during the school day as they are a distraction to academic pursuits.

**ALL GIRLS:** Unusual haircuts and dyeing/coloring of the hair that become a distraction are not allowed. Hair must remain out of the eyes. Visible tattoos and body piercing (other than earrings) are absolutely NOT permitted.

**ALL BOYS:** Hair must be above the eyes in front, trimmed to collar-length or above in back, and neatly groomed. Unusual haircuts and dyeing/coloring of hair that become a distraction are not allowed. Hair must remain out of the eyes. Facial hair is allowed if it is well trimmed. Visible tattoos and body piercing are absolutely NOT permitted. Earrings must not be worn at any school event whether on or off campus (continued violations may result in the confiscation of the earrings). “Housing” of pants is not permitted.

**E. Dress Code Violations:** If a student is issued **three uniform violations** of *any nature* (due to inappropriate shoes, skirt length, hair, etc.), a warning letter will be sent home to the parent(s). If a student is issued **two more uniform violations** of *any nature* (for a cumulative total of five violations), the student will be placed on uniform restriction for the *rest of the school year*. This restriction can include, but is not limited to, detentions, Saturday detentions, loss of dress-down privileges, and/or the loss of dressing out for sports. The specific consequence will be determined by administration. Not abiding by the uniform restriction will affect the student’s **general conduct grade** in the quarter that the student is placed on restriction. General conduct grades affect a student’s Honor Roll status. *Students not abiding by the dress code may be sent home to change or their parents will have to bring them appropriate clothing.*

**F. Dress Code for High School Non-Uniform Days:** Personal virtue and modesty in dress and appearance demonstrate respect for God and oneself. Therefore, every effort must be made to follow the non-uniform day guidelines:

### 1. Dress-Up Day Guidelines

#### Girls:

- All clothes should fit comfortably – not too loose and not too tight.
- Dresses and skirts must be no shorter than 3” above the knee -- no jean skirts or jean dresses.
- No T-shirts, tank tops, off the shoulder blouses or shirts
- Only the top two buttons on buttoned blouses may be undone.
- Slacks must be dress slacks -- no jeans or sweatpants – and must be café length (top of the ankle) or longer -- **no shorts**.
- Sandals and dressier flip-flops are acceptable.
- If you raise your arms and your midriff shows, your blouse is too short.
- If you sit, and your bare back is exposed, your blouse is too short.

- All outerwear must be BRCS outerwear.

**Boys:**

- All clothes should fit comfortably – not too loose and not too tight.
- Shirts should be collared or dress style (administration makes the final decision as to what is and what isn't a dress shirt) – no muscle shirts, T-shirts, or tank tops.
- Shirts must be tucked in unless the shirt style clearly indicates that it is a shirt to be worn out. Only the top two buttons on buttoned shirts may be undone.
- Pants must be dress pants -- **no shorts**, jeans, sweatpants, or pants with holes, frayed edges, etc.
- Belts must be worn with tucked-in shirts.
- No sandals or flip-flops of any kind
- All outerwear must be BRCS outerwear.
- Earrings are never allowed on the BRCS campus or at BRCS events.

*Students not abiding by the above dress code will be sent home to change or their parents will have to bring them appropriate clothing. In addition, they will forfeit the privilege of additional dress-up days, and their general conduct grade will be affected. (See Dress Code Violations.)*

**2. Dress-Down Day Guidelines**

**Girls:**

- May wear blue jeans that don't have holes and that are not too tight. (Administration determines what is too tight.)
- Shirts may be any Boca Christian shirt as long as the shirt is in good condition and is **not** a tank top. If the midriff shows when arms are raised or the back shows when seated, the shirt is too short. **(No other shirt may be worn on dress-down days.)\***
- Sweatpants and pajama type pants may not be worn.
- Shorts are not allowed unless they are school uniform shorts.
- Sandals and flip-flops are allowed as long as they are clean and in good condition.
- Hats and bandana type scarves are not allowed.
- All outerwear must be BRCS outerwear.

**Boys:**

- May wear blue jeans that don't have holes and that fit comfortably. Jeans that are too loose or too tight are not allowed. (Administration determines what is too tight/loose.)
- Shirts may be any Boca Christian shirt as long as the shirt is in good condition and is **not** a muscle shirt or tank top. If the midriff shows when arms are raised or the back shows when seated, the shirt is too short. **(No other shirt may be worn on dress-down day.)\***
- Sweatpants and pajama type pants may not be worn.
- Shorts are not allowed unless they are school uniform shorts.
- Sandals and flip-flops are allowed as long as they are clean and in good condition.

- Hats and bandana type scarves are not allowed.
- All outerwear must be BRCS outerwear.
- Earrings are never allowed on the BRCS campus or at BRCS events.

\*Seniors are allowed to wear their Senior shirt or an acceptable T-shirt of the college to which they have been accepted.

*Students not abiding by the above dress code will be sent home to change or their parents will have to bring them appropriate clothing. In addition, they will forfeit the privilege of additional dress-down days, and their general conduct grade will be affected. (See Dress Code Violations.)*

### **3. Homecoming, Junior/Senior Banquet Guidelines**

#### **Girls:**

- No backless dresses or dresses with cut outs in the side, back, or front
- No dresses that show any midriff
- No dresses that are low cut in the front and reveal cleavage
- No dresses with a slit that is higher than 4” above the knee cap
- No dresses shorter than 4” above the knee cap
- No jean skirts or jean dresses

#### **Boys:**

- Must wear a suit or tux
- Must wear a tie
- No jeans or khakis
- No sandals

Not knowing the guidelines is not an excuse for dressing inappropriately. Dates attending the Junior/Senior Banquet who are not students at BRCHS should be informed of these guidelines by their BRCHS dates. *Students who come to the banquet in violation of these guidelines will be asked to leave with no refund for the evening.*

See Appendix III for more details regarding dress code and appearance.

## Curriculum Summary

This summary is a comprehensive list of Boca Raton Christian High School's course offerings and does not indicate that all courses will necessarily be offered in a given year.

<u>Subject</u>	<u>Credits</u>	<u>Page</u>
<b>ENGLISH</b>		
Grade 9-10      World Literature I – Ancient to Medieval – Regular & Honors	1	47
Grade 9-10      World Literature II – Medieval to Modern – Regular & Honors	1	47
Grade 10-12     American Literature – Regular & Honors	1	48
Grade 11-12     British Literature – Regular & Honors	1	48
Elective          AP Language and Composition	1	48
Elective          AP Literature and Composition	1	49
<b>JOURNALISM</b>		
Elective          Yearbook	0.5	50
<b>SOCIAL SCIENCES</b>		
Grade 9          World History – Regular & Honors	1	51
Grade 11         American History – Regular & Honors	1	51
Grade 12         American Government – Regular & Honors	0.5	52
Grade 12         Economics – Regular & Honors	0.5	52
Elective          AP World History	1	52
Elective          AP European History	1	53
Elective          AP Psychology; DE General Psychology	1	53
Elective          AP United States History	1	53
<b>SCIENCE</b>		
Grade 9          Earth Science – Regular & Honors	1	55
Grade 9-10      Biology – Regular & Honors	1	55
Grade 10-11     Chemistry – Regular & Honors	1	55
Grade 12         Physics – Regular & Honors	1	55
Elective          Ecology	0.5	56
Elective          Environmental Science	0.5	56
Elective          Marine Science**	1	56
Elective          AP Biology	1	57
Elective          AP Chemistry	1	57
<b>MATHEMATICS</b>		
Grade 9*         Algebra I – Regular & Honors	1	60
Grade 9          Algebra IA***	1	60
Grade 9-10      Algebra IB***	1	60
Grade 9-11      Geometry – Regular & Honors	1	60
Grade 10-12     Algebra II	1	61
Grade 11-12     Algebra II/Trigonometry -- Honors Only	1	61
Grade 11-12     Statistics	1	61
Grade 11-12     Pre-Calculus – Honors Only	1	62
Elective          AP Calculus AB	1	62
Elective          Business Math	1	62

\* Eighth grade Honors Algebra I at Boca Raton Christian School is given 1 high school credit. Transfer students will be evaluated upon admission to determine credit earned.

\*\* Class offered through Florida Virtual School.

\*\*\* Please see Math Credit Policy in the Mathematics section.

<u>Subject</u>		<u>Credits</u>	<u>Page</u>
<b>FOREIGN LANGUAGE</b>			
Elective	French I	1	63
Elective	French II	1	63
Elective	French III	1	63
Elective	Latin**	1	63
Elective	Spanish I	1	63
Elective	Spanish II	1	64
Elective	Spanish III	1	64
<b>BIBLE</b>			
Grade 9-10	Old Testament Survey	1	65
Grade 9-10	New Testament Survey	1	65
Grade 11	Philosophy/Comparative Worldviews; DE Evangelism and Apologetics	1	65
Grade 12	Marriage and Family	1	65
Elective	Life of Christ	1	66
Elective	Practical Ministry****	0.5	66
Elective	DE Principles of Leadership	0.5/1	66
Elective	DE Exploring the Bible	0.5/1	67
<b>COMPUTER</b>			
Grade 10	Computer Applications I	0.5	68
Grade 10	Computer Applications II	0.5	68
Elective	Computing for College and Careers**	0.5/1	68
Elective	Web Design I**	0.5/1	68
Elective	Computer Programming I**	0.5/1	68
Elective	AP Computer Science A**	1	69
Elective	Robotics	0.5	69
<b>LIFE MANAGEMENT SKILLS</b>			
Grade 9-12	Health	0.5	70
Elective	Contemporary Living	1	70
Elective	Driver Education/Traffic Safety**	0.5	70
<b>PHYSICAL EDUCATION</b>			
Grade 9-12	HOPE (Health Opportunities through Physical Education)	1	72
Grade 9-12	Personal Fitness	0.5	72
Grade 9-12	Physical Education	0.5	73
Elective	Individual and Dual Sports	0.5	73
Elective	Weight Training	0.5	73
<b>FINE ARTS</b>			
Elective	Band	1	74
Elective	Chorus	1	74
Elective	Introductory Music Theory and Technology	0.5	74
Elective	AP Music Theory	1	74
Elective	Art I	0.5	75
Elective	Art Appreciation	0.5	75
Elective	AP Studio Art: 2-D Design	1	75
Elective	Public Speaking	0.5	75
Elective	Debate	0.5	76
Elective	Drama	0.5	76
<b>TEST PREPARATION</b>			
Elective	PSAT/SAT Preparation	0.5	77

\*\* Class offered through Florida Virtual School.

\*\*\*\* Course number was custom made.

## English

### **World Literature I - Ancient to Medieval (Regular & Honors)**

Regular Course #: 1001310 (may be used to meet Florida Bright Futures requirements)

Honors Course #: 1001320 (may be used to meet Florida Bright Futures requirements)\*

Credit: 1 (Year)

Grade 9-10

Description: Ninth grade World Literature gives students an opportunity to review basic grammar and writing skills and to expand upon those skills to promote academic excellence in English language arts in light of the Christian perspective. The course develops the language arts through enriched experiences in literature, writing, speaking, and listening. The content includes, but is not limited to, the following:

- oral presentations
- reading drama in class
- literature concentration on the following genres: poetry, the short story, drama (*Romeo and Juliet*), the epic (*The Odyssey*), and the novel
- instruction in reading comprehension and critical analysis
- vocabulary concentrating on determining meaning through the context with an emphasis on analogies
- weekly vocabulary tests
- language study encompassing the elements of grammar, usage, and mechanics
- stages of the writing process (prewriting, drafting, revising)
- composition instruction, including writing effective paragraphs and multi-paragraph papers
- composition of a research paper
- evaluation of mass media
- critical skills in listening and observing
- interdisciplinary project in cooperation with the World History course

### **World Literature II - Medieval to Modern (Regular & Honors)**

Regular Course #: 1001340 (may be used to meet Florida Bright Futures requirements)

Honors Course #: 1001350 (may be used to meet Florida Bright Futures requirements)\*

Credit: 1 (Year)

Grade 9-10

Description: This course is designed to further students' skills in more advanced aspects of English grammar, with the relationships between grammar and writing skills stressed. The literature section is intended to develop the students' understanding of and appreciation for the three basic genres of literature: fiction (mainly through the short story), poetry, and drama (including *Julius Caesar*) in light of the Christian perspective. Other aspects of the content include, but are not limited to, the following:

- speech/presentation skills developed through the reading of poetry and plays in class, and including analysis of effective techniques in oral presentation
- vocabulary skills concentrating on determining meaning through context with an emphasis on analogies
- weekly vocabulary tests
- language study, including grammar, mechanics, usage, and other conventions of standard written composition instruction, including the creative, logical, and critical aspects of the writing process
- frequent practice in using all aspects of composition, including prewriting, drafting, and revising
- English composition, focusing on the writing of essays for various purposes and audiences using literary and nonliterary subjects, including timed writings
- composition of a research paper

- study of mass media, including an analysis of propaganda and persuasion techniques
- critical listening and observation skills
- interdisciplinary project in cooperation with the Modern European History course

### **American Literature (Regular & Honors)**

Regular Course #: 1001370 (may be used to meet Florida Bright Futures requirements)

Honors Course #: 1001380 (may be used to meet Florida Bright Futures requirements)\*

Credit: 1 (Year)

Grade 10-12

Description: American Literature is designed to acquaint students with major American authors from the colonial period to the twentieth century and their characteristic works. Students are expected to analyze style, theme, and character in each work in light of the Christian perspective. Compositions are assigned frequently in order to perfect grammar and to increase excellence in writing logically and comprehensively. Other aspects of the course's content include, but are not limited to, the following:

- vocabulary skills concentrating on determining meaning through context with an emphasis on analogies and other patterns commonly found on standardized tests
- weekly vocabulary tests
- an emphasis on "timed" writings
- reference and summarizing skills
- composition of a research paper
- interdisciplinary project in cooperation with the American History course

### **British Literature (Regular & Honors)**

Regular Course #: 1001400 (may be used to meet Florida Bright Futures requirements)

Honors Course #: 1001410 (may be used to meet Florida Bright Futures requirements)\*

Credit: 1 (Year)

Grade 11-12

Description: This course is designed to acquaint students with the great masters of English literature, from the Anglo-Saxon period to the present, and also to develop their analytical skills in reading. Writing skills are polished, with more attention paid to clear and logical expression. Composition assignments are designed to prepare the students for college writing and will stress the expository essay more than narrative writing or poetry. Other aspects of the content include, but are not limited to, the following:

- literature study, including critical analysis of representative examples from British literature as they reflect changes in the language and development of literary traditions in the English language
- a study of *Hamlet* and *Macbeth*
- extended speaking and listening skills
- vocabulary skills, concentrating on determining meaning through context with an emphasis on analogies and other patterns commonly found on standardized tests
- weekly vocabulary tests
- major research paper

### **AP Language and Composition**

Course #: 1001420 (may be used to meet Florida Bright Futures requirements)

Credit: 1 (Year)

Open to grades 11-12

Note: Can be taken in lieu of an English course required for graduation

Prerequisites: Approval from the English teacher

Description: The purpose of this course is to provide students with an understanding of the semantic, structural, and rhetorical resources of the English language as they relate to the principles of effective writing. The course also provides a variety of writing opportunities calling for the use of different styles and tones. The content is specified by the Advanced Placement Program. Upon completion of the course, students will take the AP Language and Composition Exam for which they can receive college credit.

### **AP Literature and Composition**

Course #: 1001430 (may be used to meet Florida Bright Futures requirements)

Credit: 1 (Year)

Open to grades 11-12

Note: Can be taken in lieu of an English course required for graduation

Prerequisites: Approval from the English teacher

Description: The course involves the careful reading and critical analysis of literature from a variety of genres and cultures written between the sixteenth and twentieth century. Students will study a work's structure, style, themes, figurative language, imagery, symbolism, and tones as well as the historical context and critical perspectives under which the work has been studied. Writing will be an integral part of the course as students compose expository, analytical, and argumentative essays based on the literature of the course. The course culminates in the taking of the AP Literature and Composition Exam for which students can receive college credit.

**\*Honors Option:** Students enrolled in an honors option will cover regular course objectives in a more in-depth manner that may include, but is not limited to, greater critical thinking and application, more extensive reading, and additional projects/papers.

**\*\*English Program Note/Research Paper Requirements:** The research paper is a unique assignment in that it builds skill and confidence in the student over time. This is a different assignment than a project in a particular class for a particular year. Teachers would be doing students a disservice if they did not hold students accountable in learning the research process correctly, since a high percentage of BRCHS students continue on to college.

The successful completion of a research paper in English is required each year at BRCHS. Failure to successfully complete the research paper will require the student to attend summer school to complete the paper. If the student fails to successfully complete the research paper by the end of summer school, the student will receive an F for the semester in his/her English course.

## **Journalism**

### **Yearbook**

Course #: 1006310 (may NOT be used to meet Florida Bright Futures requirements)

Credit: 0.5 (1 Semester)

Open to grades 9-12

Prerequisites: Signature approval from the yearbook advisor

Description: This course provides instruction in the basics of yearbook production. Students build skills in the areas of photography, layouts, advertising, and printing. In addition, students are provided opportunities to develop composition skills in the development of captions, titles, and feature articles.

## **Social Sciences**

### **World History (Regular & Honors)**

Regular Course #: 2109310 (may be used to meet Florida Bright Futures requirements)

Honors Course #: 2109320 (may be used to meet Florida Bright Futures requirements)\*

Credit: 1 (Year)

Grade 9

Description: This course provides a Christian worldview of history. Students understand their connection to the development of civilizations by examining the past to prepare for their future as participating members of a global community. They use knowledge pertaining to history, geography, economics, political processes, religion, ethics, diverse cultures, and humanities to solve problems in academic, civic, social, and employment settings. In addition, an emphasis is placed upon world geography to aid students in acquiring an understanding of the interrelationships between people and their environment. The content includes, but is not limited to, the following:

- geo-historic development in time-space
- comparative views of history
- origin and development of contrasting civilizations' cultural universals
- role of religion in historical change
- varieties of contrasting political theories and philosophies
- role of science and technology as a social catalyst
- nationalism as a cohesive force in history
- diversity of economic thought and practices in the world
- influence of major figures and events
- interpretations of the historical development of our present world order
- an understanding of the relationship between physical geography, natural resources and the economic, political, social, cultural, religious, and historic aspects of human activity as applied to a study of the major world regions
- interdisciplinary project in cooperation with the World Literature I course

### **American History (Regular & Honors)**

Regular Course #: 2100310 (may be used to meet Florida Bright Futures requirements)

Honors Course #: 2100320 (may be used to meet Florida Bright Futures requirements)\*

Credit: 1 (Year)

Grade 11

Description: Students understand the development of the United States within the context of history by examining connections to the past to prepare for the future as participating members of a democratic society. They use knowledge pertaining to history, geography, economics, political processes, religion, ethics, diverse cultures, and humanities to solve problems in academic, civic, social, and employment settings. The content includes, but is not limited to, the following:

- time-space relationships
- significant turning points and trends in the development of United States culture and institutions
- impact of expansion on the United States character
- origin of United States documents, ideals, and characteristics
- the changing role of the Constitution over the centuries
- political, social, and economic conflicts and resolutions
- technological and urban transformation of the United States in the 19th and 20th centuries
- changes in lifestyles of United States citizens through the centuries

- changes in United States foreign policy from regional to global
- cyclical characteristics of United States economic development through the centuries
- contemporary and domestic issues that affect the United States with projected scenarios through the 21st century
- the significant impact of our founding fathers' religious faith on the character of our nation
- interdisciplinary project in cooperation with the American Literature course

### **American Government (Regular & Honors)**

Regular Course #: 2106310 (may be used to meet Florida Bright Futures requirements)

Honors Course #: 2106320 (may be used to meet Florida Bright Futures requirements)\*

Credit: 0.5 (1 Semester)

Grade 12

Description: This course provides students with the opportunity to acquire a comprehensive understanding of American government and political behavior. Topics include, but are not limited to, the following:

- evaluation of those documents which shape our political traditions (the Declaration of Independence, the Constitution, and the Bill of Rights)
- analysis of the roles of the three branches of government at the local, state, and national levels
- comparative view of the changing nature of political parties and interest groups over time in determining government policy
- evaluation of the changing nature of citizen rights and responsibilities in a democratic state
- importance of civic participation in the democratic political process
- understanding of how the religious faith of our founding fathers impacted the kind of government we enjoy today

### **Economics (Regular & Honors)**

Regular Course #: 2102310 (may be used to meet Florida Bright Futures requirements)

Honors Course #: 2102320 (may be used to meet Florida Bright Futures requirements)\*

Credit: 0.5 (1 Semester)

Grade 12

This study of economics provides students with an understanding of the choices they must make as producers, consumers, investors, and taxpayers. Students are provided with the knowledge and decision-making tools necessary for understanding how society organizes its limited resources to satisfy its unlimited wants. Topics include, but are not limited to, the following:

- use of economic reasoning and principles in reaching decisions in the marketplace
- function of money and financial institutions
- labor supply and demand
- distinction between micro and macroeconomic problems
- monetary and fiscal policy

### **AP World History**

Course #: 2109420 (may be used to meet Florida Bright Futures requirements)

Credit: 1 (Year)

Open to grades 9-12

Prerequisites: Approval from the history teacher

Description: This course follows the format of the Advanced Placement Program of the College Board. Students are required to take the AP Exam as part of this course, and they may receive college credit with a qualifying score. The course covers the chronological period of ~8000 B.C. to the present. It

focuses on themes of change and continuity through the broad sweep of human history. Recognizing and analyzing broad themes receives special emphasis. The interaction and evolution of human societies through trade, migration, and warfare are considered along with environmental factors such as geography and climate. The AP World History course will develop the following academic strengths:

- development of analytical skill in evaluating historical sources
- effective argumentation and composition of essays
- ability to think critically and synthesize a thesis from diverse historical sources
- a thorough understanding of human history through the lens of Christian worldview

### **AP European History**

Course #: 2109380 (may be used to meet Florida Bright Futures requirements)

Credit: 1 (Year)

Open to grades 10-12

Prerequisites: Permission from history teacher

Description: This course follows the format of the Advanced Placement Program of the College Board. Upon completing the course, students will take the AP European History Exam for which they can receive college credit. The course content covers the chronological period beginning in the high Renaissance and concluding in the present day. It focuses on political and diplomatic history, intellectual and cultural history, and social and economic history. It is designed to build on students' knowledge of the factual narrative and includes, but is not limited to, the following:

- an understanding of the principle themes in modern European history
- an awareness of the world
- an ability to analyze historical evidence
- an understanding of how significantly Jesus Christ has impacted European history

### **AP Psychology**

Course #: 2107350 (may be used to meet Florida Bright Futures requirements)

Credit: 1 (Year)

Open to grades 11-12

Prerequisites: Approval by the Director of Guidance

Description: This course follows the format of the Advanced Placement Program of the College Board. Through the study of psychology, students will understand the history of psychology as a science and the different theoretical approaches that underlie explanations of behavior and the contemporary research methods used by psychologists. Throughout the course, current psychological philosophies will be analyzed through a Christian worldview. At the conclusion of the course, students will take the AP Psychology Exam for which they can receive college credit.

**General Psychology Dual Enrollment Option** (Course #: PSY2133): Students may acquire 3 credit hours of college credit through Palm Beach Atlantic University. Students must be enrolled in AP Psychology while pursuing these credits. This course surveys the major subdisciplines of psychology as a science and as a helping profession, including the physiology of behavior, learning, motivation, and abnormal and social psychology. This course provides a reasonable understanding of the field and enables the student to follow up in areas of interest. A Christian perspective of psychology is included.

### **AP United States History**

Course #: 2100330 (may be used to meet Florida Bright Futures requirements)

Credit: 1 (Year)

Open to grades 11-12

Description: This course follows the specifications of the Advanced Placement Program of College

Board. Students will understand the development of the United States within the context of history by examining connections to the past to prepare for the future as participating members of a democratic society. Students will use knowledge pertaining to history, geography, economics, political processes, religion, ethics, diverse cultures, and humanities to solve problems in academics, civic, social, and employment settings. This course culminates with the students taking the AP US History exam for which they can receive college credit.

**\*Honors Option:** Students enrolled in the honors option will cover regular course objectives in a more in-depth manner that may include, but is not limited to, greater critical thinking and application, more extensive reading, and additional projects/papers.

**\*\*History Program Note:** A Bible course may count as the social science elective necessary for the college preparatory and advanced diplomas. However, no Bible course may substitute for the state required courses of World History, American History, American Government, or Economics. See the Director of Guidance for more details.

## Science

### **Earth Science (Regular & Honors)**

Regular Course #: 2001310 (may be used to meet Florida Bright Futures requirements)

Honors Course #: 2001320 (may be used to meet Florida Bright Futures requirements)\*

Credit: 1 (Year)

Grade 9

Description: This laboratory-oriented course provides students with an overview of the earth, its processes, materials, history and environment in space. Topics covered include meteorology, including the earth's atmosphere, weather, and climate; oceanography, including ocean currents, waves, tides, and related environmental issues; astronomy, including formation and characteristics of the universe and solar system, life cycle of stars, and space exploration; and geology, including rocks and minerals, plate tectonics, earthquakes, volcanoes, eroding forces, and the hydrologic cycle. Detailed investigation is made into the origins of the earth and the universe, as well as critical analysis of evidence for creation versus evolutionary processes, presented from the underlying perspective of Biblical creation. Laboratory investigations of selected topics include the use of the scientific method, measurement, laboratory apparatus, and safety, which are an integral part of the course.

### **Biology (Regular & Honors)**

Regular Course #: 2000310 (may be used to meet Florida Bright Futures requirements)

Honors Course #: 2000320 (may be used to meet Florida Bright Futures requirements)\*

Credit: 1 (Year)

Grade 9-10

Description: This course provides students with general exploratory experiences and activities in the fundamental concepts of life. Content includes, but is not limited to, cell biology, cell reproduction, basic principles of genetics, biological changes through time, classification and taxonomy, microbiology, structure and function of plants, animals, and the human body, and ecological relationships. Critical analysis of biological evidence for creation versus evolutionary processes, presented from the underlying perspective of Biblical creation, is an integral part of the course, as are laboratory investigations which also include the use of the scientific method, measurement, laboratory apparatus and safety.

### **Chemistry I (Regular & Honors)**

Regular Course #: 2003340 (may be used to meet Florida Bright Futures requirements)

Honors Course #: 2003350 (may be used to meet Florida Bright Futures requirements)\*

Credit: 1 (Year)

Grade 10-11

Description: This course provides students with the study of composition, properties, and changes associated with matter. The content includes, but is not limited to, classification and structure of matter, atomic theory, the periodic table, bonding, chemical formulas, chemical reactions and balanced equations, behavior of gases, physical changes, acids, bases, salts, and energy associated with physical and chemical changes. Laboratory investigations of selected topics include the use of the scientific method, measurement, laboratory apparatus and safety, and are an integral part of the course.

### **Physics (Regular & Honors)**

Regular Course #: 2003380 (may be used to meet Florida Bright Futures requirements)

Honors Course #: 2003390 (may be used to meet Florida Bright Futures requirements)\*

Credit: 1 (Year)

Grade 12

Description: This course provides students with an introductory study of the theories and laws governing the interaction of matter, energy and the forces of nature. Content includes, but is not limited to, kinematics, dynamics, energy, work and power, heat and thermodynamics, wave characteristics, light, electricity, magnetism, nuclear physics, and sound. Laboratory investigations of selected topics include the use of the scientific method, measurement, laboratory apparatus and safety, which are an integral part of the course.

### **Ecology**

Course #: 2000380 (may be used to meet Florida Bright Futures requirements)

Credit: 0.5 (1 Semester)

Open to grades 10-12

Prerequisites: Earth Science

Description: The purpose of this course is to study the natural mutual relationships between organisms and other factors compromising the environment, God's creation. The content is specifically related to South Florida issues and includes, but is not limited to, the following:

- biotic and abiotic environments
- food chains and webs
- dispersal and dynamics of populations and ecosystems
- endangered species
- air, water, and land pollution
- man's impact on the environment
- ecosystems and analysis
- recycling

### **Environmental Science**

Course #: 2001340 (may be used to meet Florida Bright Futures requirements)

Credit: 0.5 (1 Semester)

Open to grades 10-12

Prerequisites: Earth Science

Description: The purpose of this course is to study man's stewardship of the environment, God's creation. The content is specifically related to South Florida issues and includes, but is not limited to, the following:

- forms of pollution
- conservation
- environmental planning and policy
- public land usages
- population dynamics

### **Marine Science**

Course #: 2002500 (may be used to meet Florida Bright Futures requirements)

Credit: 1 (Year)

Grade: 12

Note: This course is offered through Florida Virtual School

Prerequisite: Earth Science

Description: The purpose of this course is to provide an overview of the marine environment. The content includes, but is not limited to, the following:

- the nature of science
- the origins of the oceans

- the chemical, physical, and geological aspects of the marine environment
- ecology of various sea zones
- marine communities
- the diversity of marine organisms
- characteristics of major marine ecosystems
- characteristics of major marine phyla/divisions
- the interrelationship between man and the ocean

### **AP Biology**

Course #: 2000340 (may be used to meet Florida Bright Futures requirements)

Credit: 1 (Year)

Grade: 10-12

Prerequisite: Biology and Chemistry are general prerequisites. Instructor approval is required for any student lacking these prerequisites.

Description: AP Biology is designed to be a college-level survey course. Among the topics covered are classification and taxonomy, botany, cell and molecular biology, genetics, life origins, structure and function of the human body, zoology, and ecological relationships. Throughout the course, concepts of evolution are carefully examined and challenged with scriptural and scientific evidence for Creation. Laboratory and field activities, using the scientific method and inquiry-based learning techniques, further illustrate the concepts read and discussed in class. Because of the wide range of information covered, students are expected to do a significant amount of out-of-class preparation and study. Students interested in studying pre-medicine in college are strongly encouraged to take this course.

### **AP Chemistry**

Course #: 2003370 (may be used to meet Florida Bright Futures requirements)

Credit: 1 (Year)

Grade: 12

Prerequisite: This course is designed to be taken only after the successful completion of Chemistry I (regular or honors). Surveys of students who take the AP Chemistry exam indicate that the probability of achieving a score of 3 or higher is significantly greater for students who successfully complete a first course in high school chemistry prior to undertaking the AP Chemistry course. Additionally, the recommended mathematics prerequisite for the AP Chemistry class is the successful completion of Algebra II (regular or honors). The AP Chemistry course should not displace any other part of the student curriculum.

Description: The purpose of this course is to study the development and application of chemistry principles and concepts. After successfully completing this course, the student will:

- use the scientific method to solve problems, employ metric measurements, and demonstrate safe and effective use of laboratory instruments
- discuss atomic theory and structure
- compare the types of binding forces in chemical bonding, the geometry of molecules, and the molecular model theory
- demonstrate knowledge of nuclear chemistry
- describe the various states of matter
- discuss numerous types of chemical reactions
- demonstrate knowledge of equations and advanced stoichiometry
- describe chemical equilibrium qualitatively and quantitatively
- investigate reaction rates

- analyze thermodynamic processes
- develop an understanding of systematic nomenclature
- illustrate the principles of descriptive chemistry
- analyze the interactions of chemistry, technology, and society

Students interested in studying pre-medicine in college are strongly encouraged to take this course.

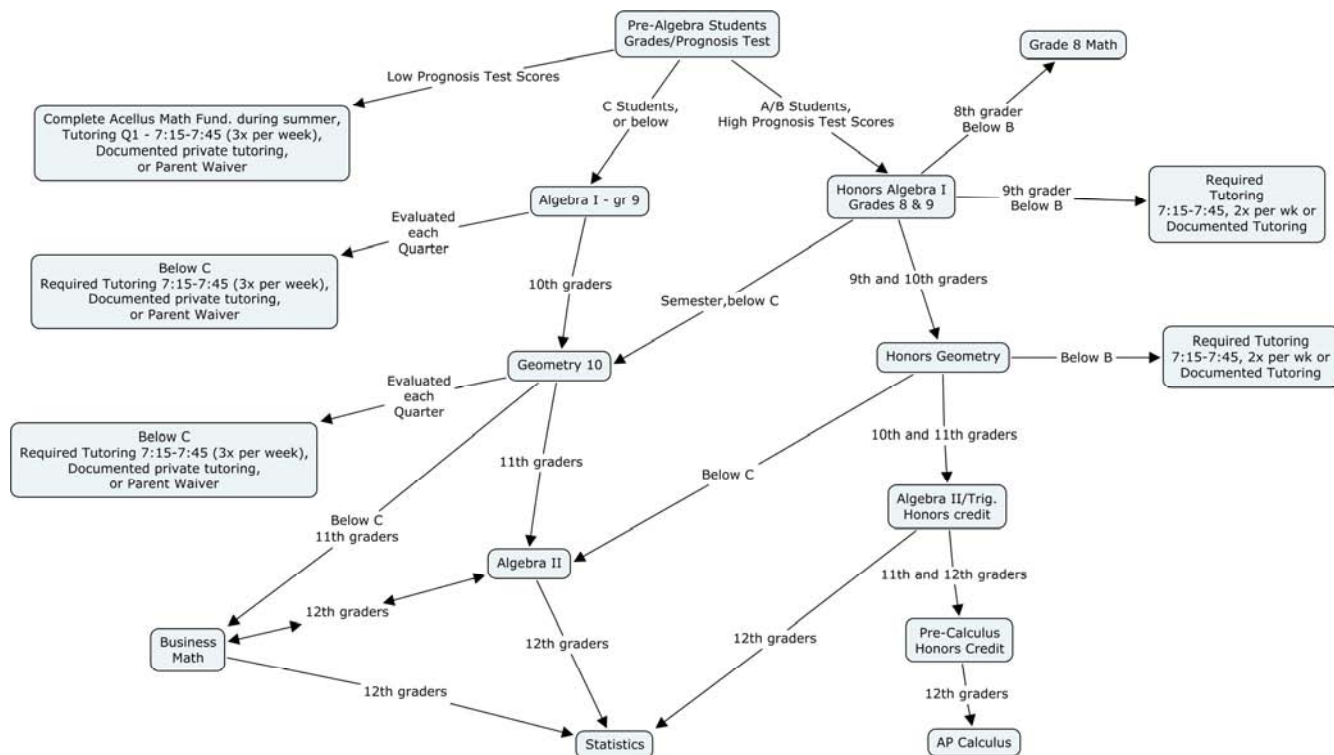
**\*Honors Option:** Students enrolled in the honors option will cover regular course objectives in a more in-depth manner that may include, but is not limited to, greater critical thinking and application, more extensive reading, and additional projects/papers.

# Mathematics

**\*Math Credit Policy:** Due to the change in the State of Florida math requirements, Boca Christian is updating the graduation requirements for all students in the class of 2011 and beyond. Effective for the class of 2011 and beyond, four credits of math will be required to graduate from Boca Raton Christian High School. Students in Algebra IA will receive one full credit as of the 2007-2008 school year and beyond. Students in Algebra IB will receive one full credit as of the 2008-2009 school year and beyond. Students who are not recommended for Algebra IA by the math committee and yet request to be placed in this class will be required to sign a commitment form stating that they will take five credits in math before graduation so as to not diminish the student's math potential at Boca Raton Christian High School.

Beginning with the 2009-2010 school year, Algebra IA will no longer be offered. Beginning with the 2010-2011 school year, Algebra IB will no longer be offered. Incoming freshman (Class of 2013 and beyond) will be placed in Algebra I, Algebra I Honors, or Geometry Honors based on the Algebra Prognosis Test and middle school math grades.

## BRCHS Math Progression Chart



### **Algebra I – Regular and Honors**

Regular Course #: 1200310 (may be used to meet Florida Bright Futures requirements)

Honors Course #: 1200320 (may be used to meet Florida Bright Futures requirements)

Credit: 1 (Year)

Grade 9

Description: This first course in algebra focuses on thinking of algebra as a language, a tool that helps one solve problems. It attempts to provide opportunities for students to grasp the formal structures of algebra by grounding them in familiar contexts and real world applications. Throughout the course, students learn to represent mathematical ideas using physical materials, pictures, diagrams, patterns, models, symbols, and words. An instructional approach that encourages various representations of algebraic concepts and encourages active learning helps build the bridge from concrete thinking to more formal structures. Technology is considered a key tool in this process. As mathematical principles are developed there is a heightened awareness and appreciation for a God who has revealed Himself as a God of system and order. Placement in this course is dependent on standardized test scores (including an Algebra prognosis test), eighth grade math scores, and teacher and guidance counselor recommendation.

### **Algebra IA** (This course is no longer being offered.)

Course #: 1200370 (may be used to meet Florida Bright Futures requirements)

Credit: 1 (1 Year)

Grade 9

Description: This first course in algebra is designed to provide an opportunity to allow selected students to progress through the regular Algebra I course over a two year period. Placement is made based on standardized test results including an Algebra prognosis test, eighth grade math grades, and teacher and guidance counselor recommendations. During the course of the year, students are given opportunities to reinforce some of their basic math skills in addition to covering the content of the first semester of Algebra I (see Algebra I course description).

### **Algebra IB** (This course is no longer being offered.)

Course #: 1200380 (may be used to meet Florida Bright Futures requirements)

Credit: 1 (1 Year)

Grade 9-10

Description: This course follows Algebra IA. After a review of some of the basic algebraic concepts covered in Algebra IA it continues with the topics normally presented in the second semester of the regular Algebra I course (see Algebra I course description).

### **Geometry - Regular & Honors**

Regular Course #: 1206310 (may be used to meet Florida Bright Futures requirements)

Honors Course #: 1206320 (may be used to meet Florida Bright Futures requirements)

Credit: 1 (Year)

Grades 9-11

Prerequisite: successful completion of Algebra I

Description: This "hands-on" geometry course provides opportunities for students to pass through a series of levels of geometric thinking from visualization and analysis to inductive and finally formal deductive thinking. The process of problem solving permeates the activities throughout the course. Along with a straightedge and compass, technology is considered a key factor in providing tools for students to think with and make conjectures. As geometric principles are discovered there is a heightened awareness and appreciation for a God who reveals himself in nature and structure.

Honors Option: Students enrolled in the honors option will cover regular course objectives in a more in-

depth manner that may include, but is not limited to, greater critical thinking, more extensive homework application, and additional projects/papers.

### **Algebra II**

Course #: 1200330 (may be used to meet Florida Bright Futures requirements)

Credit: 1 (Year)

Grades 10-12

Prerequisites: completion of Algebra I and Geometry

Description: The purpose of this course is to continue the study of algebraic skills and to provide the foundation for applying algebraic skills to other mathematical and scientific fields. Technology is a key tool in this process, and a graphing calculator will be required for the course.

### **Algebra II/Trigonometry Honors**

Course #: 1200340 (may be used to meet Florida Bright Futures requirements)

Credit: 1 (Year)

Grades 11-12

Prerequisites: completion of Algebra I Honors and Geometry with a grade of "C" or higher

Description: The purpose of this course is to continue the study of algebra and to provide the foundation for applying algebraic skills to other mathematical and scientific fields. In addition, students will be introduced to the circular and trigonometric functions and their applications. There is an added emphasis on structure, rigor, application, and integration while continuing to foster the atmosphere of active learning. Technology is a key tool in the process; a graphing calculator is used throughout the course.

Honors Option: Students enrolled in the honors option will cover regular course objectives in a more in-depth manner along with additional topics that require greater critical thinking and problem solving activities that include a more extensive use of technology.

### **Statistics**

Course #: 1210300 (may be used to meet Florida Bright Futures requirements)

Credit: 1 (Year)

Grades: 11-12

Prerequisites: successful completion of Algebra II or Algebra II/Trigonometry, or the permission of the Mathematics Department

Description: The purpose of this course is to continue the study of probability and statistics introduced in Algebra II, and prepare students for the analysis of statistical data and construction of experiments in the fields of mathematics, science, and social science. Technology is a key tool in this process, and a graphing calculator will be required for the course. The content will include, but is not limited to, the following:

- probability fundamentals (including counting, addition rule, multiplication rule)
- probability distributions (including Poisson, Normal)
- the Central Limit Theorem
- estimates and Sample Sizes
- hypothesis Testing (including Type I and Type II errors)
- correlation and Regression
- goodness-of-Fit Tests
- analysis of Variance
- nonparametric Statistics

**Pre-Calculus (Honors Only)**

Course #: 1202340 (may be used to meet Florida Bright Futures requirements)

Credit: 1 (Year)

Grades 11-12

Prerequisites: Algebra II/Trigonometry with a grade “C” or higher

Description: The purpose of this course is to emphasize the study of functions and other skills necessary for the study of calculus. The content will include, but is not limited to, the following:

- polynomial, rational, exponential, inverse, logarithmic, and circular functions
- sequences and series
- concept of limits
- vectors
- conic sections
- polar coordinate systems
- symbolic logic
- mathematical induction
- matrix algebra

**AP Calculus AB**

Course #: 1202310 (may be used to meet Florida Bright Futures requirements)

Credit: 1 (Year)

Grades 11-12

Prerequisites: Pre-Calculus with a grade “C” or higher; written approval of mathematics department head

Description: The purpose of this course is to study algebraic and transcendental functions and the general theory and techniques of calculus. The content includes, but is not limited to, the following:

- elementary functions
- limits and continuity
- derivatives
- differentiation
- applications of the derivative
- antiderivatives
- definite integral
- applications of the integral

**Business Math**

Course #: 1205540 (may NOT be used to meet Florida Bright Futures requirements)

Credit: 1 (Year)

Grades 10-12

Description: This is a supplementary math course that trains students in mathematical applications for daily use. It applies basic math concepts to the world of home finances and business. Topics include the purchase of goods and services, the cost of credit, the sale of goods and services, banking services, investments, personal income and taxes, budgeting, automobile ownership, commercial transportation, housing, retirement, and insurance.

## Foreign Language

### **French I**

Course #: 0701320 (may be used to meet Florida Bright Futures requirements)

Credit: 1 (Year)

Open to grades 9-12

Description: This course provides an introduction to French through a linguistic, communicative, and cultural approach to language learning. Emphasis is placed on the development of listening, speaking, reading, and writing skills and on the acquisition of grammar. Understanding of culture and real-life applications is emphasized throughout the course.

### **French II**

Course #: 0701330 (may be used to meet Florida Bright Futures requirements)

Credit: 1 (Year)

Open to grades 9-12

Prerequisites: successful completion of French I or its equivalent

Description: This course is a continuation of French I and involves a review of that course. Students will continue developing listening, speaking, reading, and writing skills through a linguistic, communicative approach. Students will be taught to correctly use grammar and idiomatic expressions. Culture and real-life applications will be emphasized.

### **French III**

Course #: 0701340 (may be used to meet Florida Bright Futures requirements)

Credit: 1 (Year)

Open to grades 9-12

Prerequisites: successful completion of French II or its equivalent

Description: This course is a continuation of French II and involves a review of that course with an emphasis on advanced grammar. Students will continue to develop their French through speaking, reading, and writing in the target language. Students will do poetry, read short stories in the target language as well as study the history of many French speaking countries. This class will be taught entirely in French.

### **Latin**

Course #: 0706300 (may be used to meet Florida Bright Futures requirements)

Credit: 1 (Year)

Open to grades 10-12

Note: This course is offered through Florida Virtual School.

Description: The purpose of this course is to introduce students to fundamental Latin vocabulary/grammar and to classical culture. The content should include, but is not limited to, the following:

- communication in Latin using reading, writing, speaking and listening strategies
- perspectives, practices, and products of classical culture
- the influence of the Latin language and classical culture in modern society

### **Spanish I**

Course #: 0708340 (may be used to meet Florida Bright Futures requirements)

Credit: 1 (Year)

Open to grades 9-12

Description: This course provides an introduction to the Spanish language and culture. It combines listening skills with those of speaking, writing, and reading. Emphasis is placed on grammar and vocabulary. Learners also memorize Spanish Bible verses.

### **Spanish II**

Course #: 0708350 (may be used to meet Florida Bright Futures requirements)

Credit: 1 (Year)

Open to grades 9-12

Prerequisites: successful completion of Spanish I or its equivalent

Description: This course is a continuation of Spanish I and involves a review of that course. Students will continue learning the styles and techniques of the language. Students are taught how to develop correct usage of grammatical expressions and idioms of the language. The student also receives more exposure to the Spanish culture and Spanish Bible verses.

### **Spanish III**

Course #: 0708360 (may be used to meet Florida Bright Futures requirements)

Credit: 1 (Year)

Open to grades 9-12

Prerequisites: successful completion of Spanish II or its equivalent

Description: Beginning with a review of Spanish I and II, this course puts the learner's knowledge of Spanish to work in reading for comprehension, giving speeches, etc. Expansion of vocabulary and conversational skills through discussions based on selected readings also enhances the students' skills.

## Bible

### **Old Testament Survey**

Course #: 0900400 (may NOT be used to meet Florida Bright Futures requirements)

Credit: 1 (Year)

Grade 9-10

Description: This course uses a college level text and surveys the Old Testament by focusing its primary attention on the purpose and message of each book. It also shows the common thread of God's faithfulness and plan for salvation, which is revealed throughout the Old Testament.

### **New Testament Survey**

Course #: 0900410 (may NOT be used to meet Florida Bright Futures requirements)

Credit: 1 (Year)

Grade 9-10

Description: This course uses a text which places a strong emphasis on the life of Jesus described in the New Testament and foretold in the Old Testament. Students also study the beginning of the church, and the authorship/background of each book of the New Testament. An emphasis is placed on applying the teachings of Christ to the challenges teens face today.

### **Philosophy/Comparative Worldviews**

Regular Course #: 2105340/2105310 (may be used to meet Florida Bright Futures requirements)

Credit: 1 (Year)

Grade 11

Note: This course is used to fulfill a Bible requirement at BRCS; however, it can also be used to fulfill a social studies requirement for graduation.

Description: This course provides a comprehensive survey of religious and secular worldviews common throughout the world today. The text *Understanding the Times* by Noebel, provides a very thorough reference point and resource for becoming familiar with the worldviews present in our society and an analysis of those worldviews from the Christian perspective.

**Evangelism and Apologetics Dual Enrollment Option** (Course #: BIB2053): Students may acquire 3 credit hours of college credit through Palm Beach Atlantic University. Students need to be enrolled in Philosophy Honors while pursuing these credits. This course is a study of the biblical and theological basis for evangelism and apologetics in contemporary ministry. The course includes an examination of the content of the gospel, the imperative of the Great Commission, the value of evidential and propositional apologetics, and strategies for evangelism and apologetics for individual Christians and churches.

### **Marriage & Family**

Course #: 0800330 (may NOT be used to meet Florida Bright Futures requirements)

Credit: 1 (Year)

Grade 12

Description: The purpose of this course is to prepare students for the roles, responsibilities, and relationships essential to functioning Christian families and to help them understand the nature, function, and significance of human relationships within the family/individual units. The content includes, but is not limited to the following:

- marriage relationship as the key to the family
- marriage as an institution ordained by God and governed by Biblical principles

- role and importance of the family
- formulation of skills in preparation for successful adult and family life
- family life cycle
- development of skills to build and maintain healthy family relationships
- current issues that create stress and conflict within the family
- recognition of the importance of balancing work and family
- evaluation of the technological, social, and spiritual forces impact on the family – past, present and future

### **Life of Christ**

Course #: 2109400 (may NOT be used to meet Florida Bright Futures requirements)

Credit: 1 (Year)

Grade 9-12

Description: This course presents the life of Christ, beginning with His existence prior to creation and prophesied coming in the Old Testament proceeding to His birth, three-year ministry, death, and resurrection. It will culminate in exploring His current work in the world, second coming, and eventual heavenly rule. These various aspects of Jesus' life and ministry will be explored in relation to how Christians should believe, act, and feel differently than the world.

### **Practical Ministry**

Course #: BRCSB11 (may NOT be used to meet Florida Bright Futures requirements)

Credit: 0.5

Open to grades 9-12

Description: This is an independently arranged class in cooperation with the Bible teacher to provide practical ministry opportunities. Each student's practical ministry course can be tailor-made and could include such components as:

- Evangelism Explosion training and application
- puppet ministry
- teach a children's Sunday School class
- assume AWANA leadership
- assist in preparation and implementation of a VBS
- assemble a music team to minister to the elderly
- developing one's own ministry outreach

**Practical Ministries: Discipleship** attempts to help students develop their relationship with Jesus Christ. This will be done by providing students with a variety of experiences and requirements to assist in their spiritual formation. Students will set their own goals in four spiritual areas of relationship and be held accountable for them. In addition, they will be equipped with a variety of ways to help them grow in their walk with Jesus.

### **Principles of Christian Leadership**

Course #: MLS2413

Credit: 0.5 (1 Semester) or 1 (Year)

Open to grades 11-12

Description: Students may acquire 3 credit hours of college credit through Palm Beach Atlantic University. This course is designed with the emerging leader in mind and focuses on the important role of knowledge, skills, and character with respect to leadership effectiveness. Students will explore principles of self-leadership, examine and develop core leadership competencies, and discover how to function effectively as part of a larger leadership team.

**Exploring the Bible**

Course #: BIB1003 (may NOT be used to meet Florida Bright Futures requirements)

Credit: 0.5 (1 Semester) or 1 (Year)

Open to grades 11-12

Description: Students acquire 3 credit hours of college credit with this dual enrollment course through Palm Beach Atlantic University. This course is designed to acquaint the student with the biblical meta-narrative and to enhance the student's appreciation of this story as both formative and normative for life. Focus will dwell on God's interaction with humanity and his desire for a relationship with his creation. Attention will be given to the theological content and intent of the story and to its present-day significance.

## Computer

*Note: The high school program includes laptop computer technology; the following classes are designed to give instruction on the effective integration of the computer into all the core subjects. One-half of the required computer credit must be taken online in a Directed Independent Lab class.*

### **Computer Applications I**

Course #: 0200310 (may NOT be used to meet Florida Bright Futures requirements)

Credit: 0.5 (1 Semester)

Grade 10

Description: The purpose of this course is to introduce students to the main features, care, and use of a laptop. Students will learn to use application software and begin to integrate the use of a computer into various subject areas. Students will be assigned a laptop for their use at home and at school; the various software packages installed will encourage their use in other subject areas.

### **Computer Applications II** (This course is no longer being offered.)

Course #: 0200330 (may NOT be used to meet Florida Bright Futures requirements)

Credit: 0.5 (1 Semester)

Grade 10

Description: The purpose of this course is to build on the computer skills learned in Computer Applications I as well as to introduce students to desk to desktop publishing, data base applications, and additional spreadsheet methods. They continue to build their presentation skills and refine Internet research techniques. Students are introduced to evaluating sources on the web and web page design.

### **Computing for Colleges and Careers**

Course #: 8209020

Credit: 0.5 (1 Semester) or 1 (Year)

Grade: 10

Note: This course is offered through Florida Virtual School.

Description: The purpose of this course is to guide the student in building a career foundation. The student will learn how to turn the computer into an effective tool for communication and how to create positive working relationships. The student will acquire the kinds of essential business skills needed for any successful career.

### **Web Design I**

Course #: 8207110 (may NOT be used to meet Florida Bright Futures requirements)

Credit: 0.5 (1 Semester) or 1 (Year)

Grade 10

Note: This course is offered through Florida Virtual School.

Description: The purpose of this course is to teach basic web design. Students will learn Internet basics, HTML, the file structure of a well-organized website, and how to navigate the internet to fill the website with useful and well-researched information. Students will also learn how to create visually interesting web pages with clear text, complimentary colors, visual assets, and appealing designs.

### **Computer Programming I**

Course #: 0201300

Credit: 0.5 (1 Semester) or 1 (Year)

Grades 10-12

Note: This course is offered through Florida Virtual School.

Prerequisites: Algebra I, Geometry

Description: The purpose of this course is to enable students to develop knowledge of programming concepts in Python and Java. Students will learn planning skills and techniques of good programming practice. Creative thinking and logical analysis will be used to develop algorithms, flow charts, and computer programs that solve a variety of real-world problems. The syntax, vocabulary, and data structures common to Python and Java will be explored by writing, testing, and debugging computer programs that focus on robotics and media computing. Ethical, social, and historical implications of technology and society will also be examined. After completing this course, students will have a solid foundation in both the Python and Java programming languages.

### **AP Computer Science A**

Course #: 0200320 (may NOT be used to meet Florida Bright Futures requirements)

Credit: 1 (Year)

Grade 12

Note: This course is offered through Florida Virtual School.

Prerequisite: completion of Algebra I, Geometry, and Computer Programming Basic I or written permission of the technology director

Description: This course is designed to be the equivalent of a first semester college computer programming course. By passing the AP Computer Science A Exam at the end of the course, students may earn college credit. The course content includes, but is not limited to, the following:

- object-oriented program design
- program implementation
- program analysis
- standard data structures
- standard algorithms
- computing in context

### **Robotics**

Course #: 0200340 (may NOT be used to meet Florida Bright Futures requirements)

Credit: 0.5 (1 semester)

Open to grades 9-12

Description: This purpose of this course is to provide students with an understanding of the various kinds of microcomputer hardware and their uses, and to provide instruction in basic microcomputer architecture, interfacing, and diagnostic, repair, and maintenance techniques. Students will also learn the basic principles of robotics.

## Life Management Skills

**Health** (This course is no longer being offered.)

Course #: 0800300 (may NOT be used to meet Florida Bright Futures requirements)

Credit: 0.5 (1 Semester)

Open to grades 9-12

Description: This course provides students with opportunities to develop and enhance critical life management skills necessary to make sound decisions and take positive actions for healthy and effective living. We have a God-given responsibility to take good care of our bodies (*Romans 6:13*). Content includes, but is not limited to, the following:

- positive emotional development
- communication
- interpersonal and coping skills
- responsible decision-making and planning
- nutrition and weight management
- substance use and misuse, including the hazards of smoking
- community resources
- first aid and safety procedures
- HIV/AIDS human and abstinence from a Christian perspective

### **Contemporary Living**

Course #: 8500365 (may NOT be used to meet Florida Bright Futures requirements)

Credit: 1 (Year)

Open to grades 9-12

Description: This course is designed to help both young men and women prepare for the time when they will be living independently, whether at college, when they marry, or as they begin their careers. The course will include, but not be limited to the following topics:

- personal growth
- relationships and interpersonal skills
- time and money management
- consumer skills
- wellness, nutrition, and food choices
- clothing and fashion choices
- housing and interior design
- parenting and caregiving skills

### **Driver Education/Traffic Safety**

Course #: 1900300 (may NOT be used to meet Florida Bright Futures requirements)

Credit: 0.5 (1 Semester)

Open to grades 9-12

Note: This course is offered through Florida Virtual School.

Prerequisite: Student must be at least 14½ years old.

Description: Students will study the Highway Transportation System, road signs, rules of the road, accident avoidance, and making good choices behind the wheel. Students will begin to develop the skills necessary to become safe, responsible Florida drivers. Students will view many road simulations throughout the course designed to help increase their knowledge of real world driving. This course covers the Florida Department of Highway Safety and Motor Vehicles required completion of the

Traffic Law and Substance Abuse Education (TLSAE). Upon successful completion, students receive a waiver certificate, one necessary step toward getting a learner's permit at the local DMV.

## Physical Education

**\*Physical Education Program Note:** Required physical education (PE) uniforms or Blazer sportswear must be worn during PE classes (but *only* during PE classes). PE uniforms and Blazer sportswear must be neat, clean, and marked with the owner's name. A note from the parent or guardian must be presented to the PE teacher if a student is unable to participate in a PE class. Only medical excuses from a doctor will be accepted for prolonged nonparticipation.

### **HOPE (Health Opportunities through Physical Education)**

Course #: 3026010 (may NOT be used to meet Florida Bright Futures requirements)

Credit: 1 (Year)

Open to grades 9-12

Description: The purpose of this course is to develop and enhance healthy behaviors that influence lifestyle choices and student health and fitness. The content includes, but is not limited to, the following:

- apply fitness and health concepts
- risk and benefits of varying fitness levels
- biomechanical and physiological principles
- development of an individual wellness plan
- responsible decision making
- development of an individual nutrition plan
- completion of a behavior change project
- analyzing of skills-related fitness
- safety and injury prevention – (hydration, injury, violence, environmental issues, CPR)
- safety education practices
- analyzing consumer information and community resources
- mental and emotional health, including depression and suicide
- stress management
- coping skills
- interpersonal communication – communication, relationships, sportsmanship
- disease prevention and control – risk factor assessments, includes communicable and non-communicable diseases such as HIV/AIDs, other STDs, heart disease, diabetes, cancers, asthma
- tobacco, alcohol, and other drug use and abuse – risk and protective factors
- teen pregnancy prevention
- advocating for health and fitness promotion
- technology application to facilitate health and fitness

### **Personal Fitness** (This course is no longer being offered.)

Course #: 1501300 (may NOT be used to meet Florida Bright Futures requirements)

Credit: 0.5 (1 Semester)

Open to grades 9-12

Description: The purpose of this course is to acquire knowledge of physical fitness concepts, to understand the significance of lifestyle on health and fitness, and to begin to develop an optimal level of fitness. The content includes, but is not limited to, the following:

- safety practices
- assessment of health-related fitness
- importance of physical fitness

- health problems associated with inadequate fitness levels
- bio-mechanical and physiological principles and their application to maintaining and improving health
- psychological values of physical fitness, including stress management
- goal setting
- nutrition
- consumer issues
- fitness activities

**Physical Education** (This course is no longer being offered.)

Course #: 1501310 (may NOT be used to meet Florida Bright Futures requirements)

Credit: 0.5 (1 Semester)

Open to grades 9-12

Description: The purpose of this course is to enable students to develop an understanding of fitness concepts and to develop an individualized level of health-related fitness. This course incorporates individual and team sports. Additionally, students are prepared for the Presidential Physical Fitness Test. An emphasis is placed on viewing stewardship of one's body as a God-given responsibility.

**Individual and Dual Sports**

Course #: 1502410 (may NOT be used to meet Florida Bright Futures requirements)

Credit: 0.5 (1 Semester)

Open to grades 9-12

Description: The purpose of this course is to enable students to acquire basic knowledge and skills in specified individual and dual sports and to improve health-related fitness.

**Weight Training**

Course #: 1501340 (may NOT be used to meet Florida Bright Futures requirements)

Credit: 0.5 (1 Semester)

Open to grades 9-12

Description: This course provides students with opportunities to acquire basic knowledge and skills in weight training that may be used in physical fitness pursuits today as well as in later life, and to improve muscular strength and endurance.

## Fine Arts

### **Band**

Course #: 1302300 (may NOT be used to meet Florida Bright Futures requirements)

Credit: 1 (Year)

Open to grades 9-12

Description: The purpose of this course is to develop technical skills on wind, brass, and percussion instruments through the practice and performance of high school band literature. The content will include, but not be limited to, the following:

- technical skills
- individual and ensemble techniques
- sight reading and ear training
- elements and characteristics of music
- role and influence of instrumental music and musicians
- instrument care and maintenance

### **Chorus**

Course #: 1303300 (may NOT be used to meet Florida Bright Futures requirements)

Credit: 1 (Year)

Open to grades 9-12

Description: The purpose of this course is to provide experiences in basic vocal production techniques and part-singing. The content includes, but is not limited to, the following:

- basic and fundamental skills in vocal tone production
- choral performance techniques
- musical literacy
- music appreciation

### **Introductory Music Theory and Technology**

Course #: 1300300 (may NOT be used to meet Florida Bright Futures requirements)

Credit: 0.5 (Semester)

Open to grades 9-12

Description: The purpose of this course is to introduce the student to the basic materials and processes in music that are heard or read. The course teaches notation literacy, intervals, scales, keys, chords, metric organization, and rhythmic patterns by listening to and analyzing a wide array of aural and written musical styles with reference to the historical and cultural context in which they were created. The course also seeks to develop the student's musical skills and creativity by using computers to complete exercises in composition, analysis, dictation, notation and performance. Students may use this course to satisfy a ½ credit in fine arts and/or the Computer Applications II graduation requirement.

### **AP Music Theory**

Course #: 1300330 (may be used to meet Florida Bright Futures requirements)

Credit: 1 (Year)

Open to grades 9-12

Prerequisites: written approval from the music department head

Description: The purpose of this course is to develop a student's ability to recognize and understand the basic materials and processes in any music heard or score read. The course focuses on the mastery of notation, intervals, scales and keys, chords, metric organization, and rhythmic patterns by listening to

and analyzing a wide array of musical styles. The course seeks to develop the student's composition, analytical, performance, aural, and notational skills. Students will be required to read, notate, compose, perform, and listen to music. At the end of the course, students will take the AP music theory exam for which they can earn college credit.

### **Art I: Drawing I**

Course #: 0104340 (may NOT be used to meet Florida Bright Futures requirements)

Credit: 0.5 (1 Semester)

Open to grades 9-12

Description: Through the study of the elements of design, color theory, and drawing and brush techniques, this course will focus on student projects that will also include mixed media. Students will also examine art history during the semester. A separate art material fee will apply.

### **Art Appreciation**

Course #: 0100310 (may NOT be used to meet Florida Bright Futures requirements)

Credit: 0.5 (Year)

Open to grades 9-12

Description: This course is designed to acquaint students with the great masters of art from the times of Ancient Rome, the Middle Ages, and the Renaissance, and also to develop their analytical skills in examining a piece of art. Knowledge of appropriate vocabulary is developed with attention paid to integrating the terms with students' analysis. In addition, students are exposed to great pieces of art in the context of that particular history, culture, and society. An emphasis is placed upon integrating one's Christian worldview with art history, art criticism, and analyzing both past and present cultural implications. Art appreciation is an excellent companion course to AP European History.

### **AP Studio Art: 2-D Design**

Course #: 0109350 (may be used to meet Florida Bright Futures requirements)

Credit: 1 (Year)

Open to grades 11-12

Description: The AP Studio Art course rigorous college-level studio art course that is designed for students who are seriously interested in the practical experience of art. This course is not based on a written exam; instead, students submit a digital portfolio for evaluation by the AP College Board at the end of the school year. The student should be self-motivated, expect to have homework, and be confident in their art skills. A separate art material fee and an AP fee will be added to the student's account.

### **Public Speaking**

Course #: 1007300 (may NOT be used to meet Florida Bright Futures requirements)

Credit: 0.5 (1 Semester)

Open to grades 9-12

Description: This course will enable students to develop the ability to speak in formal and informal situations, such as debate, persuasive speaking, dramatic interpretation, etc. Course content will include, but not be limited to, the following:

- differentiation between formal and informal speaking
- forms of oral communication
- techniques of public speaking
- research, organization, and writing for public speaking
- analysis and evaluation of public speaking

**Debate**

Course #: 1007330 (may NOT be used to meet Florida Bright Futures requirements)

Credit: 0.5 (1 Semester)

Open to grades 9-12

Description: This course is designed to promote speaking, thinking, and researching abilities. Classes will encourage students to analyze the nature and forms of argumentative debate as well as the basics of logic and argumentation. Students will improve their ability to construct, present, and defend sound arguments and will develop the ability to analyze and evaluate the arguments of others.

**Drama**

Course #: 0400310 (may NOT be used to meet Florida Bright Futures requirements)

Credit: 0.5 (1 Semester)

Open to grades 9-12

Description: The purpose of this course is to provide experiences in the study and practice of theater arts and literature. The content includes, but is not limited to, the following:

- overview of the history of the theater and literature of the theater
- introduction to the fundamentals of theater production, including scenery construction, costuming, lighting, and make-up
- fundamentals of acting

## **Test Preparation**

### **PSAT/SAT/ACT Preparation**

Course #: 1700370 (may NOT be used to meet Florida Bright Futures requirements)

Credit: 0.5

Open to Grades 10-12

Description: Students will have the opportunity to work on their own through an online course with Peterson's Test Prep. Students will be assigned an activation key from the guidance office with which they are to set up a log-on and password. Peterson's offers 3 different courses: PSAT preparation, the NEW SAT preparation and ACT preparation. (The old SAT preparation is no longer offered, but if a student has taken it, that student may still use it as one of the three courses needed to obtain credit.) All three courses must be certified by the guidance office at the time of completion of each course, and then submitted to the guidance office for a credit request. If all 3 courses are successfully completed, a student can earn .5 credit on his/her transcript towards graduation. A student will receive a "P" for pass; however, this will not calculate into the student's GPA UNLESS that student scores a 1650 or higher on the actual new SAT or 1100 or higher on the SAT prior to March 2005. If the student reaches this benchmark, then he/she will receive an "A" on his/her transcript, and it will calculate into his/her GPA.



**APPENDIX I**

***FHSAA Academic Standing Guidelines***



## FHSAA ACADEMIC STANDING GUIDELINES

A student must have a cumulative high school grade point average of 2.0 or above on a 4.0 unweighted scale, or its equivalent, in all courses taken that are required by Florida Statutes at the conclusion of each semester to be eligible during the following semester. A student whose cumulative high school grade point average is below a 2.0 on a 4.0 unweighted scale, or its equivalent, in all courses taken that are required by Florida Statutes at the conclusion of a semester shall not be eligible during the following semester.

A student shall be eligible during the first semester of his/her ninth-grade year provided that it is the student's first entry into the ninth grade and he/she was regularly promoted from the eighth grade the immediately preceding year.

A student who is ineligible during the second semester of his/her ninth-grade year or during the first semester of his/her 10<sup>th</sup> grade year because the student's cumulative high school grade point average was below a 2.0 at the conclusion of the previous semester and continues to be below a 2.0 at the conclusion of the semester of the ineligibility may regain his/her eligibility for the following semester provided:

- a. the student signs an academic performance contract with his/her school at the beginning of the semester in which he/she is ineligible that states, at a minimum, that the student will attend summer school, or its graded equivalent, AND
- b. the student earns a grade point average of 2.0 or above on a 4.0 unweighted scale, or its equivalent, in all courses taken during the semester of ineligibility.

Once a student enters the 11<sup>th</sup> grade, and thereafter, he/she must have a cumulative high school grade point average of 2.0 or above on a 4.0 unweighted scale, or its equivalent, in all courses taken that are required by Florida Statutes at the conclusion of each semester to be eligible during the following semester.

All courses taken for high school credit by a student, including those taken prior to his/her ninth-grade year, shall be included in the computation of the student's cumulative high school grade point average.

A student's grade point average may be raised or lowered by attending a regularly organized summer school under the direction of the governing board of a nonpublic school provided all courses taken during the summer school are completed before the first day of the fall semester. All courses in which a student received a grade for the school year and the following summer school must be used to calculate the cumulative grade point average. However, when repeating a subject failed or repeating a subject passed, the higher of the two grades shall be used to calculate the grade point average. An incomplete grade is considered a failure. A class conducted by a private, certified tutor is not acceptable for removing an eligibility deficiency.



**APPENDIX II**

***BRCHS National Honor Society  
Selection Process Guidelines***





## NATIONAL HONOR SOCIETY SELECTION PROCESS GUIDELINES

1. At the conclusion of each semester, the Faculty Advisor will request from the Guidance Office a list of all students whose cumulative GPA's are at least 3.5.
2. Upon receipt of that list, the Faculty Advisor will consult the discipline files of each student. Any student with a suspension for disciplinary reasons or any incident of cheating within the past two quarters will be considered ineligible for membership at that time. Additionally, any student who has not completed his/her community service hours for the previous year(s) will also be considered ineligible until the hours are served and properly logged.
3. All eligible sophomores and juniors who are not already NHS members will be given a "Student Activity Form" to help determine a student's interest in NHS and eligibility in the areas of leadership, service, and character. The Student Activity Form should not be considered an application for membership.
4. Prior to reviewing the Student Activity Forms, the Faculty Council will meet to review the standards of leadership, scholarship, and service expected by members of the chapter.
5. The Faculty Council will then review the Student Activity Forms and rate the students from 1-4 , with 4 being the highest, according to the standards of leadership, service, and character published in the NHS handbook on pages 27-30. A score of 4 will generally mean "Outstanding," a score of 3 will mean "Good," a score of 2 may indicate some question in the council member's mind about a candidate in a given area, and a score of 1 indicates a weakness in that area or a strong question in the mind of the Council member. Any score of 1 or 2 should be followed up with a reason for the score.
6. The faculty advisor will tally the scores of each student. Any student receiving 48 points (60 is a perfect score) or above will automatically be received into NHS **unless** he or she has received any negative comments from any member of the Faculty Council. Any student receiving 44 or fewer points will not be invited to join NHS, unless there is an outstanding circumstance.
7. Students receiving 45-47 points will be discussed at a meeting of the Faculty Council. Following the discussion, Council members will vote by secret ballot and a candidate will be selected or rejected by a majority vote.
8. Students who are invited to join NHS will be notified by letter. The notification letter will include detailed explanation of the commitment involved in NHS, as well as an invitation to the induction ceremony and luncheon.
9. Any student who is not selected for membership will be notified in a letter that reviews the selection process and gives as thorough an explanation as possible for that student's non-selection.



**APPENDIX III**

*Required Student Dress Code 2011/2012  
Grades 9-12*



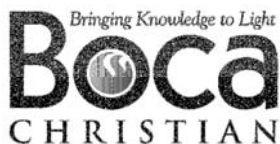
Boca Raton Christian High School	Required Student Dress Code 2011/2012
<b>Grades 9-12 GIRLS</b>	
Color-block short-sleeved polo shirt	
Green or white short-sleeved polo shirt	
Green/white long-sleeved rugby shirt	
White long or short-sleeved oxford shirt (Order basis only)	
Khaki skort - to be worn no shorter than 3" above the knee	
<b>ABSOLUTELY NO GIRLS HALF-SIZES</b>	
Black or khaki shorts - to be worn no shorter than 4" above the knee	
Khaki knee-length shorts	
Khaki Pleated Front pants; Khaki Flat Front lowrise pants (Order basis only)	
Black or khaki capri pants (Order basis only)	
<b>Note: Pants, capris, and oxford shirts are on an order basis only and thus may not be in stock at time of purchase.</b>	
PE: dark green mesh or jersey knit PE shorts; ash PE t-shirt	
<b>OUTERWEAR:</b>	
Blazer sweatshirt (sold in high school office)	
Green zip hooded sweatshirt; green zip fleece jacket	
<b>WHILE SUPPLIES LAST</b>	
White long-sleeved stretch cotton shirt (to be worn with white cami)	
Khaki lowrise skort - to be worn no shorter than 3" above the knee	
<b>GUIDELINES:</b>	
<b><i>NO UNDERSIZED OR OVERSIZED UNIFORM CLOTHING!</i></b>	
<ul style="list-style-type: none"> <li>• <i>Skort: worn no shorter than 3" above the knee</i></li> <li>• <i>Shorts: worn no shorter than 4" above the knee</i></li> <li>• <i>Depending on the height of the student, this guideline may be adjusted as long as the inseam is a minimum of 7 inches.</i></li> </ul>	
<p><i>Only the 2 top buttons on shirts may be undone. Oxford shirts are <b>not</b> to be worn as jackets over other shirts, such as t-shirts, tank tops, etc. Any additional layered undershirts must be in solid school colors: green, white, black, or navy only. Socks are to be white, green, black, or navy. Shoes are to be closed. No sandals.</i></p>	
<p><i>Note: All uniforms must have the BRCS or BRCHS logo. Alterations to inseams on shorts/skort are not permitted.</i></p>	
<p><i>No dyeing or coloring of the hair which becomes a distraction. No unusual haircuts. Hair must remain out of the eyes. Absolutely NO visible body piercing, other than earrings. No visible tattoos.</i></p>	



BRCS is under contract with our uniform company.  
Therefore, all items must be purchased from our supplier.

DENNIS UNIFORM, 7602 NW 6<sup>th</sup> Avenue, Boca Raton, FL  
Phone: 561-483-8771; Open 11 AM – 6 PM, Monday – Thursday  
Open 10 AM – 2 PM, Saturday; Closed Friday and Sunday

Boca Raton Christian High School	Required Student Dress Code 2011/2012
<b>Grades 9-12 BOYS</b>	
Color-block short-sleeved knit shirt	
Green or white short-sleeved knit shirt	
Green/white long-sleeved rugby shirt	
White long or short-sleeved oxford shirt (Order basis only)	
Black or khaki shorts	
Black or khaki pants (Order basis only)	
<b>Note: Pants and oxford shirts are on an order basis only and thus may not be in stock at time of purchase.</b>	
PE: dark green mesh PE shorts; grey PE t-shirt	
<b>OUTERWEAR</b>	
Blazer sweatshirt (sold in high school office)	
Green zip hooded sweatshirt; green zip fleece jacket	
<b><i>GUIDELINES:</i></b>	
<b><i>NO OVERSIZED OR UNDERSIZED UNIFORM CLOTHING!</i></b>	
<i>Only the 2 top buttons on shirts may be undone. Oxford shirts are <b>not</b> to be worn as jackets over other shirts, such as t-shirts, tank tops, etc. Any additional layered undershirts must be in solid school colors: green, white, black, or navy only. Socks are to be white, green, black, or navy. Shoes are to be closed. No sandals.</i>	
<i>Note: All uniforms must have the BRCS or BRCHS logo.</i>	
<i>Hair must be above the eyes in front, trimmed to collar length in the back, and neatly groomed. Hair must remain out of the eyes. No unusual haircuts. No dyeing or coloring of the hair which becomes a distraction. No earrings. Absolutely NO visible body piercing. No visible tattoos. Facial hair will be permitted if properly trimmed.</i>	



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 Open 10 AM – 2 PM, Saturday; Closed Friday and Sunday

**APPENDIX IV**

***BRCHS Graduation Requirement Checklist***





## HIGH SCHOOL GRADUATION REQUIREMENT CHECKLIST

Standard Diploma   
  College Prep Diploma   
  Advanced Diploma

Student Name \_\_\_\_\_ Class of \_\_\_\_\_

<u>9<sup>th</sup> Grade Requirements</u>	<u>Credit Value</u>	<u>10<sup>th</sup> Grade Requirements</u>	<u>Credit Value</u>
_____ World Literature I	1	_____ World Literature II	1
_____ World History	1	_____ Biology	1
_____ Earth Science	1	_____ Math	
_____ Math		Geometry	1
Algebra I	1	Algebra II	1
Geometry	1	Algebra II / Trig.	1
<hr/>		<hr/>	
_____ Foreign Language	1	_____ Foreign Language	1
_____ Bible I	1	_____ Bible II	1
_____ Other	_____	_____ Computer App I	0.5
_____ Other	_____	_____ Computer App II	0.5
_____ Other	_____	_____ Other	_____
_____ Other	_____	_____ Other	_____
_____ Other	_____	_____ Other	_____
_____ Other	_____	_____ Other	_____
<b>Credit Earned -- Annual</b>	_____	<b>Credit Earned -- Annual</b>	_____
<b>Cumulative Credits</b>	_____	<b>Cumulative Credits</b>	_____
A minimum of 6.5 credits required to be on track for graduation.		A minimum of 13 credits required to be on track for graduation.	

<u>11<sup>th</sup> Grade Requirements</u>	<u>Credit Value</u>	<u>12<sup>th</sup> Grade Requirements</u>	<u>Credit Value</u>
_____ American Literature	1	_____ British Literature	1
_____ American History	1	_____ American Government	0.5
_____ Chemistry	1	_____ Economics	0.5
_____ Math		_____ Physics	1
Geometry	1	_____ Math	
Algebra II	1	Algebra II	1
Algebra II / Trig.	1	Pre-Calculus	1
Pre-Calculus	1	AP Calculus	1
Statistics	1	Statistics	1
<hr/>		<hr/>	
_____ Bible III (Philosophy)	1	_____ Bible IV (Mar. & Fam.)	1
_____ Other	_____	_____ Other	_____
_____ Other	_____	_____ Other	_____
_____ Other	_____	_____ Other	_____
_____ Other	_____	_____ Other	_____
<b>Credit Earned -- Annual</b>	_____	<b>Credits Earned -- Annual</b>	_____
<b>Cumulative Credits</b>	_____	<b>Cumulative Credits</b>	_____
A minimum of 19.5 credits required to be on track for graduation.		A minimum of 26 credits required to be on track for graduation.	
<input type="checkbox"/> Fine Arts <input type="checkbox"/> HOPE <input type="checkbox"/> World Hist <input type="checkbox"/> Am Hist <input type="checkbox"/> Gov <input type="checkbox"/> Econ <input type="checkbox"/> For Lang			



**APPENDIX V**

***Forms***

BRCS Community Service Form

BRCS Community Service Log

Parent Consent Form for Off-Campus Lunch Privilege

Student Driver Permission & Registration

BRCHS Computer Use Agreement

BRCHS Student Expectations

BRCHS Parent/Student Pledge Form





## HIGH SCHOOL COMMUNITY SERVICE FORM

To the student: A selected agency should be a non-profit organization which indicates a need for your services and for which no compensation is received by you. School policy does not permit parental supervision and/or authorization of community service hours. All service should be performed under the supervision of an adult and not during school hours. Babysitting, for example, is typically not performed under adult supervision nor for a non-profit organization, and therefore, will typically not qualify for community service hours. Hours served during any specific quarter must be submitted no later than one week before the end of that quarter. Community service hours turned in late will NOT be counted.

The basic concept is: Any work performed for a **non-profit organization** (i.e. church, school, homeless shelter, other community organization, etc.) by a student on his/her own hours and without compensation should qualify as community service. The student is responsible for at least 25 service hours annually. Please note that if a student chooses to serve more than 15 hours with any one organization over the course of a year, he/she must complete the BRCS Community Service Log in addition to this Community Service Form.

**PART ONE: Parental Consent Form**  
To be completed by the parent/guardian BEFORE the service has been performed. NOT to be completed by the student.

**RELEASE FROM LIABILITY:**  
I, the undersigned, hereby grant (student name) \_\_\_\_\_ permission to participate in Boca Raton Christian High School's Community Service Project. By my signature to this statement of permission, I release and hold harmless the above named school and individual sponsors, including teachers and administrators (including Headmaster, Principals, and Board of Directors) from all liability for mishap or injury to the student named herein from the time of departure in route to their place of service.

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

**PART TWO: Non-Profit Organization Acknowledgement**  
To be completed by the non-profit organization AFTER the service has been completed. This section is NOT to be completed by the student or parent/guardian. Please print.

Student Name: \_\_\_\_\_ Student Grade: \_\_\_\_\_

Non-Profit Organization Name: \_\_\_\_\_

Non-Profit Organization Address: \_\_\_\_\_

Non-Profit Organization Telephone: \_\_\_\_\_

Contact Person (may NOT be student's parent): \_\_\_\_\_

Total Number of Hours Served by Student: \_\_\_\_\_

Date(s) of Student Service: \_\_\_\_\_

**\*\*PLEASE COMPLETE REVERSE SIDE\*\***

Please classify the service performed by the student by checking all boxes that apply. If more than one are indicated, please specify time served in each category in the comment section below.

Health:

- Drug/Alcohol Prevention
- Teen Pregnancy Prevention
- Smoking Prevention
- Hospital/Clinic Support
- Public Health Activities
- Crisis Pregnancy
- Other: \_\_\_\_\_

Human Needs:

- Elderly Assistance
- Hunger/Homelessness
- Other: \_\_\_\_\_

Church:

- Worship
- Sunday School
- Other: \_\_\_\_\_

Education:

- Literacy
- Tutoring, Mentoring, Coaching, Homework Help
- Supporting Out of School Activities
- Big Brother/Big Sister
- ESL Tutoring
- Promoting Tolerance/Diversity
- Youth Serving Youth
- Other: \_\_\_\_\_

Environment:

- Community Improvement/Cleanup
- Community Gardens
- Parks and Trails

- Water Testing/Cleanup
- Endangered Species
- Lead Avoidance
- Other: \_\_\_\_\_

Public Safety:

- Homeland Security
- Disaster Relief
- Disaster Preparedness
- Violence Prevention
- Conflict Resolution/Mediation
- Community Policing
- Bicycle Safety
- Auto Safety
- Other: \_\_\_\_\_

Please use this space for any additional comments you wish to share:

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Signature of Contact Person: \_\_\_\_\_ Date: \_\_\_\_\_  
 (may NOT be the student's parent)

**PART THREE: Parent Acknowledgement**  
 To be completed by the parent/guardian AFTER the service has been completed.

To the best of my knowledge, I believe the aforementioned student performed the above described work.

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

**PART FOUR: Student Acknowledgement**  
 To be completed by the student AFTER the service has been completed.

The above information is true and accurate.

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_







### HIGH SCHOOL PARENT CONSENT FORM FOR OFF-CAMPUS LUNCH PRIVILEGE

Seniors have the option of leaving campus on Wednesdays during 5<sup>th</sup> period (11:16-12:10) for lunch. Going off-campus for lunch is a privilege that requires written parental consent. Please read the following rules regarding this off-campus lunch privilege. Failure to comply with these rules will result in the loss of off-campus lunch privileges for the student, with the possibility of other disciplinary action as well. It is solely the responsibility of the parent(s) to decide whether their student driver is allowed to take passengers in his/her vehicle or whether their student may ride with another student driver. Please make these rules very clear to your student, as Boca Raton Christian High School assumes no responsibility or liability regarding student drivers and/or their passengers.

- Off-campus lunch privileges apply **ONLY** on Wednesdays.
- Seniors going off campus for lunch must sign out in the high school office and leave the parking lot by 11:16 A.M., as students are not allowed to hang around their cars at any time during the school day. For that same reason, seniors who return to the campus early from lunch must leave the parking lot immediately, sign in at the high school office, and rejoin the other students in the designated lunch areas.
- Seniors must sign in at the high school office and report to 6<sup>th</sup> period by 12:15 P.M. Three tardies during the *school year* will result in the loss of off campus lunch privileges. A student who is more than 10 minutes late to 6<sup>th</sup> period will be considered truant, and parents will be called. Other disciplinary measures may result as well.
- While off campus, it is expected that seniors will conduct themselves in a manner befitting a representative of Boca Raton Christian High School and the Lord Jesus Christ.
- All rules regarding driving privileges on the Boca Raton Christian High School campus apply.
- It is illegal to have more students in the car than seat belts; therefore, violating this law will result in loss of privileges and legal action.
- Some limits to the Wednesday off-campus privilege will depend on the requirements of a class or extra-curricular activity that may take place during 5<sup>th</sup> period for the senior.

This parental consent form must be completed and signed by the student and the parent *before* the student is allowed to leave campus for lunch.

Release from liability: I/We, the undersigned, hereby grant \_\_\_\_\_  
permission to leave campus for lunch during 5<sup>th</sup> period. (Print Student's Name)

Our signature(s) on this statement of permission releases and holds harmless Boca Raton Christian High School (including individual teachers and administrators) from all liability for mishap or injury to the above student that may result from leaving campus for lunch from the time of departure from the high school campus to the time of return.

\_\_\_\_\_/\_\_\_\_\_  
Parent Signature Date

\_\_\_\_\_/\_\_\_\_\_  
Student Signature Date

\_\_\_\_\_/\_\_\_\_\_  
Parent Signature Date





**HIGH SCHOOL STUDENT DRIVER PERMISSION & REGISTRATION**

SCHOOL YEAR: \_\_\_\_\_ GRADE: \_\_\_\_\_

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
Street/P.O. Box City Zip Code

HOME PHONE #: \_\_\_\_\_ CELL PHONE #: \_\_\_\_\_

DRIVERS LICENSE #: \_\_\_\_\_ LICENSE PLATE #: \_\_\_\_\_

VEHICLE TYPE: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Make Model Year Color

**Driving to Boca Raton Christian High School is a privilege. The following rules pertaining to driving and parking on school grounds must be observed for the safety of all.**

- 1) A copy of the student’s driver’s license must be on file.
- 2) Students must be properly licensed by the state of Florida.
- 3) Students are required to operate the vehicle in a safe, mature, and responsible manner and to comply with the school and public traffic regulations.
- 4) Students must observe the speed limit of 5 mph while on school grounds.
- 5) Students must have a valid BRCHS registration form on file in the office and a parking tag hanging on their rearview mirror. Tags cost \$10.00 each.
- 6) Students are not allowed to go to their cars during the school day for any reason.
- 7) Students with a pattern of tardiness will lose driving privileges.
- 8) Valuables should not be left in cars. BRCHS will not be responsible for break-ins or items stolen from cars.
- 9) BRCHS may conduct random canine searches of all cars parked on campus.
- 10) Students are to park only in areas specifically designated for student parking.
- 11) Students are to obey the school staff assigned to supervise the parking and student drop-off/pick-up areas.
- 12) Students participating in school-sponsored events, such as games and/or practices, are required to use school transportation to and from the school event. Student drivers are not to be used for this purpose.
- 13) BRCHS does not encourage the use of student drivers for transporting students to and from school. This responsibility lies solely with the parents of both the student driver and passenger.
- 14) Students must refrain from playing their music too loud. Music must not be heard outside of the student’s car.
- 15) Parking tags will be checked on a regular basis. A \$5.00 fine will be issued for violations.

I have read the rules above and agree to abide by them. I understand that failure to do so will result in the suspension of my driving/parking privileges on BRCHS school grounds.

\_\_\_\_\_  
Student Signature/Date

\_\_\_\_\_  
Parent Signature/Date

Parking Tag#: \_\_\_\_\_ Fee Paid: \_\_\_\_\_ Copy of License: \_\_\_\_\_ (To Be Completed by BRCHS)





## HIGH SCHOOL COMPUTER/INTERNET ACCEPTABLE USE POLICIES

### STUDENT SECTION

I have read the BRCS Computer/Internet Acceptable Use and Laptop Policies. I agree to follow the rules contained in these policies. I understand that if I violate the rules, my privileges may be terminated and I may face other disciplinary measures.

User name (please print): \_\_\_\_\_ Grade: \_\_\_\_\_

User signature: \_\_\_\_\_ Date: \_\_\_\_\_

### PARENT OR GUARDIAN SECTION

As the parent or legal guardian of the student signing above, I have read the Computer/Internet Acceptable Use and Laptop Policies and grant permission for my son or daughter to access the Internet. I understand that the school's computing resources are designed for educational purposes. I also understand that it is impossible for **Boca Raton Christian School** to restrict access to all controversial materials and I will not hold them responsible for materials acquired on the network. I understand that individuals and families may be held liable for violations. Furthermore, I accept full responsibility for supervision if and when my child's use is not in a school setting.

Parent signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent name: \_\_\_\_\_

Home address: \_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_





## HIGH SCHOOL STUDENT EXPECTATIONS

Boca Raton Christian School is committed to the teachings of the Bible. It is founded on the belief that knowing God personally through faith in his Son, Jesus Christ, is the starting point for a person to be truly educated. BRCS believes there should be a direct relationship between what a Christian student believes and how he or she behaves. BRCS believes that there are specific principles for behavior found in the Bible and, therefore, requests that all students abstain from the use of tobacco, alcoholic beverages, illegal drugs, profane language, and immoral behavior **both on and off the campus** of Boca Christian. Violation of this rule is grounds for dismissal from school. As a student of Boca Christian, you are expected to be a positive influence in your social relationships and a responsible member of the community.

As a student of Boca Christian, I will continue to develop the following student expectations:

- Be a part of a school community that is dedicated to the glory of God, to live in accord with what the school represents and believes.
- Be a courteous, caring, responsive friend to my fellow students.
- Be obedient and respectful to my parents.
- Be obedient and respectful to my teachers.
- Abide by the school policies concerning student conduct, dress, and lifestyle as found in the Student Handbook.
- Abstain, at all times, in and out of school, from the use or possession of tobacco, alcoholic beverages, and illegal drugs.
- Walk out of parties where drugs/alcohol are present and/or being used.
- Abstain from gossip and profane language.
- Abstain from immoral behavior.
- Apply myself fully to my schoolwork.
- Be honest in all things.

Because it is impossible to accomplish every goal at all times, BRCS understands that students will at times fail to keep their commitment to these standards. BRCS is not so concerned that a student will fail, but that the student will be teachable, learn from his/her mistakes, and have a sincere commitment to meet the above student expectations.



**HIGH SCHOOL PARENT/STUDENT PLEDGE**  
*(required for grades 9-12)*

*Students and parents: After reading the handbook in its entirety, please sign this page and turn this form in to the homeroom teacher. Thank you!!!*

I have read the BRCHS Student Handbook for the current year \_\_\_\_\_. I am supportive of the rules and student expectations of the school and will encourage my student to abide by them. I also recognize the consequences should my student choose to violate the rules and am willing to accept the herein stated discipline of the school for such infractions.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent's Signature

I have read the BRCHS Student Handbook for the current year \_\_\_\_\_. I pledge myself to conform to the standards and expectations herein stated for students at BRCHS, and agree to abide by whatever consequences the administration decides upon for the violation of these standards up to and including expulsion.

\_\_\_\_\_  
Student's Name (print)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student's Signature