

BRCS FINANCIAL AID INFORMATION and APPLICATION – 2011-2012

This letter contains information regarding BRCS' financial assistance program and other programs available from the State of Florida. Thank you for your commitment to Boca Christian as we work together to encourage students to know, love and serve Jesus Christ. Please call us at 561-391-2727 if you have any questions regarding these programs. **PLEASE BE SURE TO READ THIS INFORMATION PAGE IN FULL!**

1. BOCA CHRISTIAN FINANCIAL ASSISTANCE FORMS (SSS/NAIS)

PLEASE NOTE: The BRCS Statement of Need and a copy of your 2010 Federal Income Tax Return must be returned to Mrs. Campbell at the main school office for all BRCS financial aid applications. Also note: Full tuition payments are due until any scholarships are awarded. Apply online at: sss.nais.org/parents.

2. STATE OF FLORIDA FINANCIAL ASSISTANCE for K5-12th Grade (Step Up For Students)

Per Florida Statute, applications are processed on a first-come-first-serve basis, and renewal families have priority over new applicants. Therefore, renewal families must apply online in early March and April for renewal, but NO LATER than April 30th, 2011. NEW families may apply in early May. The online application fee is \$30. Also note: Full tuition payments are due until any scholarships are awarded.

If you are applying for BRCS' financial assistance, you are expected to apply **FIRST** for a StepUpForStudents scholarship to see if you qualify for SUFS. The StepUpForStudents scholarship is available from the State of Florida under the Corporation Tax Credit (CTC) Scholarship Program. It is totally income-based and last year granted up to \$4,106 tuition per child to qualifying families. From the 2010-2011 guidelines, \$3,400 gross monthly income for a household of four met the eligibility requirements. Partial scholarships are also available. Visit the website for full details at: www.StepUpForStudents.org. At the site, click 'Parents', then 'How the Scholarship Works' or call 1-877-7FL-SUFS for information.

All current K4 & K5 BRCS families with students entering K5 or 1st grade in 2011-12 and needing financial assistance should FIRST apply to SUFS before applying to Boca Christian for financial assistance. New or returning K5 or 1st grade students DO NOT have to meet the public school attendance requirements.

NEW STUDENTS ENTERING BRCS 2nd thru 12th GRADE in 2011-12 must have attended a Florida Public School for THE FULL 2010-11 SCHOOL YEAR to qualify for SUFS.

If you feel you qualify for StepUpForStudents, **SUBMIT** your application **ONLINE AS SOON AS POSSIBLE**. If the waiting list is offered, place your name on the list. Funding of SUFS is completely independent of Boca Christian. Grants from StepUpForStudents will be taken into consideration in determining the amount of BRCS financial aid awarded. Upon written notice of SUFS approval, the State **allows only 15 days** to complete the acceptance. Bring your forms **immediately** (approval or non-approval) to the BRCS Business Office so we can process the **SCHOOL COMMITMENT FORM** to SUFS. **Full tuition payments are due on schedule until any scholarships are awarded.** Please note that if you are not approved by SUFS prior to the first day of school, SUFS funds will be prorated from the approval date and will not be retro-active to the first day of school.

3. STATE OF FLORIDA – VPK4 (Voluntary Pre-Kindergarten Program)

This is a **FREE** three hour, 5 days a week, program that is **AVAILABLE TO ALL** students who are **four years old on or before September 1, 2011**. You do not need a state certificate before applying to BRCS, but you must take personal action to obtain a certificate to participate. Visit VPK's website at www.familycentral.org and click on your county for details.



Applying for Financial Aid -- Academic Year 2011-2012

Contents:

- Instruction Sheet
 - Statement of Need
 - Parents' Financial Statement (from School and Student Services by NAIS)
 - Reply Envelope (included with Parents' Financial Statement)
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Instructions

Note: Please follow the instructions carefully to ensure timely processing of your application. Also, please remember that you are responsible for making tuition payments IN FULL prior to receipt of a financial aid award. When financial aid is granted, the award will be applied pro-rata.

1. Complete in full the **Statement of Need** (attached). All questions must be answered.
 2. Make a copy of your **2010 Federal Income Tax return** (include all forms and all W-2's).
 3. Deliver the **completed Statement of Need** and the **copy of your tax information** to Mrs. Campbell in the school office.
 4. Complete and submit the **Parents' Financial Statement (PFS)**. Follow instructions carefully. Answer all questions. Use Code Number 1746 -- Boca Raton Christian School. Note: The PFS may be completed online at sss.nais.org/parents or by using the printed form (attached). The processing fee is \$35 for online submission; \$47 if you use the printed copy. If you require assistance in completing the PFS, call the Help Line, 800-344-8328.
 5. If you choose to use the printed form, mail the completed **Parents' Financial Statement (PFS)** to School and Student Services by NAIS, Application Processing Center, P.O. Box 449, Randolph, MA 02368-0449. To ensure proper delivery, use the attached envelope. Be sure you enclose payment of the \$47 processing fee and affix sufficient postage. DO NOT RETURN THE PFS TO THE SCHOOL. It must be mailed directly to School and Student Services.
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Timing Considerations:

- For returning students, application for financial aid should be completed by March 1, 2011.
 - Normally it takes 2-3 weeks for the school to receive information back from School and Student Services. This information, along with the Statement of Need and tax information you submitted to the school office, is required by the Scholarship Committee.
 - Scholarship Committee meetings are held periodically during the spring and summer. *Your application will be reviewed at the first meeting FOLLOWING receipt of all the required information.*
 - You will be notified by letter when your application has been processed.
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Step Up for Students Scholarships:

If your child is entering K5 or Grade 1... OR if your child was enrolled in public school in the state of Florida for the 2010-2011 school year... you may qualify for a **Step Up for Students** Scholarship. These scholarships are available from a foundation funded by corporate donations, and are awarded to families that meet certain income requirements. BRCS suggests that you check with **Step Up for Students** (877-7FL-SUFS) to determine whether you qualify.

Coordination of Aid:

Financial aid is based on need. *Income from all sources, as well as discounts and all scholarships are considered in determining the amount of aid awarded.* If your situation changes, the Scholarship Committee reserves the right to change the financial aid award accordingly. For example, if you receive a **Step Up for Students** scholarship after having been awarded financial aid, the amount of your BRCS aid award will be reduced.

Responsibility of Families Receiving Financial Aid:

You are privileged to be a recipient of financial aid. No one has the "RIGHT" to receive aid. As the willing recipient of aid:

- Please ask for **only** what is absolutely needed. Funds for this purpose have been carefully accumulated... in many cases donated by generous individuals. We ask that you be considerate of the needs of others.
- You are expected to pay your share of the cost of your child's education (the portion not covered by financial aid) in full and on time. As a consideration for receiving aid, we ask that you make your regular school payment a PRIORITY.
- Students receiving financial aid are expected to remain in good standing with the school, e.g., avoid *conduct probation*, demonstrate appropriate academic effort.

Failure to comply with the above expectations may result in suspension or non-renewal of financial aid, even if you are otherwise eligible.

BOCA RATON CHRISTIAN SCHOOL
STATEMENT OF NEED – School Year 2011-2012

PRINT, ANSWER ALL QUESTIONS AND RETURN TO THE BRCS OFFICE

Date Submitted: _____

Parents/Guardians Names: _____
Last Name Mr. First Name Mrs. First Name

Telephone: Home (____) ____ - ____ Mr. Cell (____) ____ - ____ Work (____) ____ - ____

Mrs. Cell (____) ____ - ____ Work (____) ____ - ____

Telephone you can be reached between 8:00 AM - 5:00 PM: Mr. (____) ____ - ____ Mrs. (____) ____ - ____

Address _____
Street City Zip Code

Family e-mail: _____@_____

Are you a member of Boca Raton Community Church?

Mr. () Yes () No If yes, describe your involvement? _____

Mrs.() Yes () No If yes, describe your involvement? _____

Did you receive a Florida **Step Up for Students (SUFS)** grant(s) for the 2010/2011 school year? () Yes () No

If yes, total amount received \$ _____

Have you applied for a Florida **Step Up for Students** grant(s) for the 2011/2012 school year? () Yes () No

If yes: Application date: _____ Approval date: _____ Approval pending: () Yes () No

Number of students anticipating **Step Up for Students** grants for 2011/2012: _____

Does the **Step Up for Students** grant meet your financial need? () Yes () No

If no, what amount of financial aid is still needed for all students for the 2011-12 school year? \$ _____

Do you have a student at BRCS on a **McKay Scholarship**? Name _____ Grade _____

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Did you receive **BRCS financial aid** for the 2010/2011 school year? () Yes () No

If yes, amount of grant \$_____

Did you submit a 2011/2012 **BRCS financial aid (SSS-NAIS) Application?**

() Completed on line () Submitted by mail

Date **BRCS financial aid/SSS-NAIS application** was completed on line or mailed to Randolph, MA: _____

Date **BRCS Statement of Need and 2010 income tax form were given to BRCS Office** _____

Amount of **BRCS financial aid** per month you need for the 2011/2012 school year: \$_____ per month

Are you the senior pastor at your church? () Yes () No

Are you employed at Boca Raton Christian School? () Full-time () Part-Time () Faculty () Staff

Are you an employee of Boca Raton Community Church? () Full-time () Part-Time

First and last names of children and grades to be enrolled ---- **list oldest child first**

| Student Name (Print First and Last) | Grade | Tuition Amount* |
|-------------------------------------|-------|----------------------|
| (1) _____ | _____ | \$_____ full tuition |
| (2) _____ | _____ | \$_____ 5% discount |
| (3) _____ | _____ | \$_____ 10% discount |
| (4) _____ | _____ | \$_____ 10% discount |

tuition for **2011/12** \$_____

*Financial aid is calculated on tuition only, excluding all other fees. Tuition information is found on the 2011/2012 Schedule of Fees (copy attached). If more than one student, be sure to calculate your discount above.

ATTACH A COPY OF YOUR 2010 INCOME TAX RETURN TO THIS FORM

Failure to complete **ALL** questions above may delay the processing of your financial aid application.